DEPARTMENT OF EDUCATION

RESEARCH AND DEVELOPMENT

Student Data Application

Application Guide

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Revision History

Every change to this document, subsequent to initial sign-off, must be recorded in the Revision History Chart below. There are no exceptions. Note that the Project Manager must sign off on any changes to this document.

Revision History Chart

Date	Version	Description	Owner
04/2016	1.0	Student Data Application Administration Guide Federal Programs Release	Dr. Tony Thacker
05/2016	2.0	Student Data Application – Prevention and Support Release	Dr. Tony Thacker
11/2016	3.0	Instructional Services – Grades Release Others – Invalid SSID and Unresolved SSID	Dr. Tony Thacker
04/2017	4.0	Others (Reports)	Dr. Tony Thacker
05/2017	5.0	Added Students – Credit Tracking	Dr. Tony Thacker
06/2017	6.0	Updated student Enrollment Data	Dr. Tony Thacker
06/2017	7.0	• Added 9th Month and Fall views under the Student Enrollment Data menu. • Updated the EL view screenshots under the Federal Programs menu. • Updated screenshots for all sections under the Prevention and Support menu • Updated Career Tech screenshots • Updated Credit Tracking view under the Instructional Services menu	Dr. Tony Thacker
06/2017	8.0	• Expanded the scope of the document to include information on each menu item. • Added a section on the 4Year Cohort view (Prevention and Support Section	Dr. Tony Thacker
10/2017	9.0	Updated how do I get started and Career Tech sections of the document	Dr. Tony Thacker
11/2017	10.0	Updates made to sections 1 and 2 of the document based on recommendations made during the 11/08/2017 meeting with Spec Ed (Gail Comins)	Dr. Tony Thacker
01/2018	11.0	Expanded the Data Grid section to include field name options available under the Choose Fields button.	Dr. Tony Thacker
01/2018	12.0	Updated the Student Counts potion of section 3 of the document.	Dr. Tony Thacker
02/2018	13.0	Added section on Child Nutrition	Dr. Tony Thacker
05/2018	13.5	Corrected a typo in the Poverty section (Federal Programs)	Dr. Tony Thacker

05/2018	14.0	Updated screenshots and verbiage in the EL Section. Added a new Students – Without Cohort Base Year section to the Prevention and Support Section of the document.	Dr. Tony Thacker
08/2018	15.0	Updated wording and screenshots in the Child Nutrition section of the doc.	Dr. Tony Thacker
05/2019	16.0	Updated the Prevention and Support and Other sections of the document. Removed CCR from Other and added CCR to Prevention and Support along with the SIR items. Additionally, added documentation for the new Assessments section.	Dr. Tony Thacker
05/2019	17.0	Updated the Enrollment, Assessments, Instructional Services, Special Education and Reports section of the document. Removed the Others section of the document.	Dr. Tony Thacker
07/2020	18.0	Updated the Federal Programs poverty section to include Medicaid fields and to update the field level definitions used to calculate poverty.	
09/2020	19.0	Added a note for the Covid Parent Held column (Enrollment – Last Enrollment) and added a section to the document for the Students – Covid Absences view (Prevention and Support)	
03/2022	20.0	Updated screenshots and descriptions for several menu items including Assessments, Career Tech, Child Nutrition, Federal programs Prevention and Support and Reports.	
08/2024	20.5	Updated DC lunch codes.	

Student Data Application Overview

What is it? This portal will include all student data that is pulled from PowerSchool through the accumulator. (Demographics, Federal Programs data, etc.) You will have “view only” access within the portal, and any corrections must be made in PowerSchool.

How will it help? The Student Data portal will help ensure that all student data is correct for the purposes of reporting and funding.

Why would I need this? The Student Data portal will allow you to verify data input nightly for accuracy and reporting.

Application Permissions

The LEA superintendent or designee is responsible for assigning LEA staff members access to the Student Data App through the Education Directory (Ed Dir). You can find a list of the Student Data application’s application access rules below.

Application access rules assigned to users at the central office level grant those users the ability to see information for all schools in their district.

Application access rules assigned to users at the school level grants users access to see information for schools to which they are assigned. Adding a user to any of these roles will give the user access to that section of the application at the level assigned.

General Access
- Student Data application user that can view all system data.

Career Tech
- Student Data application user that can view Career Tech system data.

Child Nutrition
- Student Data application user that can view Child Nutrition system data.
- Student Data application user that can edit CNP Direct Cert system data.

Federal Programs
- Student Data application user that can view Federal Program system data.

Instructional Services
- Student Data application user that can view Instructional Svc system data.

Prevention and Support
- Student Data application user that can view Prevention Support system data.

Pupil Transportation

- Student Data application user that can view Pupil Transport system data.
- Student Data application user that can edit Pupil Transport system data.

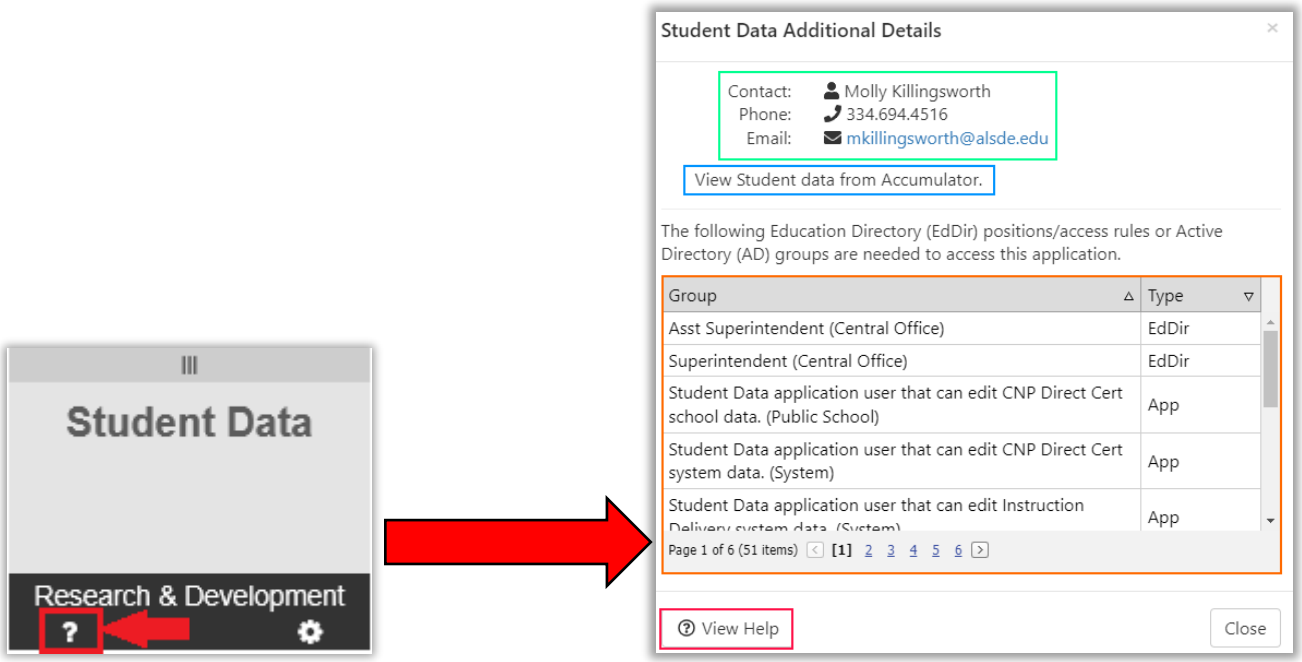
Special Education

- Student Data application user that can view Special Education system data.

Student Assessment

- Student Data application user that can view Student Assessment system data.

Additional Ed Dir group information can be found on the Student Data tile. Click the question mark (?) at the bottom of the Student Data tile to access the Student Data Additional Details popup.

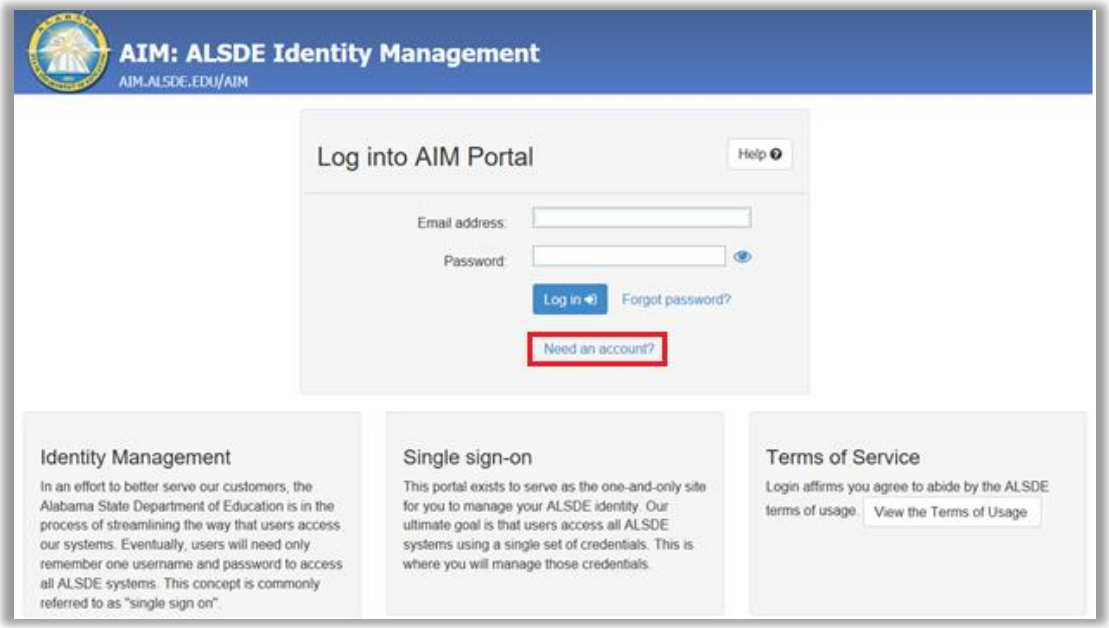


The Student Data Additional Details popup contains contact information for the owner of the application, a brief description of the application, a list of the Ed Dir security groups available for the application and a Help button that takes users to a SharePoint site containing user guides and other application specific documentation.

Creating an AIM Account

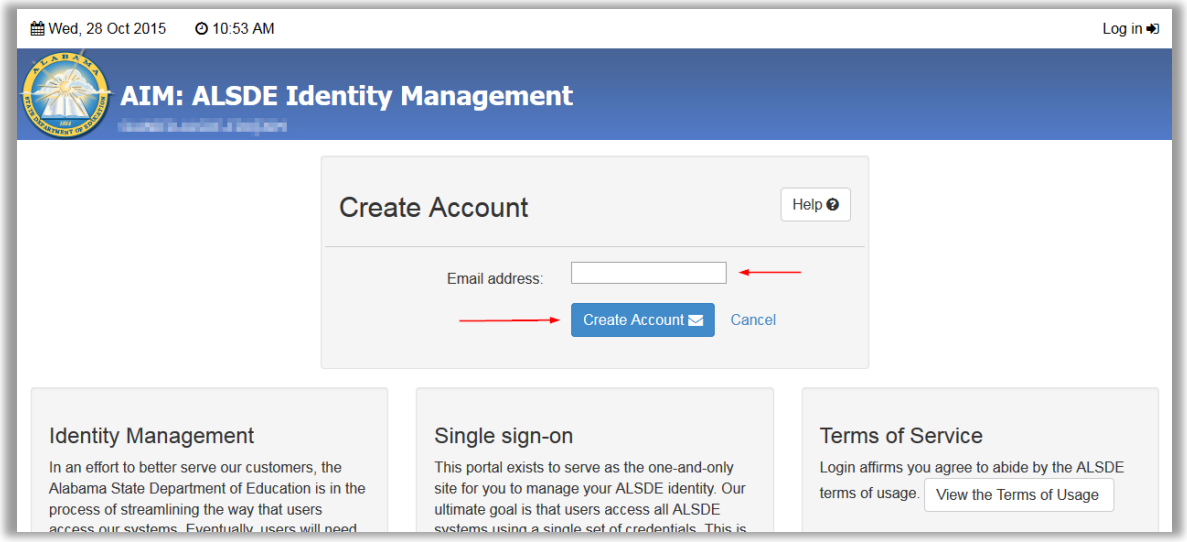
Navigate to ALSDE Identity Management (AIM) login page located at https://aim.alsde.edu.

Click the *Need an Account*? link just under the Log in button.

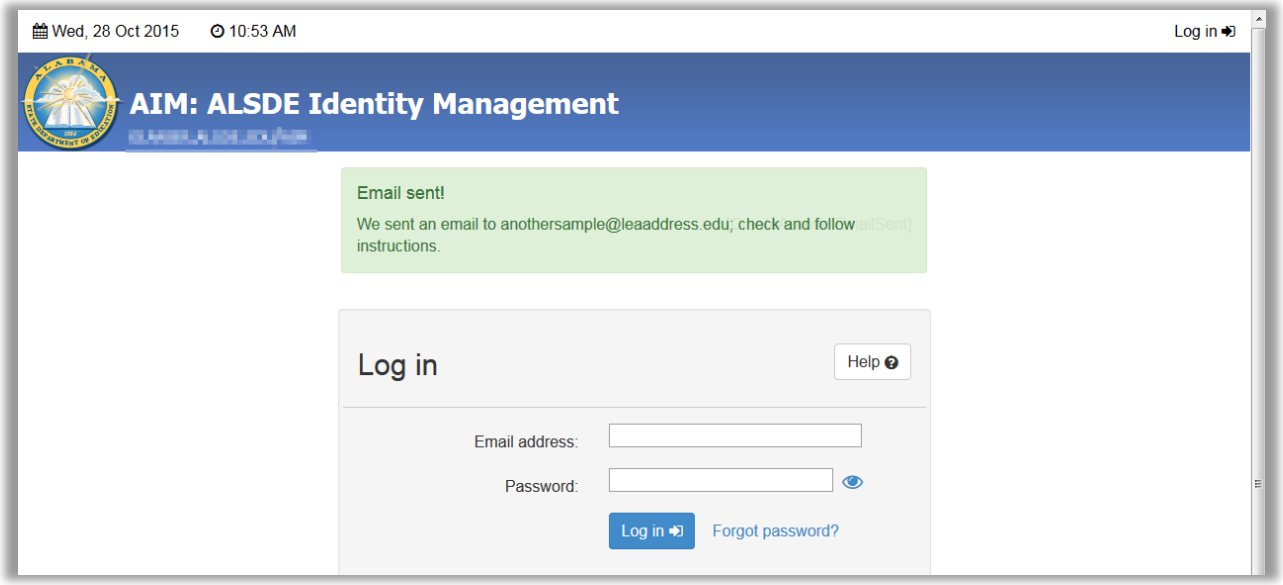


Enter your email address in the field provided. If you are already assigned to a position in the Education Directory, you must use the same email address.

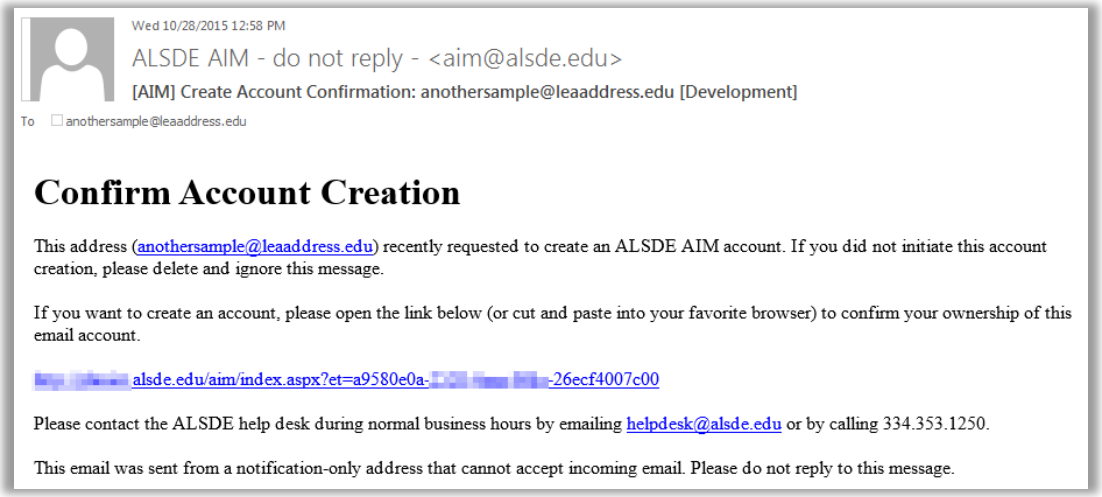
Select **Create Account** to begin the process of creating your account. You will receive an email with a link; follow the instructions in the email.



Create an Account – Email Address Entered



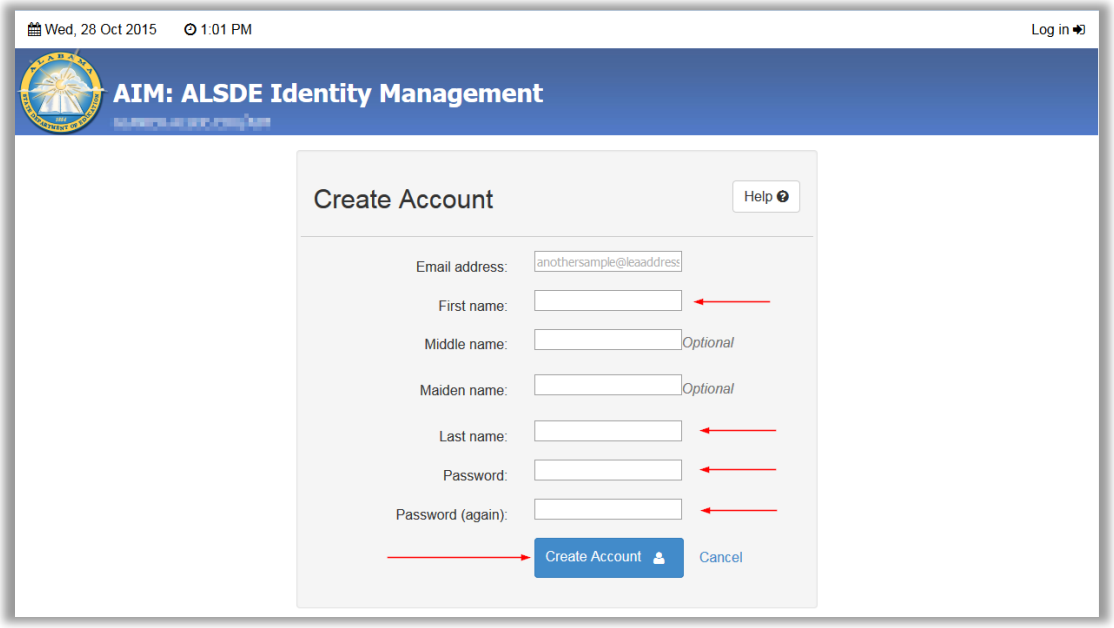
Create an Account – Email Received



You will receive this email if you attempt to create a new account. Open the link provided to complete the account creation process. This link is valid for two hours. If you attempt to access after two hours, you will receive a message that the token has expired. Please go back to **Create an account** to generate a new token.

When you follow the link, you should see the screen in ***Create an Account – Name and Password***.

Create an Account – Name and Password



Enter your first name in the **first name** field. Enter your last name in the **last name** field. If you would like, you may enter your middle name in the **middle name** field, and/or your maiden name in the **maiden name** field.

Enter your password in the **Password** field. Re-enter the same password in the **Password (again)** field. Please note that your password must be between 8 and 16 characters long. Your password must also include three of the four following conditions:

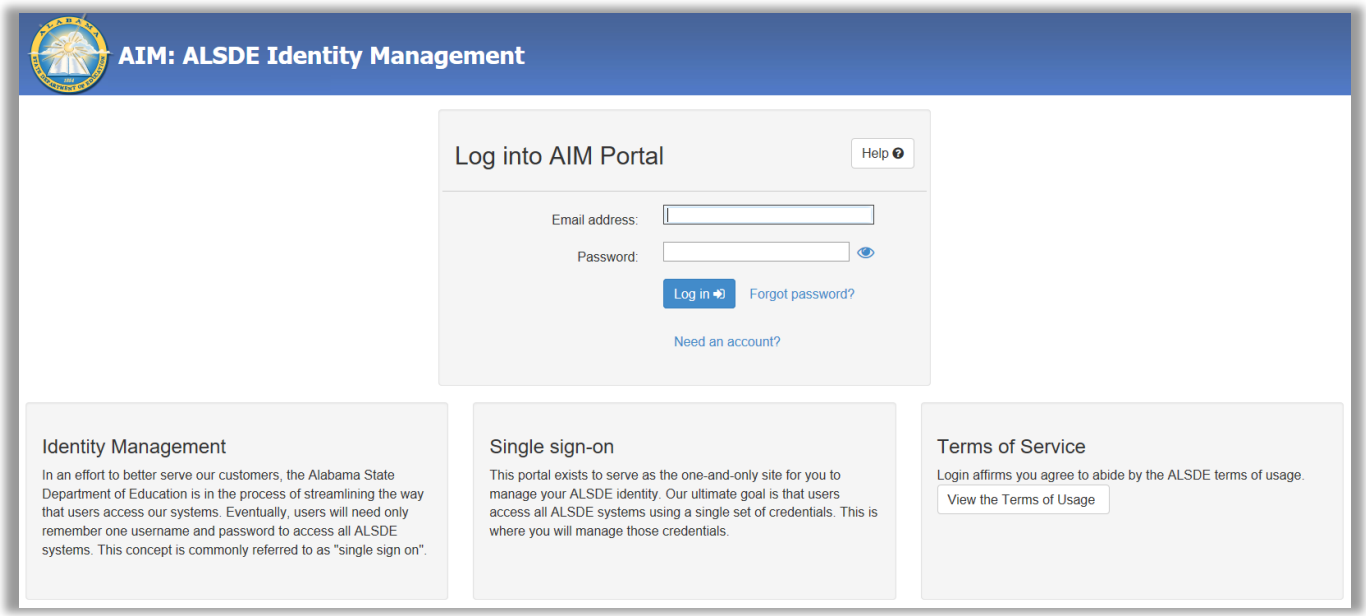
- a number
- an uppercase letter
- a lowercase letter
- a special character, examples include: .+@!^&*?|#$%-_

Select **Create account** to create your account. Once you successfully enter all required information, you should see the *Error! Reference source not found.* screen.

1. How do I get started?

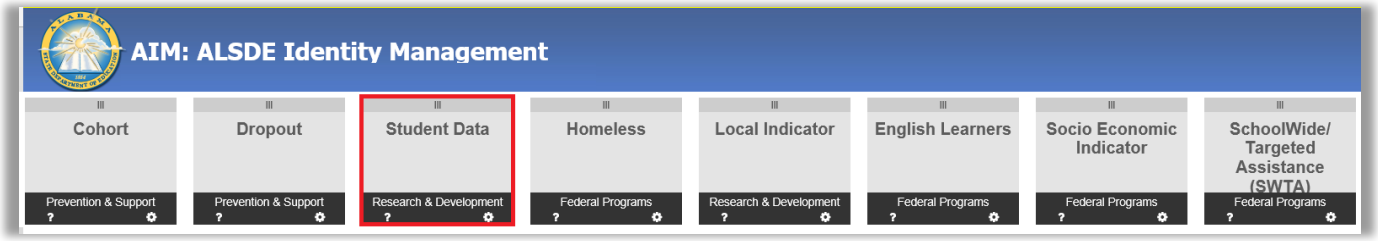
Open a web browser and go to ALSDE Identity Management (AIM) website https://aim.alsde.edu.

The AIM Login page will be displayed. To access the Student Data application, you must have permissions in AIM.

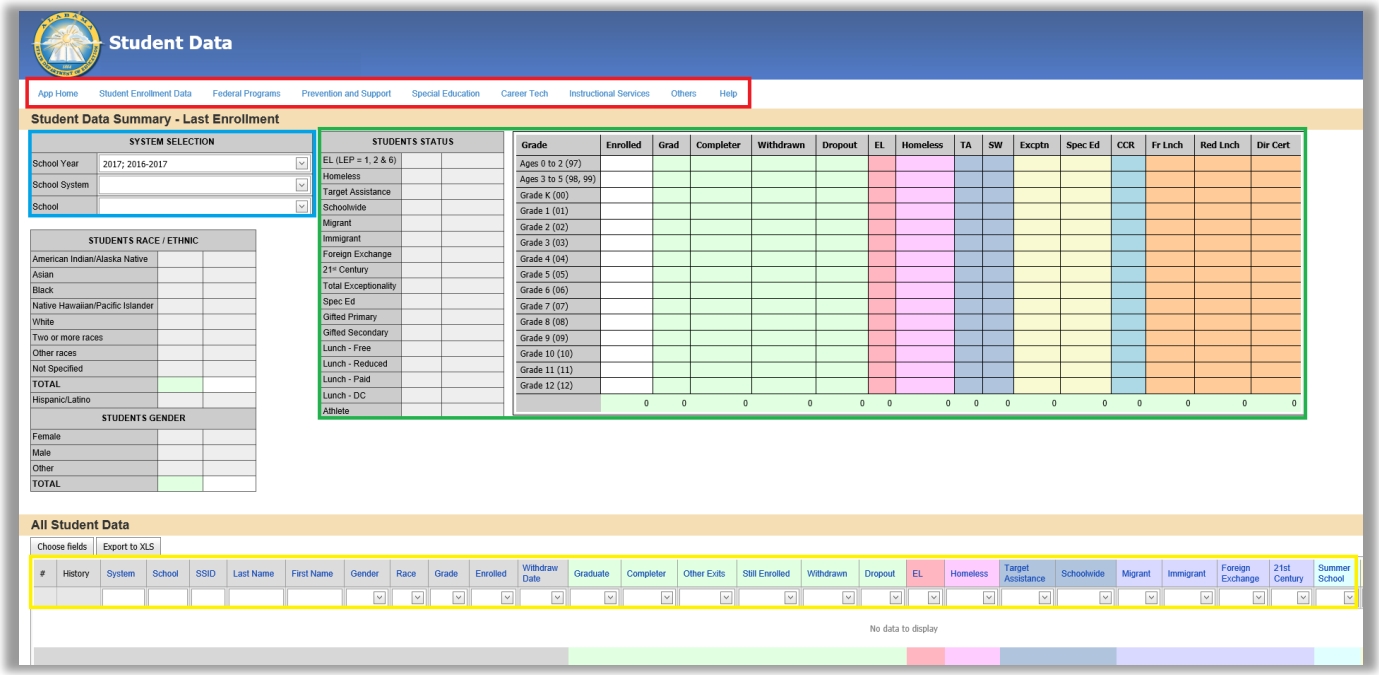


Once you have an account created and have been approved for access you will need to login. After you have successfully logged into the AIM you will see the Student Data application tile in your application list on the main home page. Your application home page may look something like this.

Click on the Student Data tile to enter the application.

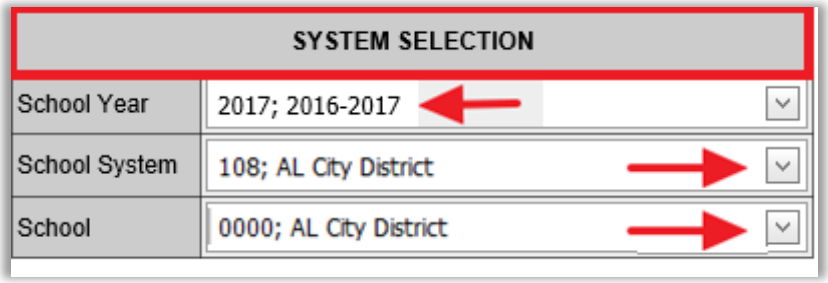


Upon entering the application, you will notice that each section of the application has a similar page layout and format. At the top of the screen, you will find the menu bar and just below the menu to the left you will see the System Selection area. The summary tables are on the right and just below the System Selection area and at the bottom of the page you will find the student level detail grid.


Student Data
App Home
Student Enrollment Data
Federal Programs
Prevention and Support
Special Education
Career Tech
Instructional Services
Others
Help
Student Data Summary - Last Enrollment
SYSTEM SELECTION
School Year
2017; 2016-2017
School System
School
STUDENTS RACE / ETHNIC
American Indian/Alaska Native
Asian
Black
Native Hawaiian/Pacific Islander
White
Two or more races
Other races
Not Specified
TOTAL
Hispanic/Latino
STUDENTS GENDER
Female
Male
Other
TOTAL
STUDENTS STATUS
EL (LEP = 1, 2 & 6)
Homeless
Target Assistance
Schoolwide
Migrant
Immigrant
Foreign Exchange
21st Century
Total Exceptionality
Spec Ed
Gifted Primary
Gifted Secondary
Lunch - Free
Lunch - Reduced
Lunch - Paid
Lunch - DC
Athlete
Grade
Enrolled
Grad
Completer
Withdrawn
Dropout
EL
Homeless
TA
SW
Excptn
Spec Ed
CCR
Fr Lnch
Red Lnch
Dir Cert
Ages 0 to 2 (97)
Ages 3 to 5 (98, 99)
Grade K (00)
Grade 1 (01)
Grade 2 (02)
Grade 3 (03)
Grade 4 (04)
Grade 5 (05)
Grade 6 (06)
Grade 7 (07)
Grade 8 (08)
Grade 9 (09)
Grade 10 (10)
Grade 11 (11)
Grade 12 (12)
All Student Data
Choose fields
Export to XLS
#
History
System
School
SSID
Last Name
First Name
Gender
Race
Grade
Enrolled
Withdraw Date
Graduate
Completer
Other Exits
Still Enrolled
Withdrawn
Dropout
EL
Homeless
Target Assistance
Schoolwide
Migrant
Immigrant
Foreign Exchange
21st Century
Summer School
No data to display

System Selection

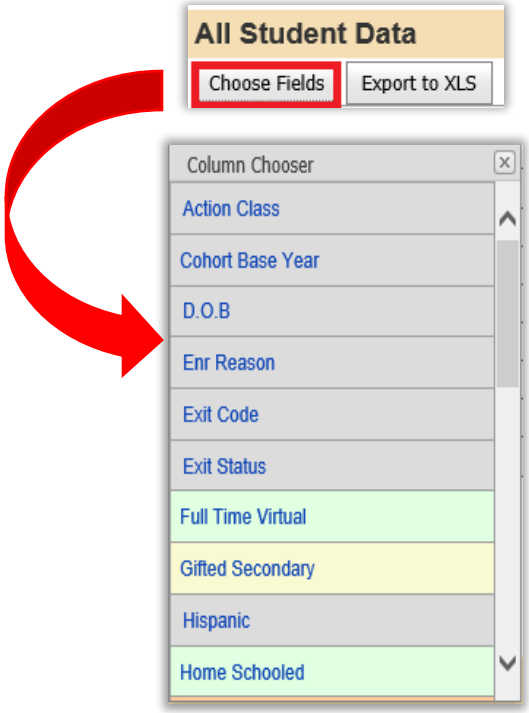
On any page, select a School Year, School System and School from the “System Selection” parameter area to view summary information and the student data grid for the selected criteria and view. Select the 0000 record in the school dropdown to see information for the entire district.



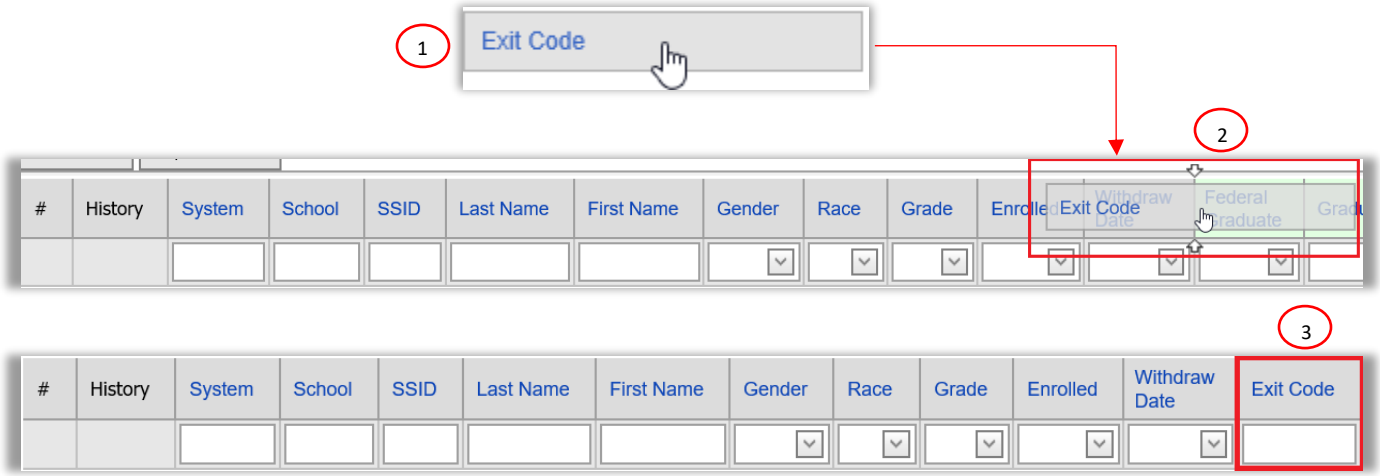
LEA Users: LEA user will only be able to see information for their LEA and schools.
State Users: State users can see information on any LEA and school. To see a state level view of the data, state users should select “All School Systems” from the School System dropdown and “All Schools” from the School dropdown.

Data Grid

Choose Fields Button (Adding Fields to the Grid) – Click the Choose Fields button to open the Column Chooser box that contains additional student fields that can be added to the grid.



Select a column from the Column Chooser window and drag it to the desired location on the data grid. When dragging a column to the grid, be sure to click in the empty area to the right of the column name. This ensures that the process of adding a column works properly. Once the desired location has been reached, released the mouse button to place the column on the grid.



If you click on the actual column name and attempt to drag the column to the grid, you will see a visual like the one below and the column will not be added.

Some of the columns available under the Choose Fields button include, but are not limited to:

D.O.B (Date of Birth)	Home Schooled
Enr Reason (Enrollment Reason)	Lunch Local Code
Exit Code	Lunch State Code
Exit Status	Middle Name
Full Time Virtual	Race Categories
Gifted Secondary	School Name
Hispanic	System Name

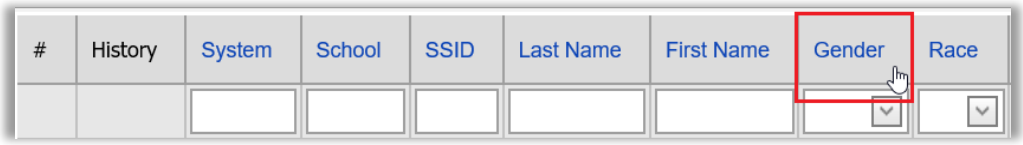
The column options available can vary depending upon the data view selected. Be sure to click the Choose Fields button on each grid to see what additional options are available.

Choose Fields Button (Removing Fields from the Grid)

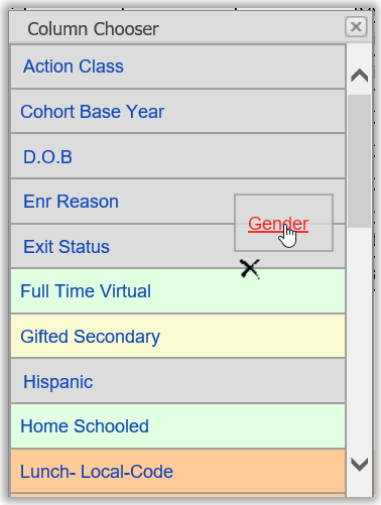
To remove fields from the grid and customize your view:

a. Click the Choose Fields button.

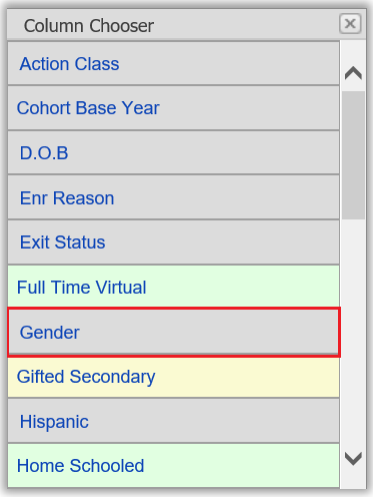
b. From the data grid, locate the field you wish to remove and click in the empty area to the right of the column name with your mouse.



c. While still holding the left mouse button down, drag the field to the Column Chooser box.



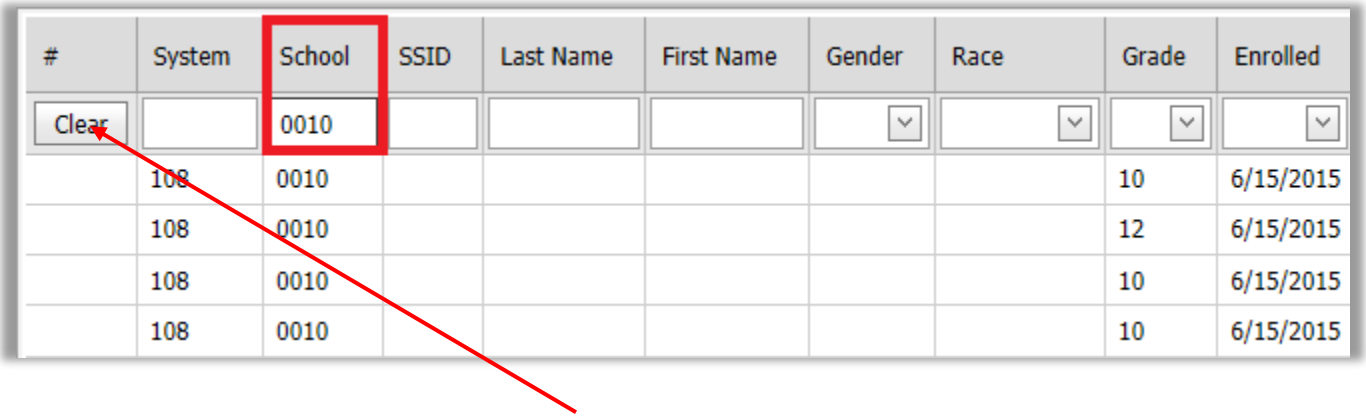
d. Release the left mouse button to move the field to the box. The column will be added to the Column Chooser popup and removed from the data grid.



Sorting - The grid allows you to sort data displayed within an unlimited number of columns. Click a column header to initiate the sort process. The column's current sort order is indicated by a sort glyph (▼) displayed at the column header's right edge. If the column is not sorted, the sort glyph is hidden. Click the column's header to sort data against a data column or change the column's sort order. To sort data against multiple columns, click column headers with the SHIFT key pressed down.

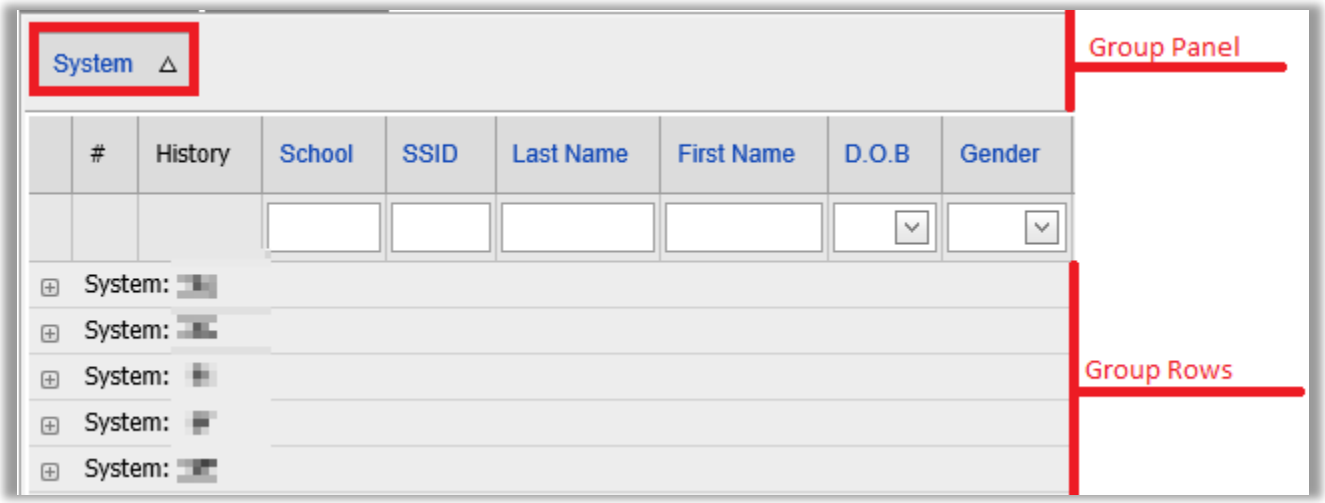
Last Name ▽ = Descending Last Name △ = Ascending Last Name = No Sorting

Filtering - The Filter Row allows an end-user to filter data by typing text directly into the row. For instance, entering 0010 in the filter row for School will filter the grid for schools with 0010 only.

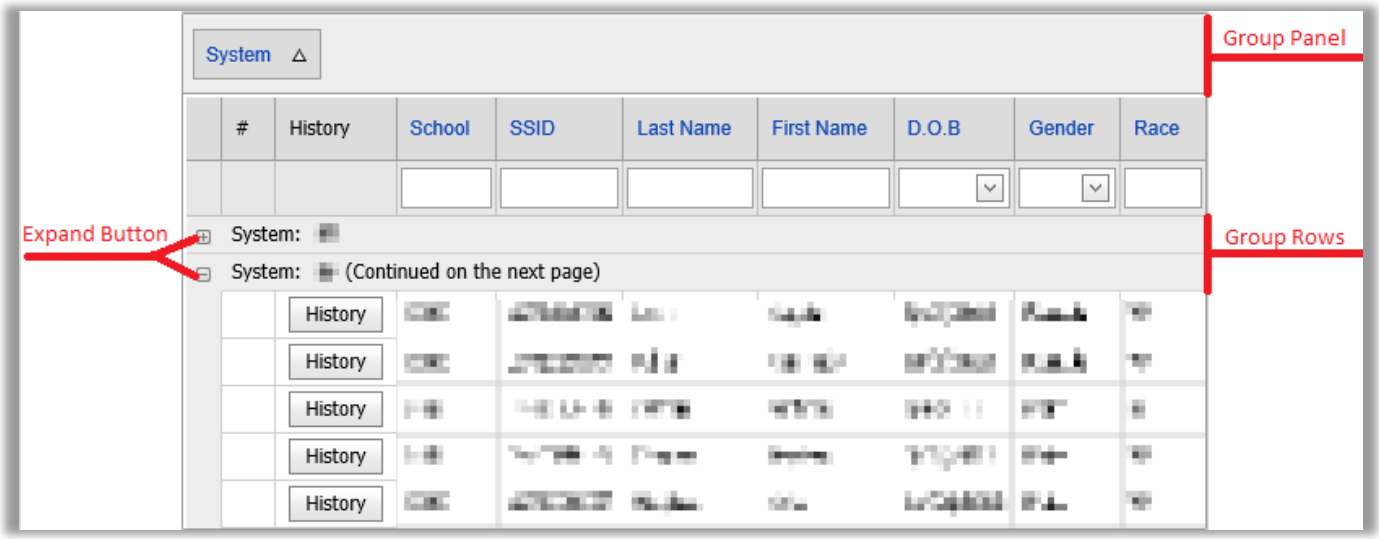


To remove filtering from the grid, click the Clear button.

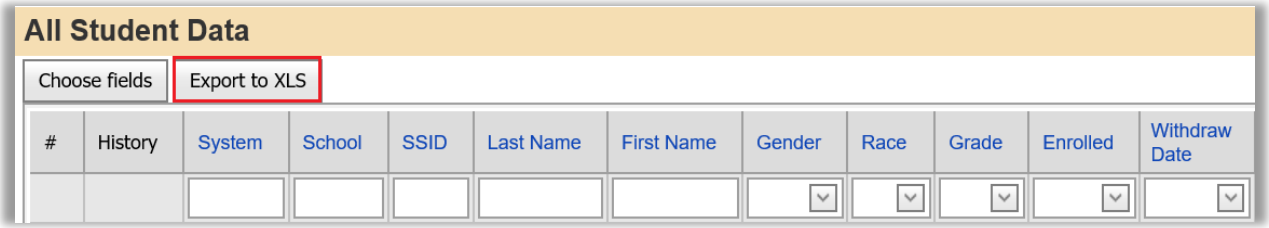
Grouping – Some data grids allow for grouping. A Group panel displays headers of data columns involved in data grouping. End-users can group data by dragging column headers onto it.



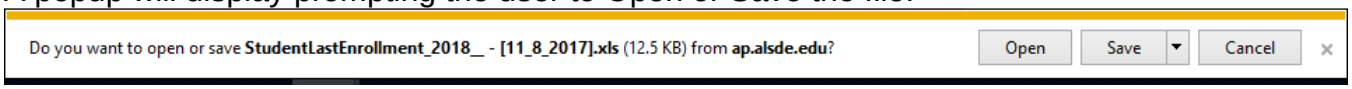
Group rows are used to organize data rows into a tree when data grouping is applied. A group row contains a group expand button that enables end-users to expand and collapse the group row, as well as show or hide its child rows. Group rows can also display group summary values.



Exporting - All data from the grid can be exported into a Microsoft Excel Spreadsheet by clicking the Export to XLS button just above the grid.



A popup will display prompting the user to Open or Save the file.



Note: The popup prompt will vary depending on the web browser used.

Note: By default, all views within the Student Data Application will contain the columns below in the data grid at the bottom of the page. Additional fields that can be added to the grid can be found under the Choose Fields button located above each data grid.

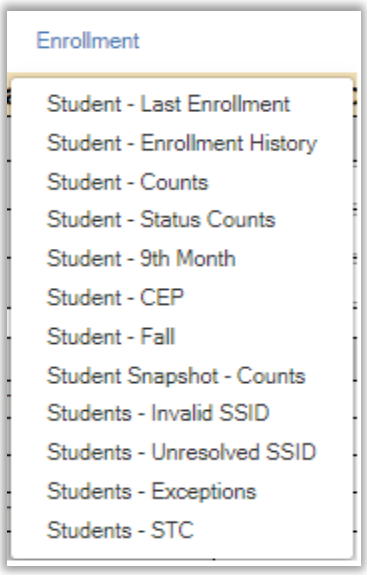
System	Migrant
School	Immigrant
SSID	Foreign Exchange
Last Name	21st Century
First Name	Foster Recvd
Gender	Foster Current
Race	Summer School
Grade	Exceptionality
Enrolled	Spec Ed
Withdraw Date	Gifted Primary
Federal Graduate	Poverty
Graduate	Lunch-Free
Completer	Lunch-Reduced
Withdrawn	Lunch-Paid
Dropout	Lunch-DC
Non-Traditional	Career Tech
LEP	CCR
Homeless	Athlete
Target Assistance	
Schoolwide	

2. What information is available in the Enrollment tab?

By default, all users with access to the Student Data Application will receive access to the Enrollment. This tab consists of the following five data views: Student – Last Enrollment, Student - Enrollment History, Student – Counts, Student – 9th Month and Student - Fall. Student – Last Enrollment is the opening page of the application. From here users can view the latest summary and student level information for their LEA or school based on the last student enrollment record replicated to the state through the nightly Accumulator process.

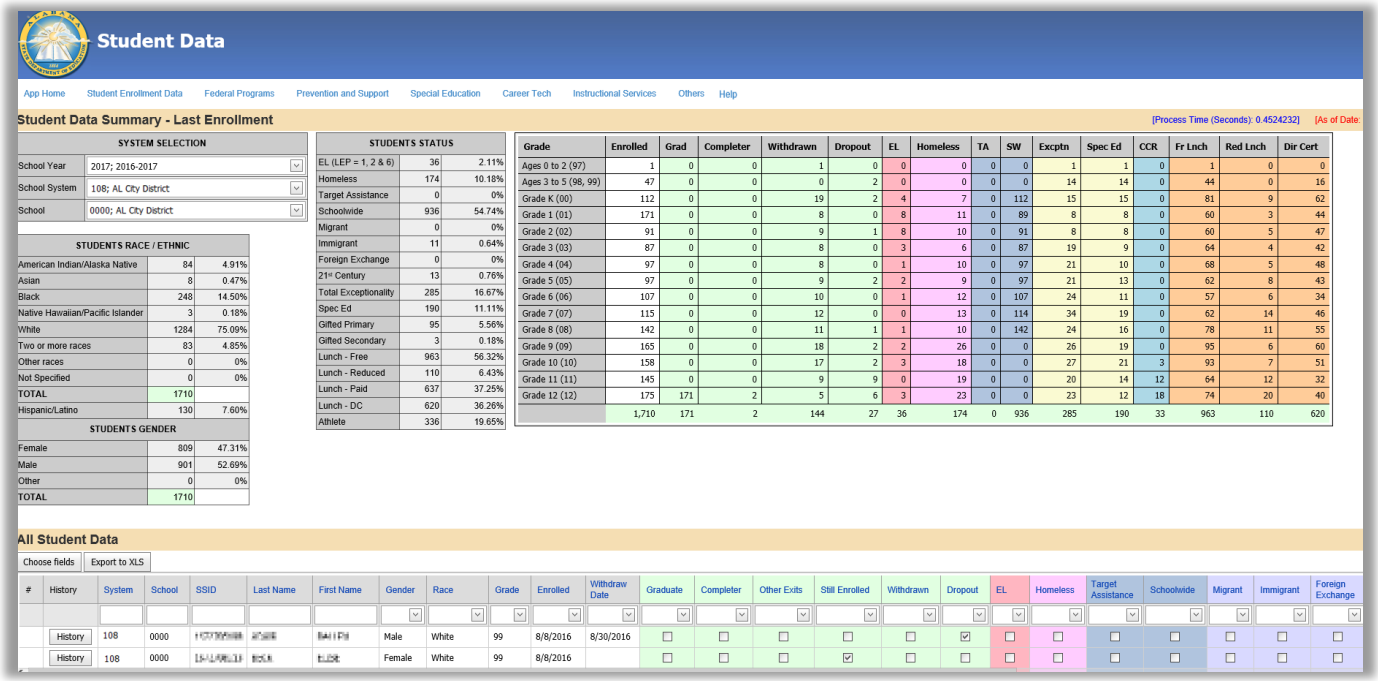
The Student - Enrollment History view provides a history of changes made to a student's record during the school year. This view can be used to research, monitor and review changes made to a student's record that can influence data reported to the state/ throughout the school year.

From the menu bar, click the Student Enrollment Data option, a submenu will display five options (1) Student - Last Enrollment Data, (2) Student - Enrollment History, (3) Student – Counts, (4) Student – Status Counts, (5) Student – 9th Month, (6) Student – CEP, (7) Student – Fall, (8) Student Snapshot - Counts, (9) Students - Invalid SSID, (10) Students – Unresolved SSID, and (11) Students - Exceptions. ***Note****: The Student - Last Enrollment view is the default screen for this application.*



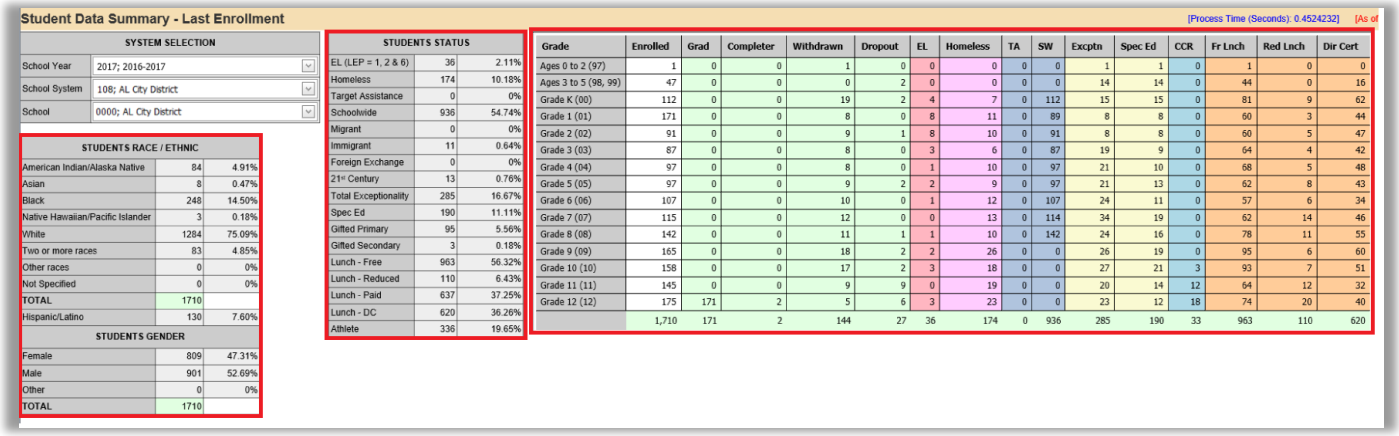
a) Student - Last Enrollment

Select the Student Type "Student - Last Enrollment" option from the menu. On the Student Data – Last Enrollment page, Select the School Year, School System and School from the "System Selection" box to view Student Summary and Student Details grids for the selected criteria. You can also select "All Schools" for the selected School System to view information for all schools in the LEA. Once you have made the selection from the "System Selection" box, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page populated with summary and student level data. Only last enrollment records for all students will be used.

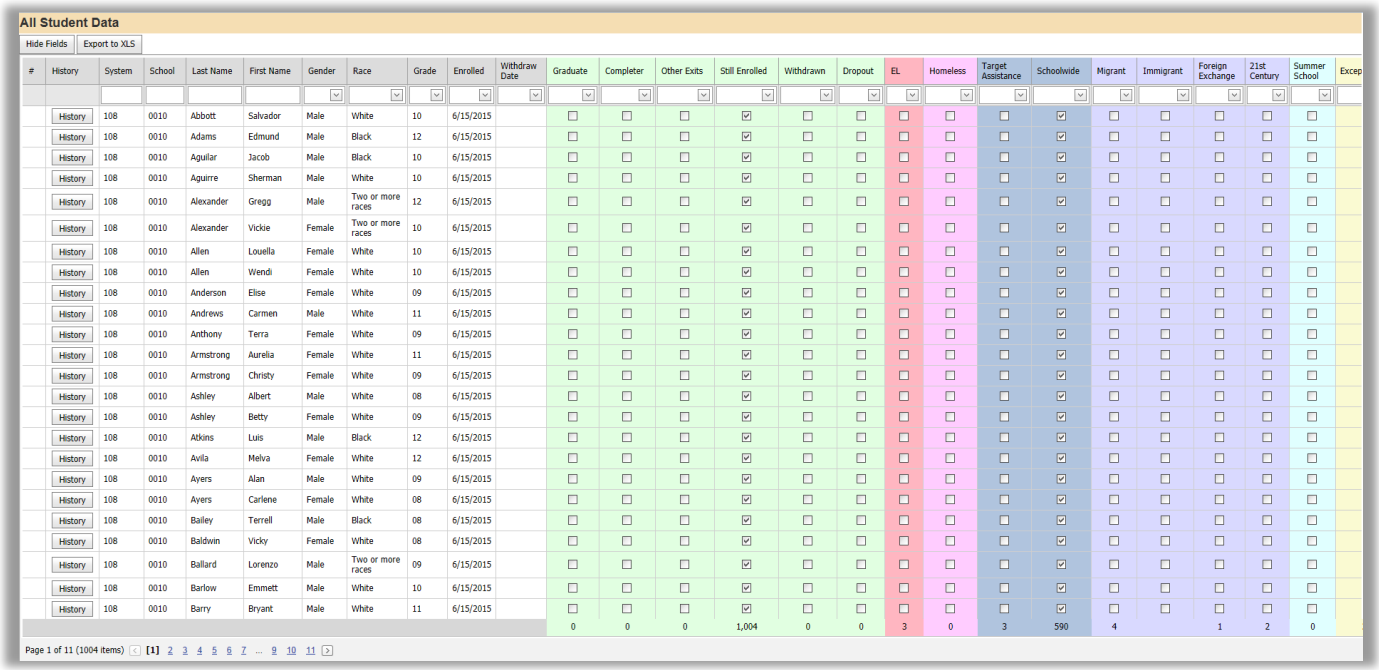


The Student Summary tables displayed at the top of the page shows student counts by different subpopulations and grades. Only currently enrolled or re-enrolled students are considered in the student count calculations.

Note: Students identified as Withdrawn, Dropout or Non-Traditional (except Full-time virtual) are not included in the student count calculations.



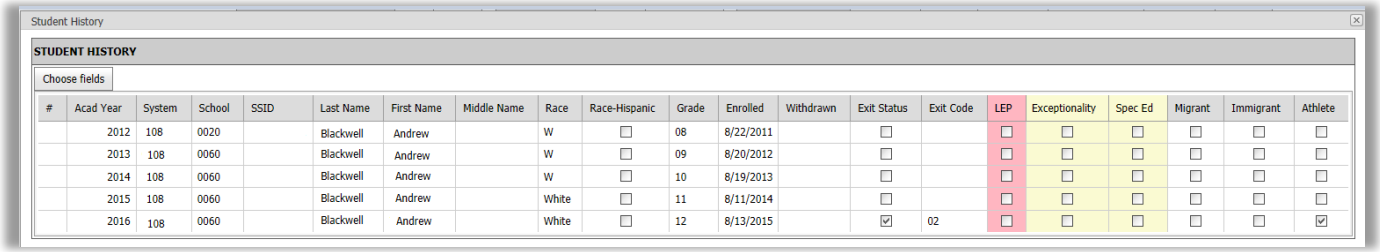
The “All Student Data” grid displayed at the bottom of the page will show last enrollment records for all students for the selected criteria including Withdrawn, Dropout and all Non-Traditional students.



#	History	System	School	Last Name	First Name	Gender	Race	Grade	Enrolled	Withdraw Date	Graduate	Completer	Other Exits	Still Enrolled	Withdrawn	Dropout	EL	Homeless	Target Assistance	Schoolwide	Migrant	Immigrant	Foreign Exchange	21st Century	Summer School	Excep
	History	108	0010	Abbott	Salvador	Male	White	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Adams	Edmund	Male	Black	12	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Aguilar	Jacob	Male	Black	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Aguirre	Sherman	Male	White	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Alexander	Gregg	Male	Two or more races	12	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Alexander	Vickie	Female	Two or more races	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Allen	Louella	Female	White	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Allen	Wendi	Female	White	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Anderson	Elise	Female	White	09	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Andrews	Carmen	Male	White	11	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Anthony	Terra	Female	White	09	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Armstrong	Aurelia	Female	White	11	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Armstrong	Christy	Female	White	09	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Ashley	Albert	Male	White	08	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Ashley	Betty	Female	White	09	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Atkins	Luis	Male	Black	12	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Avila	Melva	Female	White	12	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Ayers	Alan	Male	White	09	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Ayers	Carlene	Female	White	08	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Bailey	Terrell	Male	Black	08	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Baldwin	Vicky	Female	White	08	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Ballard	Lorenzo	Male	Two or more races	09	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Barlow	Emmett	Male	White	10	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
	History	108	0010	Barry	Bryant	Male	White	11	6/15/2015		☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐	☐	☐	☐	
											0	0	0	1,004	0	0	3	0	3	590	4		1	2	0	

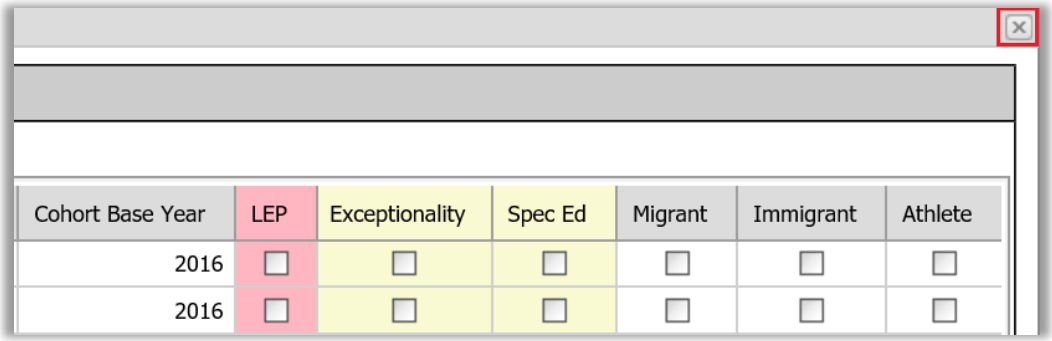
Page 1 of 11 (1004 items) [1] 2 3 4 5 6 7 ... 9 10 11

Click the History button to view the last enrollment for each school year* the student was enrolled in Alabama schools. (*Records begin with the 2012 school year).



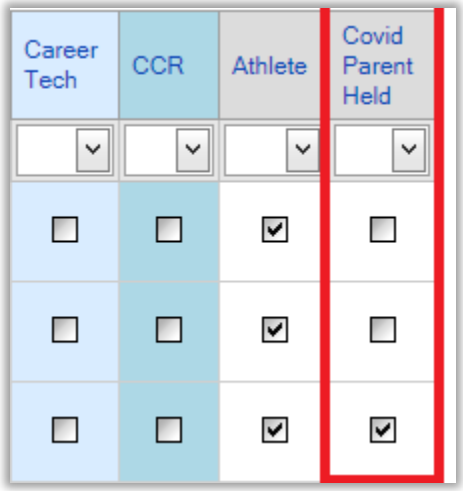
#	Acad Year	System	School	SSID	Last Name	First Name	Middle Name	Race	Race-Hispanic	Grade	Enrolled	Withdrawn	Exit Status	Exit Code	LEP	Exceptionality	Spec Ed	Migrant	Immigrant	Athlete
	2012	108	0020		Blackwell	Andrew		W	☐	08	8/22/2011		☐		☐	☐	☐	☐	☐	☐
	2013	108	0060		Blackwell	Andrew		W	☐	09	8/20/2012		☐		☐	☐	☐	☐	☐	☐
	2014	108	0060		Blackwell	Andrew		W	☐	10	8/19/2013		☐		☐	☐	☐	☐	☐	☐
	2015	108	0060		Blackwell	Andrew		White	☐	11	8/11/2014		☐		☐	☐	☐	☐	☐	☐
	2016	108	0060		Blackwell	Andrew		White	☐	12	8/13/2015		☑	02	☐	☐	☐	☐	☐	☑

To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



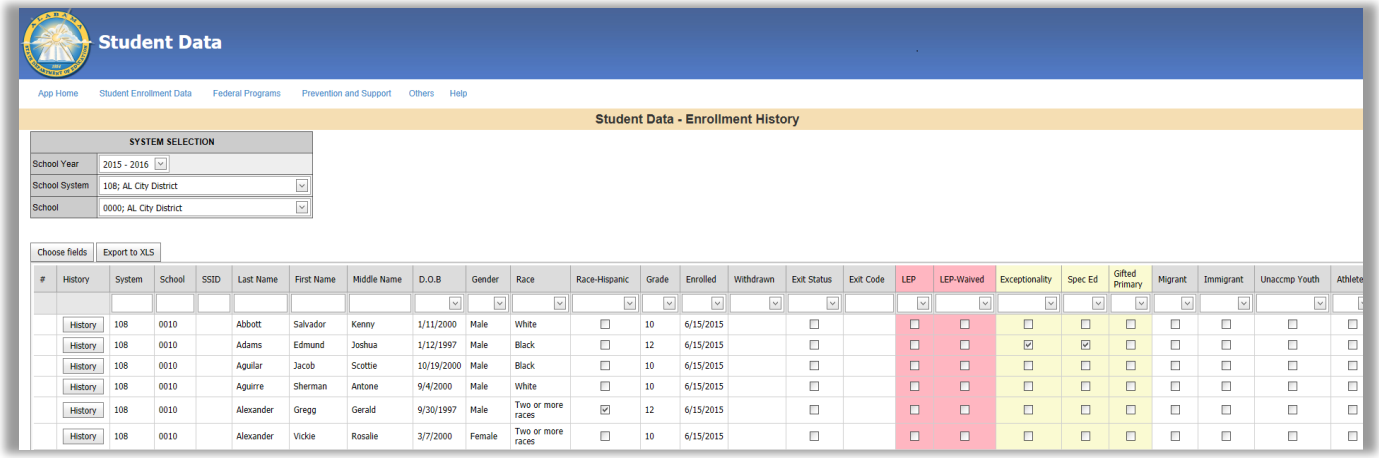
Cohort Base Year	LEP	Exceptionality	Spec Ed	Migrant	Immigrant	Athlete
2016	☐	☐	☐	☐	☐	☐
2016	☐	☐	☐	☐	☐	☐

Note: A new field called **Covid Parent Held** has been added to the “All Student Data” grid. This field identifies the enrolled students that are being withheld from schools by their parent/guardian and are enrolled in virtual classes.

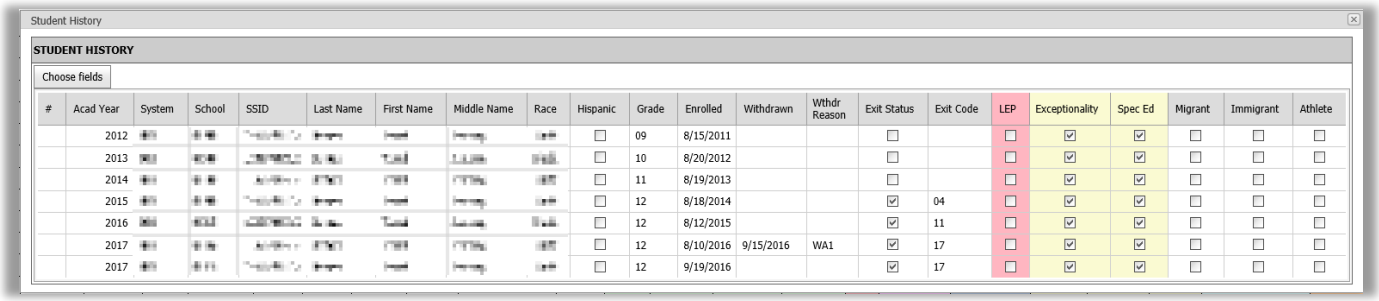


b) Student - Enrollment History

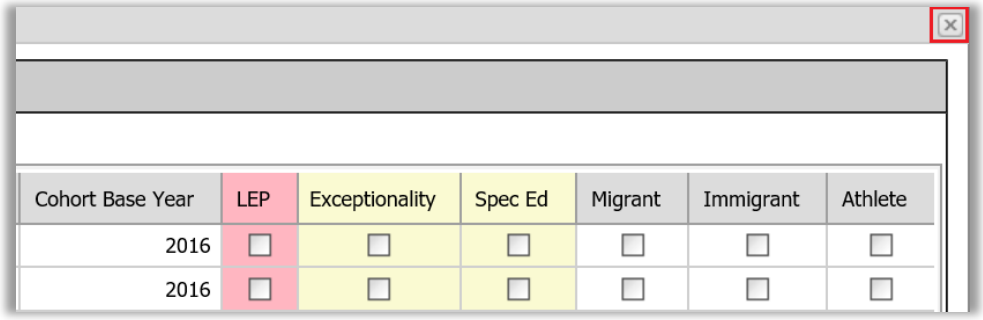
Select the Student Type “Student - Enrollment History” option from the menu. On the Student Data –Enrollment History page, select the School Year, School System and School from the “System Selection” box to view student level detail for the selected criteria. You can also select “All Schools” for the selected school system to see information for all schools in the LEA. Once you have made the selection from the “System Selection” box, the Student Details Grid will populate with the enrollment records for the selected school(s).



Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System. (*Records begin with the 2012 school year).



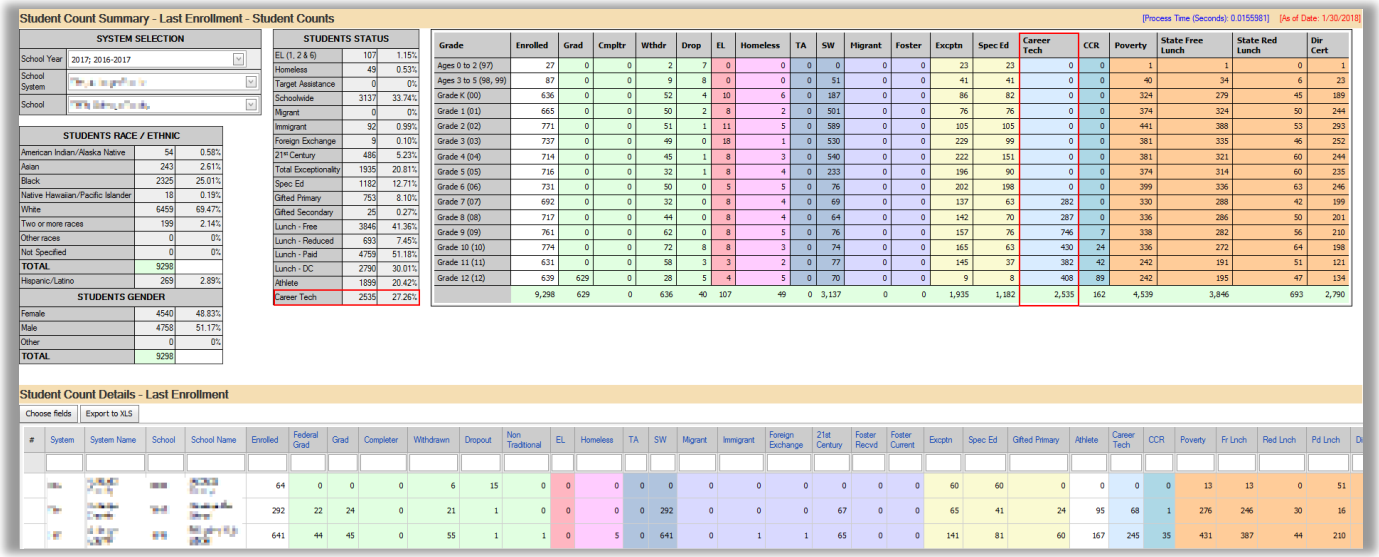
To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



c) Student - Counts

Select the Student Type “Student - Counts” option from the menu. On the Student Data – Counts page, select the School Year, School System and School from the “System Selection” box to view summary information for the selected criteria. You can also select “All Schools” for the selected school system to see information for all schools in the LEA. Once you have made the selection from the “System Selection” box, you will see the summary tables and Student Count Details data grid populated with data for the selected school(s). This view provides summary counts on each ALSDE and Federal disaggregate type by school and LEA. The calculation used to generate the counts excludes dropout, withdrawn and non-traditional students (except Full-time virtual non-traditional students who are included in the count).

For example, the Career Tech values in the summary tables at the top of the screen and in the Student Count Details grid represent the number of unique students enrolled in Career and Technical Education courses in the selected School Year, School System and School.

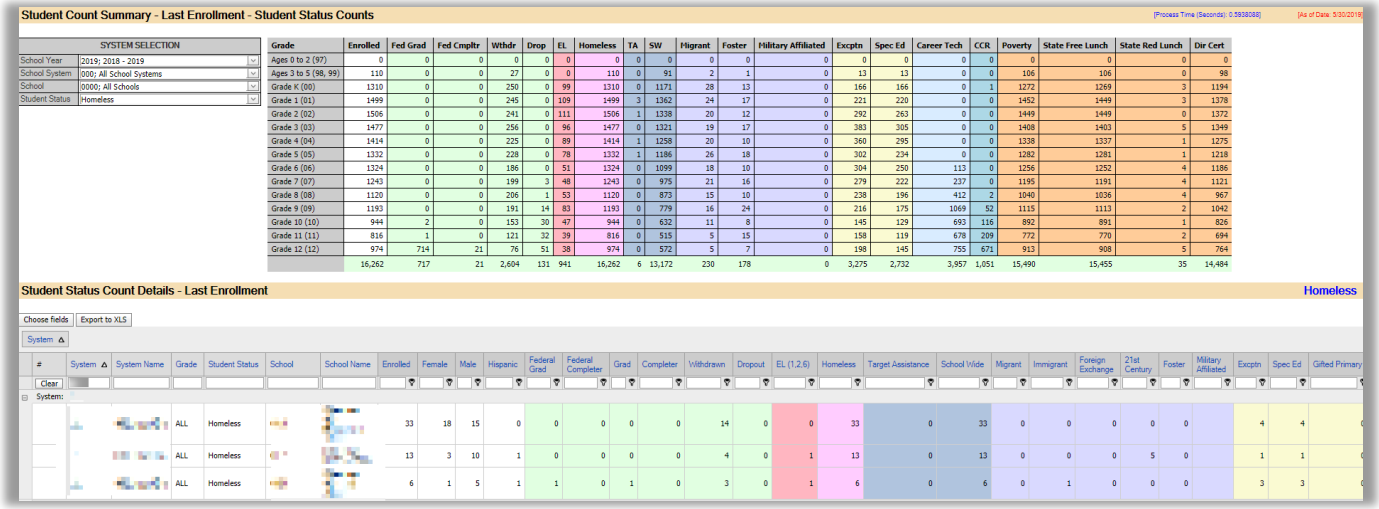


Note: The calculation used to generate the counts found in the summary tables at the top of the screen, excludes dropout, withdrawn and non-traditional students (except Full-time virtual non-traditional students who are included in the count).

d) Student – Status Counts

Select the Student Type “Student – Status Counts” option from the menu. On the Student Data – Status Counts page, select the School Year, School System, School, and Student Status from the “System Selection” box to view summary information for the selected criteria. You can also select “All Schools” for the selected school system to see information for all schools in the LEA. Once you have made the selection from the “System Selection” box, you will see the summary tables and Student Count Details data grid populated with data for the selected school(s). This view provides summary counts on each ALSDE and Federal disaggregate type by school and LEA. The calculation used to generate the counts excludes dropout, withdrawn and non-traditional students (except Full-time virtual non-traditional students who are included in the count).

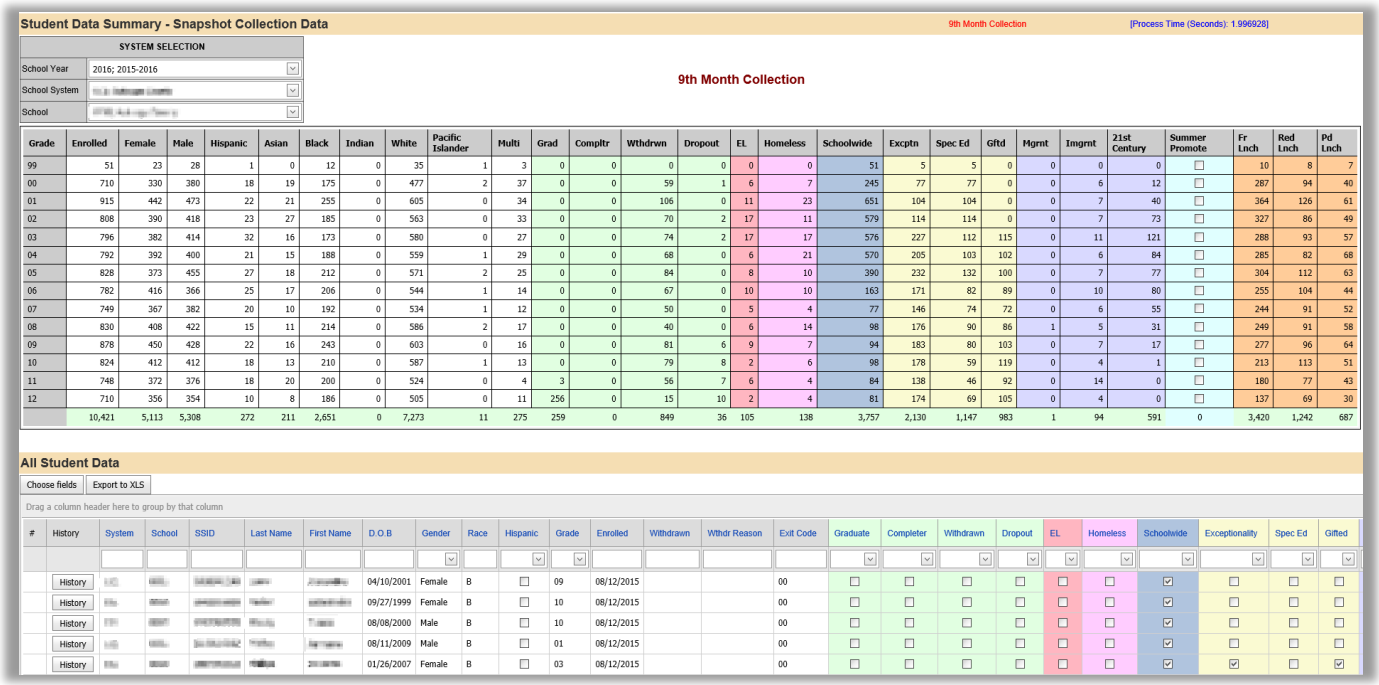
For example, when filtering for the Homeless student status, the values in the summary tables at the top of the screen and in the Student Status Count Details grid represent the demographic information on the Homeless students enrolled for the selected School Year, School System and School.



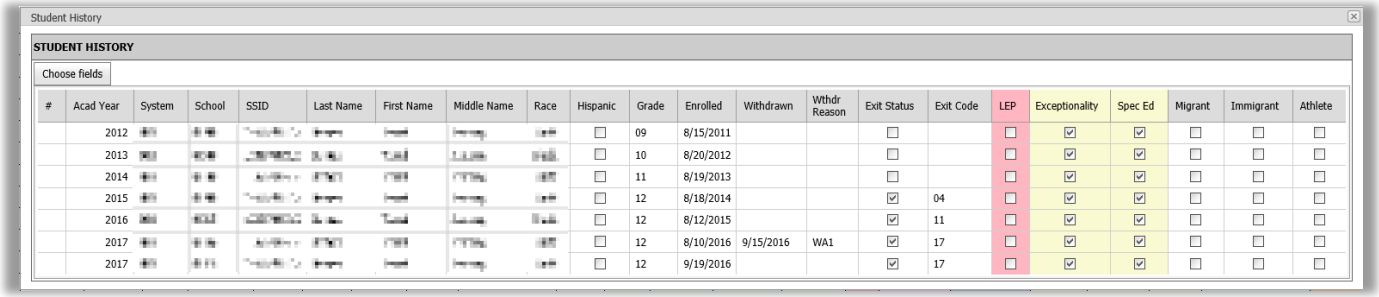
Note: The calculation used to generate the counts found in the summary tables at the top of the screen, excludes dropout, withdrawn and non-traditional students (except Full-time virtual non-traditional students who are included in the count).

e) Student – 9th Month

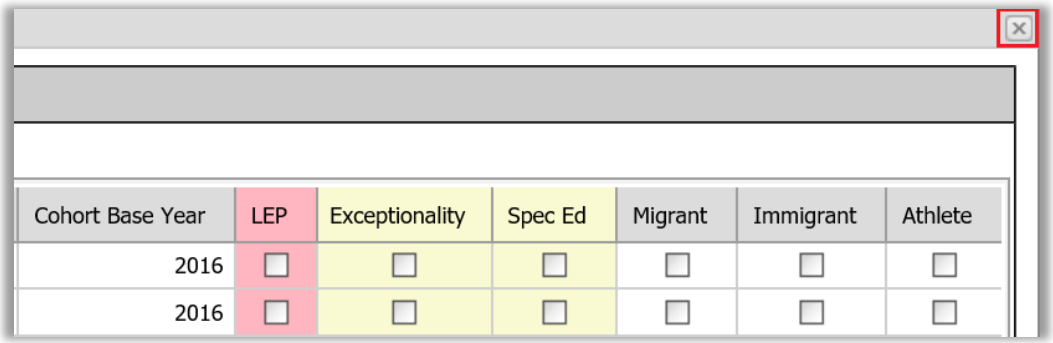
Select the Student Type "Student – 9th Month" option from the menu. On the Student Data – 9th Month page, select the School Year, School System and School from the "System Selection" box to view summary information for the selected criteria. You can also select "All Schools" for the selected school system to see information for all schools in the LEA. Once you have made the selection from the "System Selection" box, you will see a summary table providing counts by subpopulation and an "All Student Data" grid populated with student level information for the selected school(s). This view provides summary and student level detail pulled directly from the 9th Month collection data which was certified and submitted to the state by the LEA for the selected school year.



Click the History button ("All Student Data" grid) to view a student's enrollment records for each school year* the student was enrolled in the Alabama Public School System. (*Records begin with the 2012 school year).



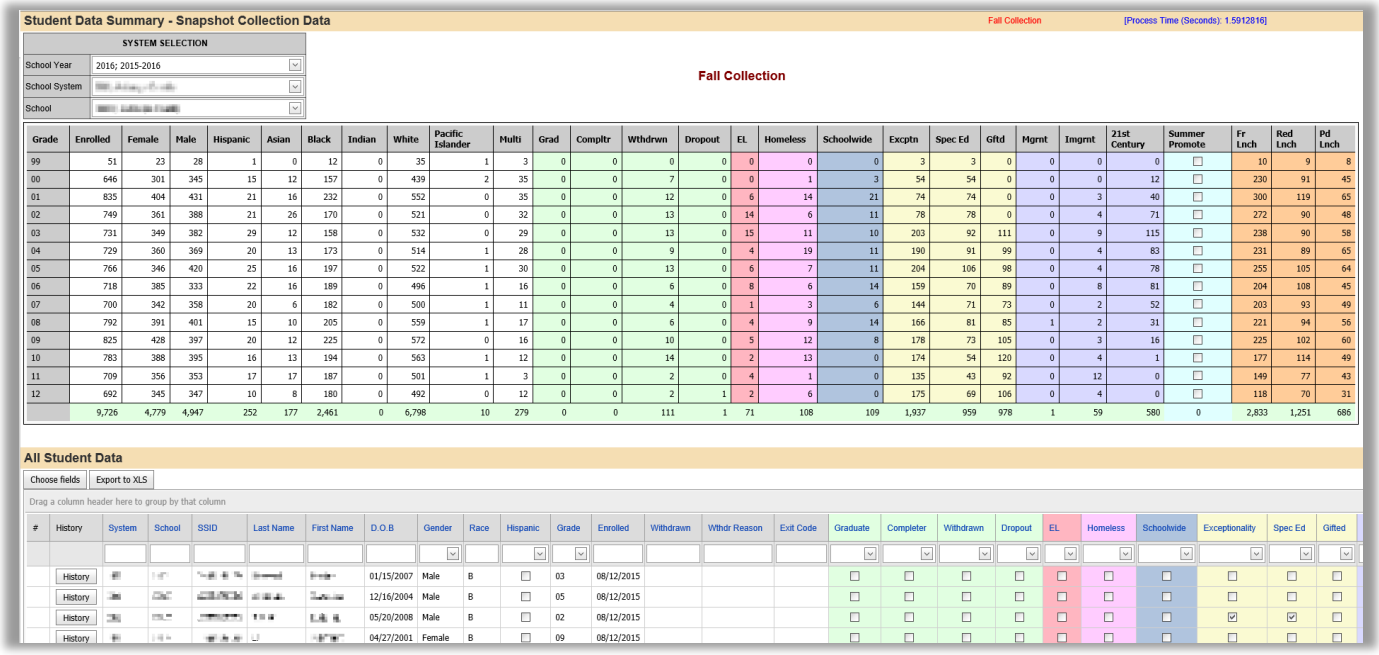
To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



Cohort Base Year	LEP	Exceptionality	Spec Ed	Migrant	Immigrant	Athlete
2016	☐	☐	☐	☐	☐	☐
2016	☐	☐	☐	☐	☐	☐

f) Student – Fall

Select the Student Type “Student – Fall” option from the menu. On the Student Data – Fall page, select the School Year, School System and School from the “System Selection” box to view summary information for the selected criteria. You can also select “All Schools” for the selected school system to see information for all schools in the LEA. Once you have made the selection from the “System Selection” box, you will see a summary table providing counts by subpopulation and an “All Student Data” grid populated with student level information for the selected school(s). This view provides summary and student level detail pulled directly from the Fall Collection data which was certified and submitted to the state by the LEA.



Student Data Summary - Snapshot Collection Data — Fall Collection — [Process Time (Seconds): 1.5912816]

SYSTEM SELECTION

School Year: 2016; 2015-2016

School System:

School:

Fall Collection

Grade	Enrolled	Female	Male	Hispanic	Asian	Black	Indian	White	Pacific Islander	Multi	Grad	Compltr	Wthdrwn	Dropout	EL	Homeless	Schoolwide	Excptn	Spec Ed	Gftd	Mgrnt	Imgrnt	21st Century	Summer Promote	Fr Lnch	Red Lnch	Pd Lnch
99	51	23	28	1	0	12	0	35	1	3	0	0	0	0	0	0	0	3	3	0	0	0	0	☐	10	9	8
00	646	301	345	15	12	157	0	439	2	35	0	0	7	0	0	1	3	54	54	0	0	0	12	☐	230	91	45
01	835	404	431	21	16	232	0	552	0	35	0	0	12	0	6	14	21	74	74	0	0	3	40	☐	300	119	65
02	749	361	388	21	26	170	0	521	0	32	0	0	13	0	14	6	11	78	78	0	0	4	71	☐	272	90	48
03	731	349	382	29	12	158	0	532	0	29	0	0	13	0	15	11	10	203	92	111	0	9	115	☐	238	90	58
04	729	360	369	20	13	173	0	514	1	28	0	0	9	0	4	19	11	190	91	99	0	4	83	☐	231	89	65
05	766	346	420	25	16	197	0	522	1	30	0	0	13	0	6	7	11	204	106	98	0	4	78	☐	255	105	64
06	718	385	333	22	16	189	0	496	1	16	0	0	6	0	8	6	14	159	70	89	0	8	81	☐	204	108	45
07	700	342	358	20	6	182	0	500	1	11	0	0	4	0	1	3	6	144	71	73	0	2	52	☐	203	93	49
08	792	391	401	15	10	205	0	559	1	17	0	0	6	0	4	9	14	166	81	85	1	2	31	☐	221	94	56
09	825	428	397	20	12	225	0	572	0	16	0	0	10	0	5	12	8	178	73	105	0	3	16	☐	225	102	60
10	783	388	395	16	13	194	0	563	1	12	0	0	14	0	2	13	0	174	54	120	0	4	1	☐	177	114	49
11	709	356	353	17	17	187	0	501	1	3	0	0	2	0	4	1	0	135	43	92	0	12	0	☐	149	77	43
12	692	345	347	10	8	180	0	492	0	12	0	0	2	1	2	6	0	175	69	106	0	4	0	☐	118	70	31
	9,726	4,779	4,947	252	177	2,461	0	6,798	10	279	0	0	111	1	71	108	109	1,937	959	978	1	59	580	0	2,833	1,251	686

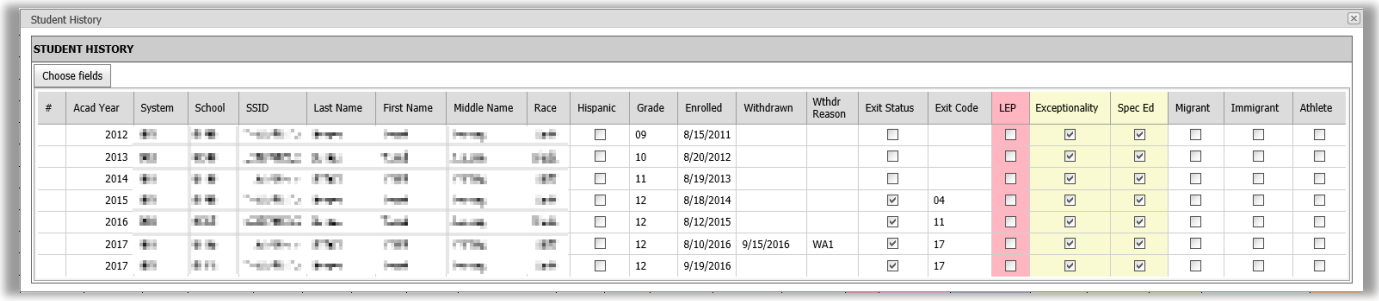
All Student Data

Choose fields | Export to XLS

Drag a column header here to group by that column

#	History	System	School	SSID	Last Name	First Name	D.O.B	Gender	Race	Hispanic	Grade	Enrolled	Withdrawn	Wthdr Reason	Exit Code	Graduate	Completer	Withdrawn	Dropout	EL	Homeless	Schoolwide	Exceptionality	Spec Ed	Gifted
	History						01/15/2007	Male	B	☐	03	08/12/2015				☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
	History						12/16/2004	Male	B	☐	05	08/12/2015				☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
	History						05/20/2008	Male	B	☐	02	08/12/2015				☐	☐	☐	☐	☐	☐	☐	☑	☑	☐
	History						04/27/2001	Female	B	☐	09	08/12/2015				☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System. (*Records begin with the 2012 school year).

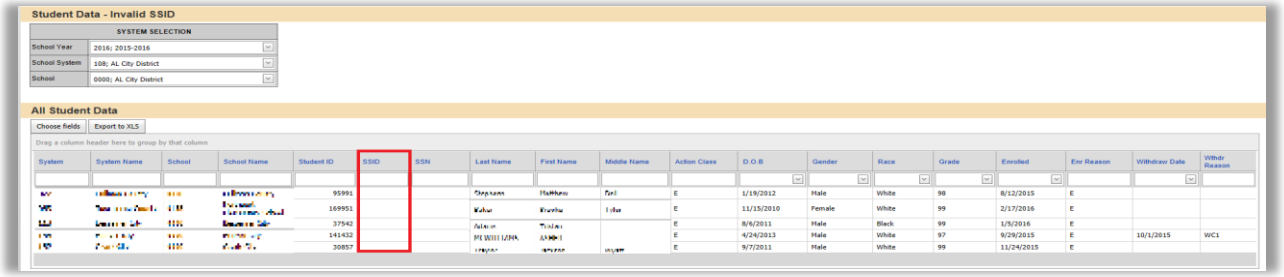


#	Acad Year	System	School	SSID	Last Name	First Name	Middle Name	Race	Hispanic	Grade	Enrolled	Withdrawn	Wthdr Reason	Exit Status	Exit Code	LEP	Exceptionality	Spec Ed	Migrant	Immigrant	Athlete
	2012								☐	09	8/15/2011			☐		☐	☑	☑	☐	☐	☐
	2013								☐	10	8/20/2012			☐		☐	☑	☑	☐	☐	☐
	2014								☐	11	8/19/2013			☐		☐	☑	☑	☐	☐	☐
	2015								☐	12	8/18/2014			☑	04	☐	☑	☑	☐	☐	☐
	2016								☐	12	8/12/2015			☑	11	☐	☑	☑	☐	☐	☐
	2017								☐	12	8/10/2016	9/15/2016	WA1	☑	17	☐	☑	☑	☐	☐	☐
	2017								☐	12	9/19/2016			☑	17	☐	☑	☑	☐	☐	☐

g) Students – Invalid SSID

The Invalid SSID view identifies students who do not have a valid SSID for the selected school year.

Select the Students – Invalid SSID view from the submenu. On the Students - Invalid SSID page, select the School Year, School System and School from the “System Selection” area to view Student Summary and Student Details Grid for the selected criteria. To see information on all the schools in the LEA, select the 0000 entry from School dropdown. Once you have made your selections from the “System Selection” area, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page. All data is based on the last enrollment for the student. Examples of Invalid SSIDs include null or missing SSIDs as well as SSIDs with a length greater than or less than 10 characters.

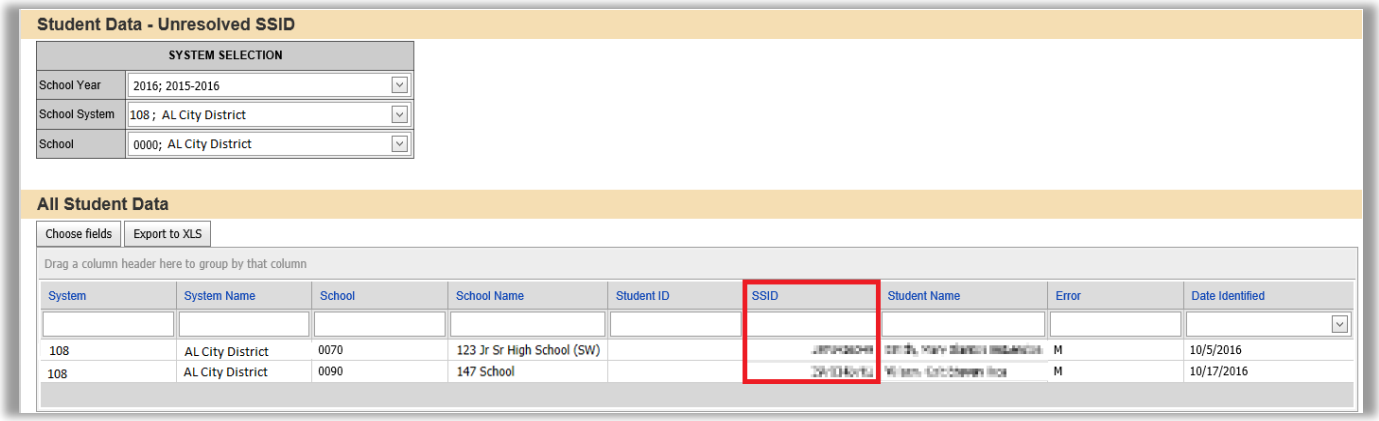


h) Students – Unresolved SSID

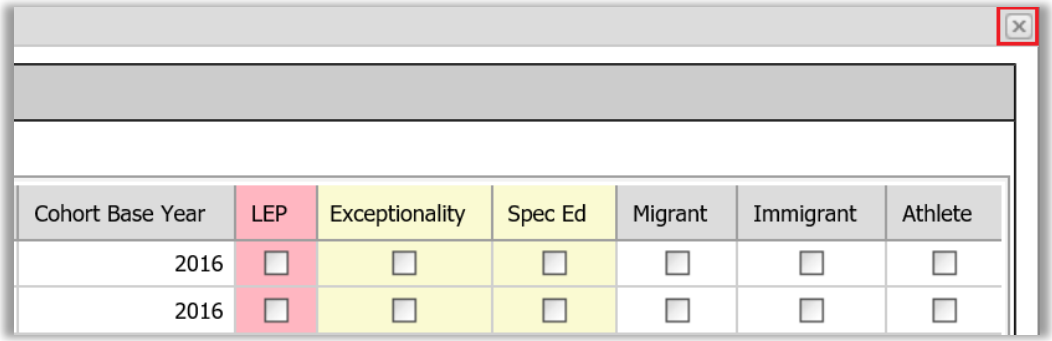
The Unresolved SSID view identifies students who have unresolved SSIDs for the selected school year.

Select the Students – Unresolved SSID view from the submenu. On the Students - Unresolved SSID page, select the School Year, School System and School from the “System Selection” area to view Student Summary and Student Details Grid for the selected criteria. To see information on all the schools in the LEA, select the 0000 entry from School dropdown. Once you have made your selections from the “System Selection” area, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page. All data is based on the last enrollment

for the student. Examples of unresolved SSIDs include instances of a single student with multiple SSIDs.



To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



New Fields: Foster and Military Affiliated Students

Foster and Military Affiliated are two new columns that you will see throughout the Student Enrollment Data section of the Student Data application. These columns have been added to the Student Data application in accordance with reporting requirements set forth by the USDOE. You will find below two screenshots that illustrate how the columns are displayed in both the top and bottom data grids as well as brief explanation on how to filter the “All Student Data” grid (bottom of the page) to view the actual students that make up the values in the top summary grid.

Student Counts:

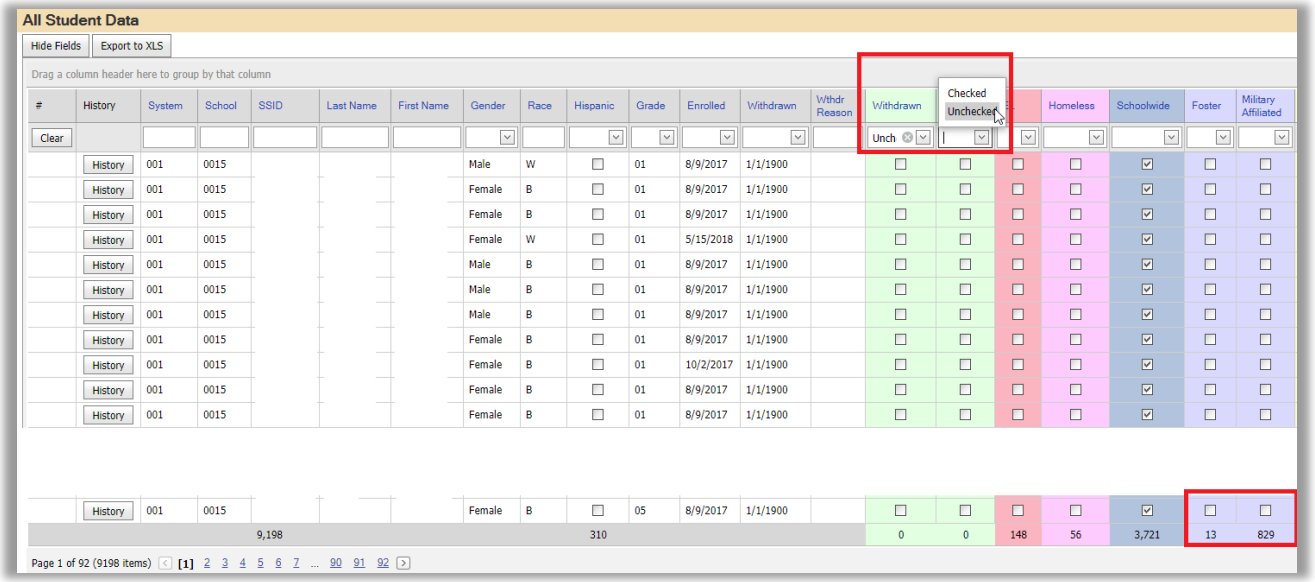
The Student Counts displayed by grade in the top grid only include currently enrolled or re-enrolled students. Withdrawn, Dropout and Non-Traditional students (except for Full time virtual non-traditional students) are not included in the counts.

Grade	Enrolled	Female	Male	Hispanic	Asian	Black	Indian	White	Pacific Islander	Multi	Grad	Compltr	EL	Homeless	Schoolwide	Foster	Military Affiliated
99	53	27	26	1	0	6	0	47	0	0	0	0	0	0	53	0	0
00	630	297	333	28	11	152	7	430	4	26	0	0	11	2	200	1	73
01	702	343	359	35	24	161	12	477	5	23	0	0	22	1	527	2	84
02	670	320	350	15	12	176	6	450	2	24	0	0	13	5	495	0	75
03	759	385	374	27	20	203	4	504	1	27	0	0	14	6	585	2	59
04	736	356	380	25	25	174	3	518	0	16	0	0	16	3	530	2	50
05	711	344	367	28	19	178	2	488	1	23	0	0	12	5	536	1	64
06	718	355	363	29	16	172	3	505	1	21	0	0	9	3	375	1	68
07	748	354	394	23	15	203	2	512	2	14	0	0	6	6	79	1	84
08	692	363	329	22	20	189	3	473	0	7	0	0	7	5	73	0	64
09	741	349	392	29	16	207	6	507	1	4	0	0	15	5	61	1	77
10	713	356	357	14	13	181	4	506	2	7	0	0	8	7	66	0	39
11	708	368	340	22	13	187	4	494	1	9	0	0	11	5	67	2	50
12	617	325	292	12	15	149	1	445	1	6	606	0	4	3	74	0	42
	9,198	4,542	4,656	310	219	2,338	57	6,356	21	207	606	0	148	56	3,721	13	829

All Student Details:

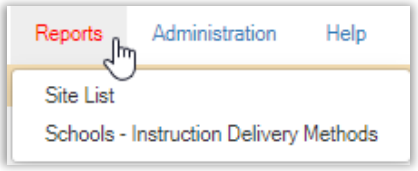
By default, the “All Student Data” Grid (bottom of the page) lists every student that was enrolled in the selected LEA/school at any point during the selected school year. This includes students that are currently identified as withdrawn or dropouts and all non-traditional students.

To verify the Foster and Military Affiliated student counts, filter the “All Students Data” grid for enrolled students by setting the Withdrawn and Dropout columns to Unchecked. The summary row at the bottom of the grid should present you with Foster and Military Affiliated values that match the values in the summary grid at the top of the page.



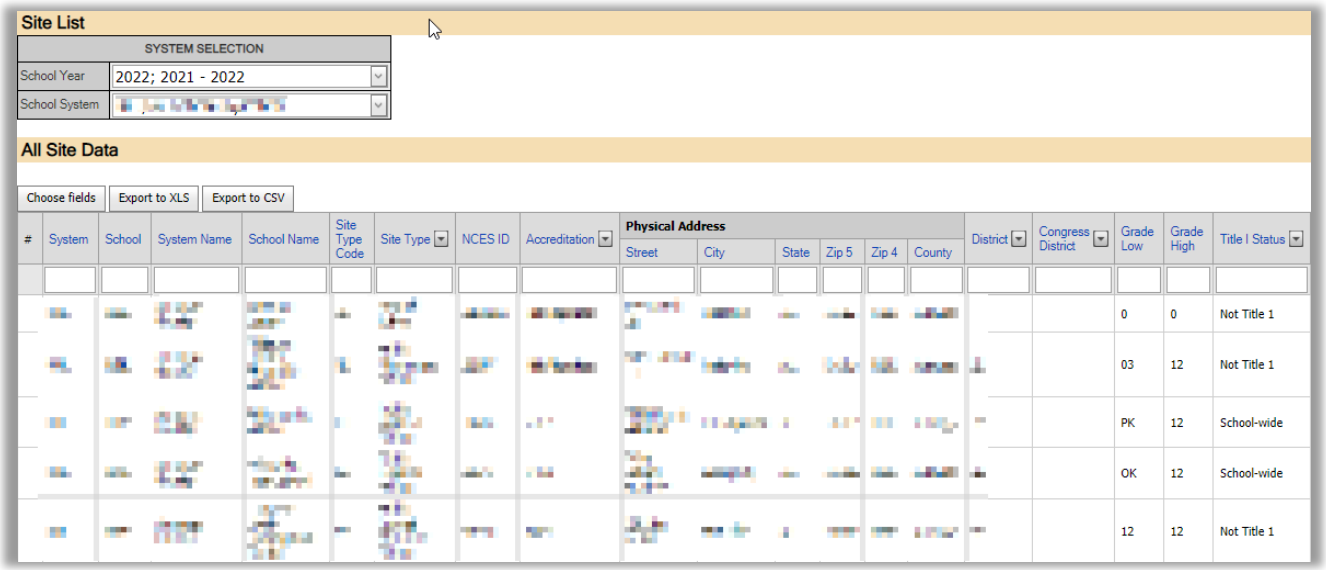
3. What information is available in the “Reports” tab?

By default, all users with access to the Student Data Application will receive access to the Reports tab. From the menu bar, click the “Reports” option, a submenu will display two options (1) Site List and (2) Schools Instruction Delivery Methods.



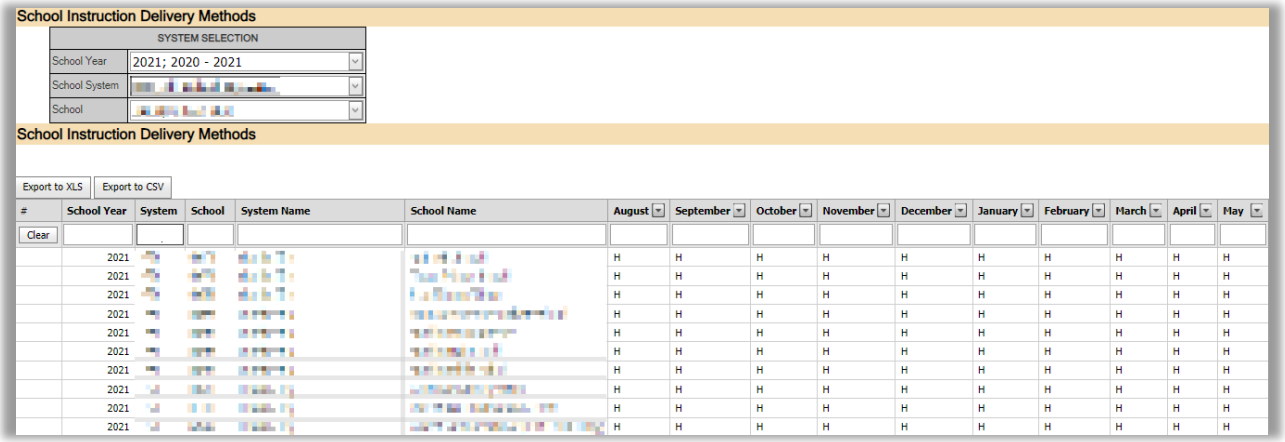
a) Reports – Site List

The Sites List Report provides a list of all LEAs and schools with their address, site type and grades offered.



b) Reports – Schools Instruction Delivery Methods

The Schools Instruction Delivery Methods Report provides a list of all LEAs with their instruction delivery methods by month for the 2020-2021 school year. This information was used for the Pandemic EBT (P-EBT) program for the 2020-2021 school year only.



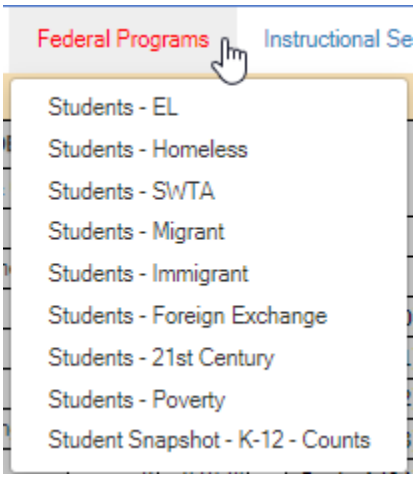
D = Delayed, H = Hybrid, P = In Person, V = Virtual

4. How do I view Student and Summary Data for Federal Programs?

To view the Federal Programs tab of the Student Data Application, users must be in either the Student Data Federal Programs (Program Key Contacts) or Student Data Federal Programs (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

From the menu bar **click** the Federal Programs tab. A submenu with all of the Federal Programs data view options will be displayed. The available choices are:

Students – EL
Students – Homeless
Students – SWTA
Students – Migrant
Students – Immigrant
Students – Foreign Exchange
Students – 21st Century
Students – Poverty
Student Snapshot – K-12 - Counts



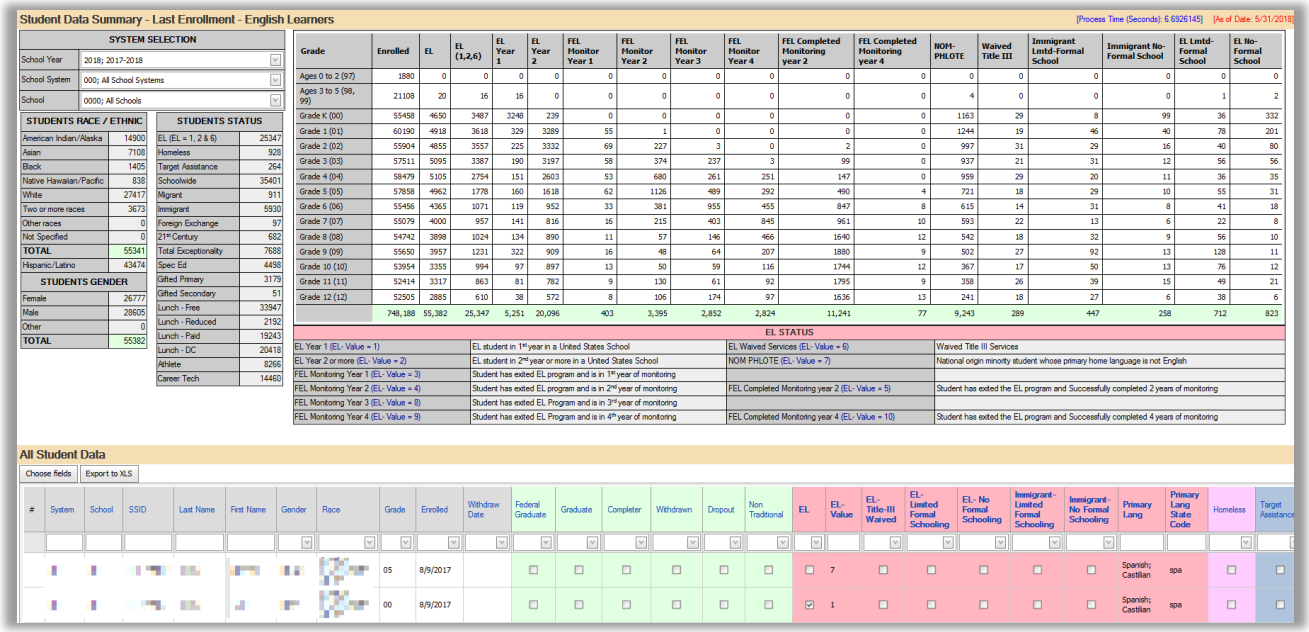
Each of these views present you with two sections of data. At the top of the screen, you will be provided tables that give summary information on the students that fall into the selected view. The summary tables contain totals for race/ethnicity, gender, student status and counts by grade level.

The bottom portion of the screen presents a data grid that shows the students used to calculate the summary data. The grid can be sorted, filtered, and exported to Excel for further analysis.

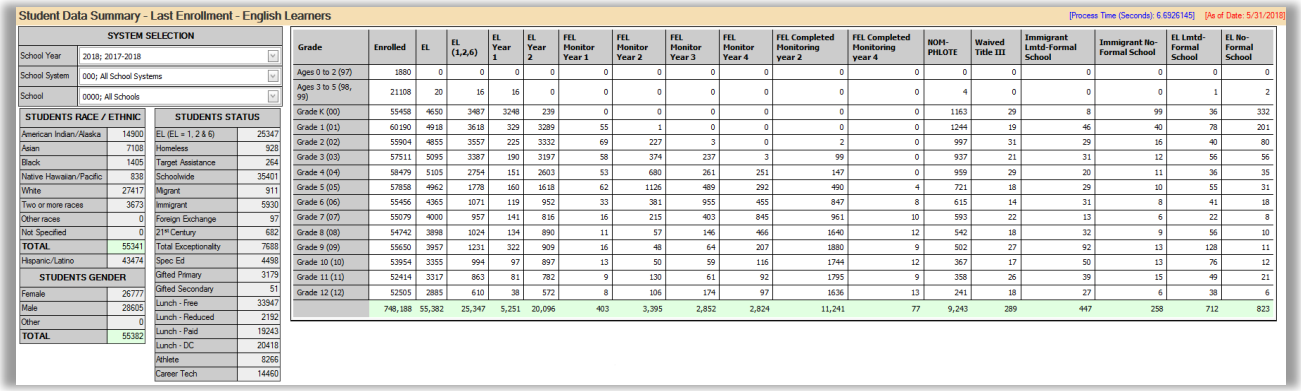
In the next section we will use the Students – EL view to illustrate how the summary tables and grid work. This process outlined in this section can be used when working with the other view types that fall under the Federal Programs tab.

a) Students – EL (English Learners)

Select the "Students-EL" view from the submenu. Once you have made your selections from the "System Selection" section, you will see the Student Summary tables at the top of the page, EL Status definitions in the center and a Student Level Detail Grid at the bottom of the page.



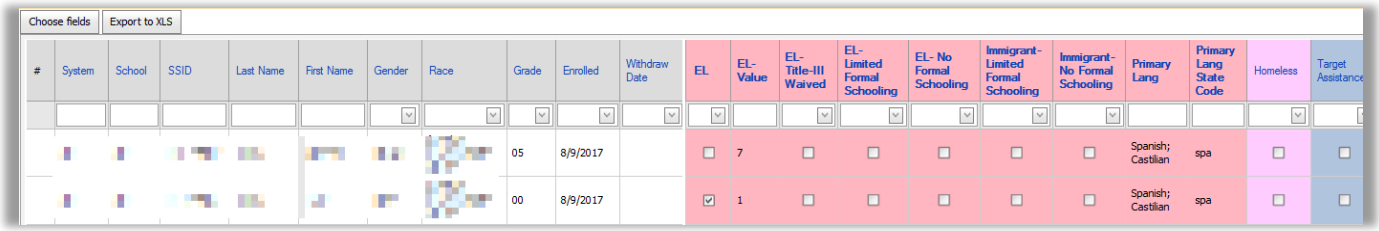
The Student Summary tables displayed at the top of the page shows student counts by various categories and grades. Only currently enrolled or re-enrolled students are included in the calculations for the student counts. Withdrawn, Dropout and Non-Traditional students (except for Full time virtual non-traditional students) are not included.



The EL Status table displayed at the center of the page provides definitions of the EL terms used in the view.

EL STATUS			
EL Year 1 (EL- Value = 1)	EL student in 1st year in a United States School	EL Waived Services (EL- Value = 6)	Waived Title III Services
EL Year 2 or more (EL- Value = 2)	EL student in 2nd year or more in a United States School	NOM PHLOTE (EL- Value = 7)	National origin minority student whose primary home language is not English
FEL Monitoring Year 1 (EL- Value = 3)	Student has exited EL program and is in 1st year of monitoring		
FEL Monitoring Year 2 (EL- Value = 4)	Student has exited EL program and is in 2nd year of monitoring	FEL Completed Monitoring year 2 (EL- Value = 5)	Student has exited the EL program and Successfully completed 2 years of monitoring
FEL Monitoring Year 3 (EL- Value = 8)	Student has exited EL Program and is in 3rd year of monitoring		
FEL Monitoring Year 4 (EL- Value = 9)	Student has exited EL Program and is in 4th year of monitoring	FEL Completed Monitoring year 4 (EL- Value = 10)	Student has exited the EL program and Successfully completed 4 years of monitoring

The “All Student Data” grid displayed at the bottom of the page will show the records for all students for the selected criteria including Withdrawn, Dropout and all Non-Traditional students.



The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student’s EL classifications.

The table below lists each of the EL codes and their descriptions.

DESCRIPTION	CODE
Not Limited English Proficient (LEP)	**0**
EL student in 1st year in a United States School	**1**
EL student in 2nd year or more in a United States School	**2**
Student has exited EL program and is in 1st year of monitoring	**3**
Student has exited EL program and is in 2nd year of monitoring	**4**
Student has exited the EL program and successfully completed 2 years of monitoring	**5**
Waived Title III Services	**6**
National origin minority student whose primary home language is not English	**7**
Student has exited EL Program and is in 3rd year of monitoring	**8**
Student has exited EL Program and is in 4th year of monitoring	**9**
Student has exited the EL program and successfully completed 4 years of monitoring	**10**

DESCRIPTION	CODE
Limited Formal Schooling	**1**
No Formal Schooling	**2**

b) Students Type – Homeless

The "Homeless" view provides detailed information on students flagged as "Homeless" in the Federal Programs tab of PowerSchool. This information includes the student's Homeless Status (Doubled Up, Hotels/Motels, Shelters/Transitional, etc.), McKinney-Vento status and Title I status.

c) Students – SWTA (Schoolwide and Targeted Assistance)

Schoolwide: If a school is flagged as "Schoolwide" in the PowerSchool application, all students in that school are considered Schoolwide.

Targeted Assistance: If a school is flagged as "Targeted Assistance" in the PowerSchool application, and if a student is flagged as Targeted Assistance in PowerSchool and the types of assistance are checked in the Federal Programs tab, the student is counted as Targeted Assistance. In addition to identifying the student as schoolwide or targeted assistance, this view also provides information on the TA support (Health, Dental and Eye Care, etc.) and TA instructional services (Math, Science, Vocational, etc.) received by the student.

d) Students – Migrant

The Migrant view shows students flagged as "Migrant" in the Federal Programs tab of PowerSchool.

e) Students – Immigrant

The Immigrant view provides additional information on students flagged as "Immigrant" in the Federal Programs tab of PowerSchool including whether they have limited or no formal schooling.

f) Students – Foreign Exchange

The Foreign Exchange view shows students flagged as "Foreign Exchange" in the Federal Programs tab of PowerSchool along with their foreign exchange code and foreign exchange status.

g) Students – 21st Century

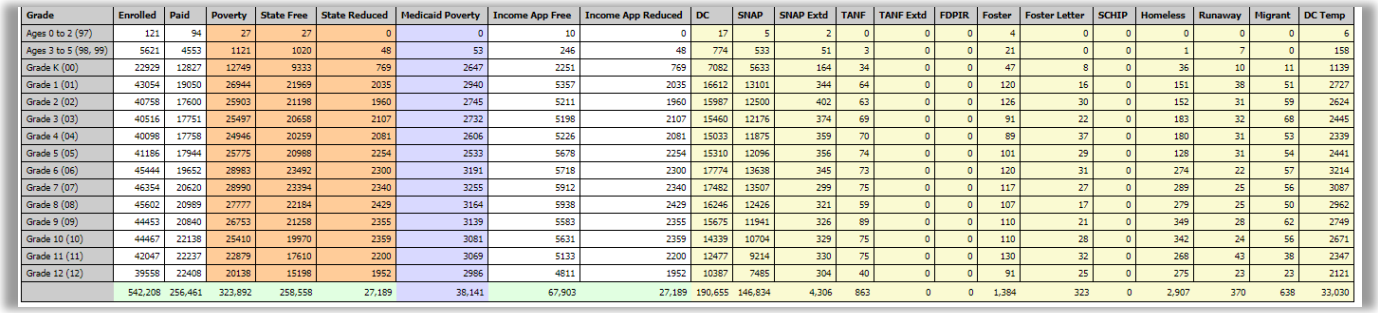
The 21st Century view shows students flagged as "21st Century" in the Federal Programs tab of PowerSchool.

h) Students – Poverty

The Poverty view identifies students categorized as Poverty based on a combination of the local lunch code values assigned to the students in PowerSchool and the Medicaid flag currently set outside of the PowerSchool system.

The PowerSchool Local Lunch codes that fall under the designation of poverty.

Code	Description
1	Free
2	Reduced
3	Paid
4	Free Based on Direct Certification (SNAP)
5	Free Based on Direct Certification (TANF)
6	Free Based on Direct Certification (FDPIR)
7	Free Based on Direct Certification (Foster)
8	Free Based on Direct Certification (Extended Eligibility - SNAP)
9	Free Based on Direct Certification (Extended Eligibility - TANF)
10	NA
11	Free Based on Direct Certification (SCHIP)
12	Free Based on Homeless Designation
13	Free Based on Migrant Designation
14	Free Based on Runaway Designation
15	Free Based on Foster County DHR Foster Letter
16	Free Based on Direct Certification (Medicaid)
17	Reduced Based on Direct Certification (Medicaid Reduced)
18	Free Based on Direct Certification (Extended Eligibility - Medicaid)
19	Reduced Based on Direct Certification (Extended Eligibility - Medicaid)
20	Parent Declined Services – Changed to Paid



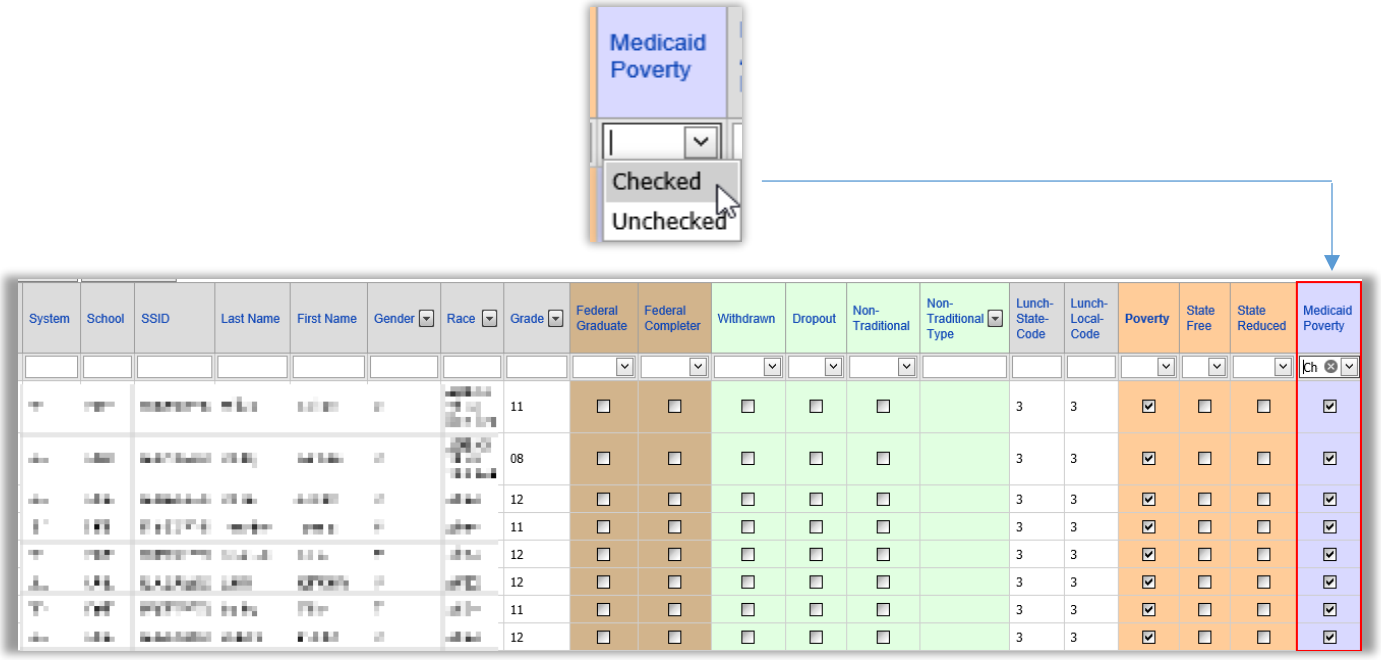
Grade	Enrolled	Paid	Poverty	State Free	State Reduced	Medicaid Poverty	Income App Free	Income App Reduced	DC	SNAP	SNAP Extd	TANF	TANF Extd	FDPIR	Foster	Foster Letter	SCHIP	Homeless	Runaway	Migrant	DC Temp
Ages 0 to 2 (97)	121	94	27	27	0	0	10	0	17	5	2	0	0	0	4	0	0	0	0	0	6
Ages 3 to 5 (98, 99)	5621	4553	1121	1020	48	53	246	48	774	533	51	3	0	0	21	0	0	1	7	0	158
Grade K (00)	22929	12827	12749	9333	769	2647	2251	769	7082	5633	164	34	0	0	47	8	0	36	10	11	1139
Grade 1 (01)	43054	19050	26944	21969	2035	2940	5357	2035	16612	13101	344	64	0	0	120	16	0	151	38	51	2727
Grade 2 (02)	40758	17600	25903	21198	1960	2745	5211	1960	15987	12500	402	63	0	0	126	30	0	152	31	59	2624
Grade 3 (03)	40516	17751	25497	20658	2107	2732	5198	2107	15460	12176	374	69	0	0	91	22	0	183	32	68	2445
Grade 4 (04)	40098	17758	24946	20259	2081	2606	5226	2081	15033	11875	359	70	0	0	89	37	0	180	31	53	2339
Grade 5 (05)	41186	17944	25775	20988	2254	2533	5678	2254	15310	12096	356	74	0	0	101	29	0	128	31	54	2441
Grade 6 (06)	45444	19652	28983	23492	2300	3191	5718	2300	17774	13638	345	73	0	0	120	31	0	274	22	57	3214
Grade 7 (07)	46354	20620	28990	23394	2340	3255	5912	2340	17482	13507	299	75	0	0	117	27	0	289	25	56	3087
Grade 8 (08)	45602	20989	27777	22184	2429	3164	5938	2429	16246	12426	321	59	0	0	107	17	0	279	25	50	2962
Grade 9 (09)	44453	20840	26753	21258	2355	3139	5583	2355	15675	11941	326	89	0	0	110	21	0	349	28	62	2749
Grade 10 (10)	44467	22138	25410	19970	2359	3081	5631	2359	14339	10704	329	75	0	0	110	28	0	342	24	56	2671
Grade 11 (11)	42047	22237	22879	17610	2200	3069	5133	2200	12477	9214	330	75	0	0	130	32	0	268	43	38	2347
Grade 12 (12)	39558	22408	20138	15198	1952	2986	4811	1952	10387	7485	304	40	0	0	91	25	0	275	23	23	2121
	542,208	256,461	323,892	258,558	27,189	38,141	67,903	27,189	190,655	146,834	4,306	863	0	0	1,384	323	0	2,907	370	638	33,030

Student Data Column Name	Definition	Calculation
Poverty	Count of students classified as Poverty based on federal regulations.	Sum of the State Free + State Reduced + Medicaid Poverty columns.
State Free	Count of students classified as Free based on lunch codes.	Sum of the Local Free + DC to App Income Free columns.
State Reduced (Reduced)	Count of students classified as Reduced based on lunch codes.	Sum of the Local Red + DC to App Income Red columns.

DC (Direct Cert)	Count of students classified as Direct Cert based on lunch codes	Sum of the SNAP + TANF + FDPIR + Foster + SNAP Extd + TANF Extd + SCHIP + Foster Letter + Homeless + Runaway + Migrant + DC Temp columns
Medicaid Poverty	Count of students classified as Poverty based on Medicaid Status.	Count of students present on the most recent Medicaid file that are not in one of the other Poverty categories (State Free, State Reduced or DC).
Medicaid Received (Present in the “All Student Data” Grid only).	Indicator that identifies students that are present on the most recent Medicaid file regardless of lunch status.	

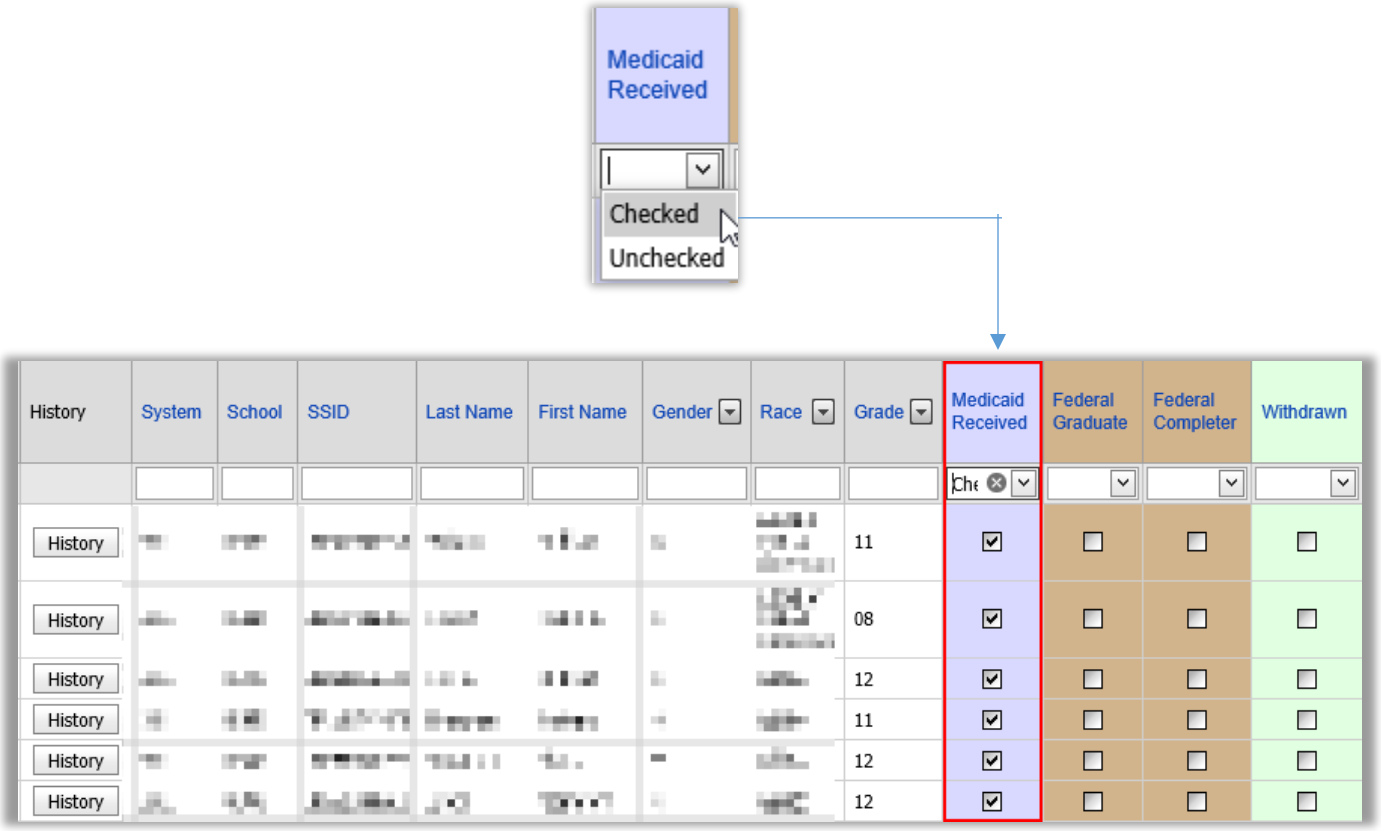
Note: Students with multiple poverty designators are only counted one time in the poverty counts.

Note: To see a list of the students that make up the current Medicaid Poverty count, select “Checked” from the Medicaid Poverty column in the “All Student Data” grid at the bottom of the page.



Note: To see a list of the students that were identified as Medicaid Recipients at any point during the school year, click the Choose fields button just above the “All Student Data” grid. From the Column Chooser popup, find the Medicaid Received column and add it to the data grid.

Select “Checked” in the Medicaid Received column.

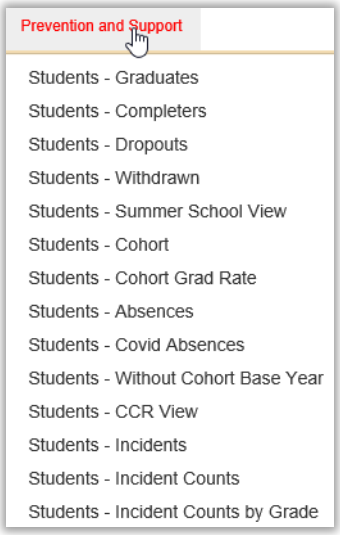


5. How do I view Student and Summary Data for Prevention and Support?

To view the Prevention and Support tab of the Student Data Application, users must be in either the Student Data Prevention and Support (Program Key Contacts) or Student Data Prevention and Support (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

From the menu bar **click** the Prevention and Support tab. A submenu with all of the Prevention and Support data view options will be displayed. The available choices are:

Students – Graduates
Students – Completers
Students – Dropouts
Students – Withdrawn
Students – Summer School View
Students – Cohort
Students – Cohort Grad Rate
Students - Absences
Students – Covid Absences
Students – Without Cohort Base Year
Students – CCR View
Students – Incidents
Students – Incident Counts
Students – Incident Counts by Grade



Each of these views present you with two sections of data. At the top of the screen, you will be provided tables that give summary information on the students that fall into the selected view. The summary tables contain totals for race/ethnicity, gender, student status and counts by grade level.

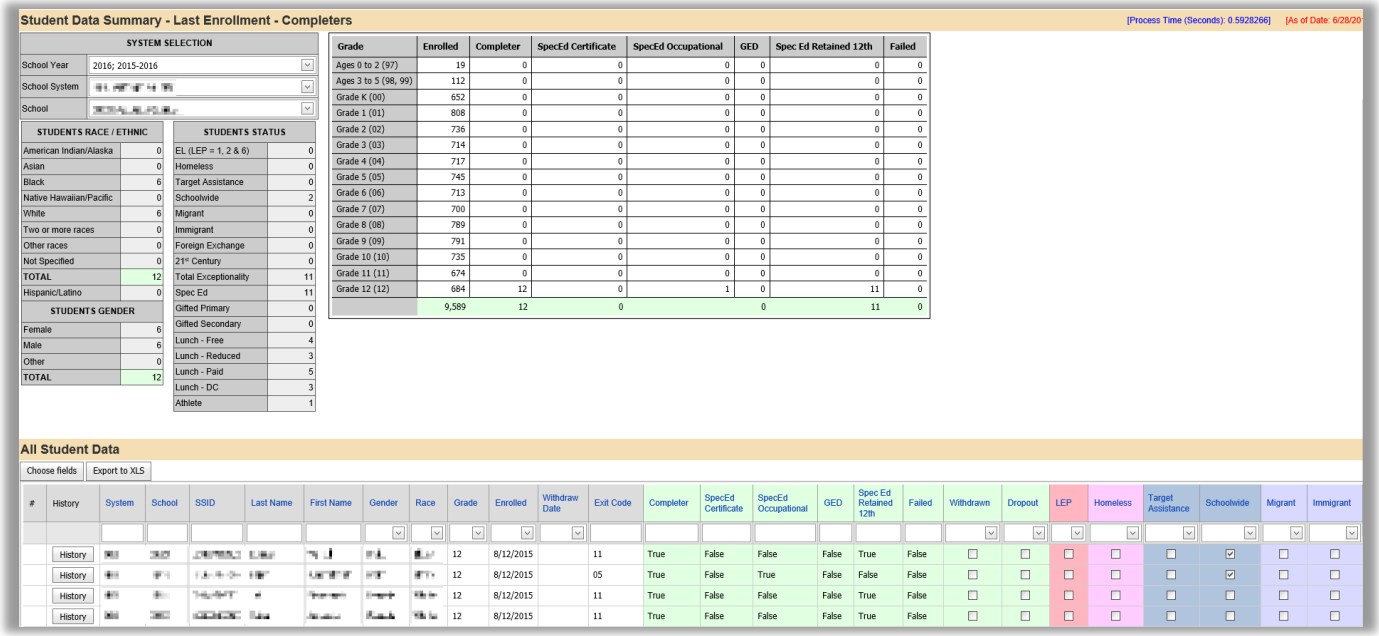
The bottom portion of the screen presents a data grid that shows the students used to calculate the summary data. The grid can be sorted, filtered, and exported to Excel for further analysis.

In the next section we will use the Students – Completers and Students – Cohort views to illustrate how the summary tables and grid work. The process outlined in this section can be used when working with the other view types that fall under the Prevention and Support tab.

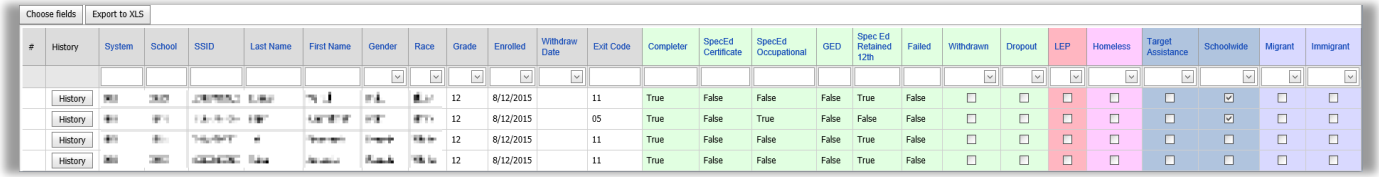
a) Students – Completers

Select the “Students-Completers” view from the submenu. Once you have made your selections from the “System Selection” section, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page.

The Student Summary tables displayed at the top of the page show student counts by different subpopulations and grades. Only currently enrolled or re-enrolled students are included in the calculations for the student counts.

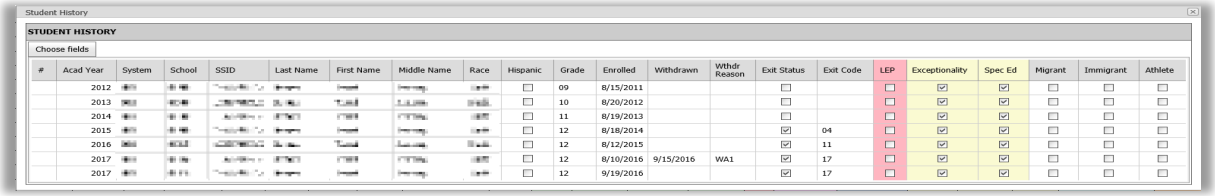


The “All Student Data” Grid displayed at the bottom of the page shows the records for all students for the selected criteria.

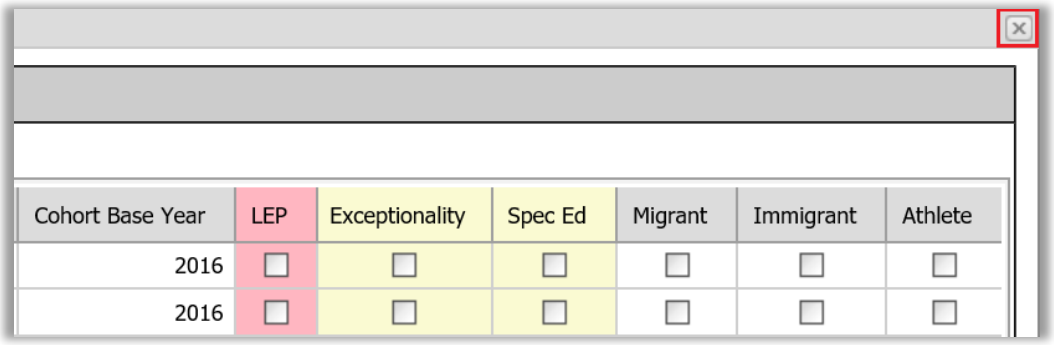


The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student’s exit code and exit status.

Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System. (*Historical records begin with the 2012 school year).



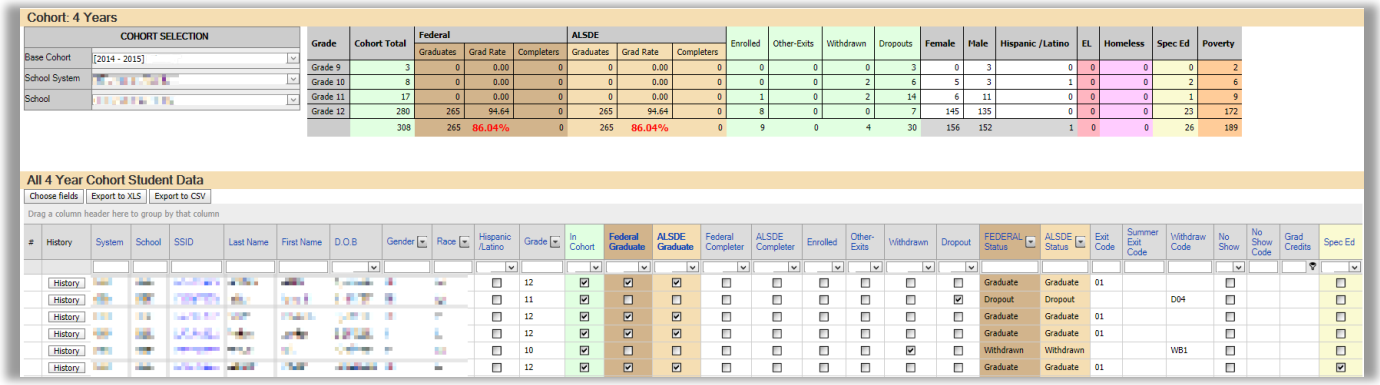
To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



Cohort Base Year	LEP	Exceptionality	Spec Ed	Migrant	Immigrant	Athlete
2016	☐	☐	☐	☐	☐	☐
2016	☐	☐	☐	☐	☐	☐

b) Students – Cohort

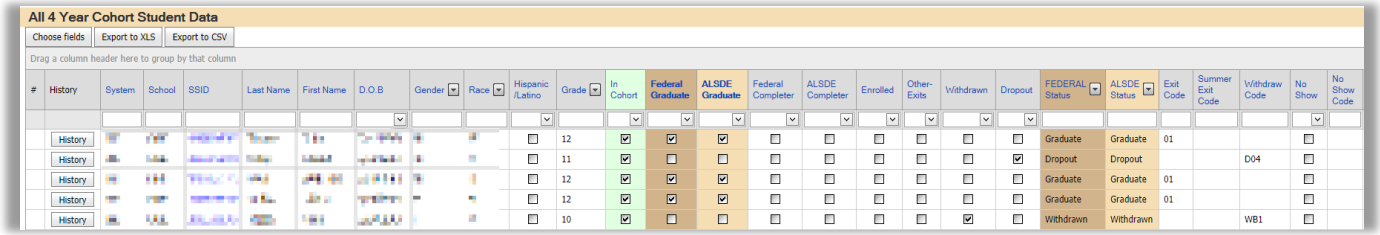
Select the “Students – Cohort” view from the submenu. Select a Cohort Base Year (this is the year the students in the Cohort were identified as first year ninth graders), School System and School. To view data for the entire LEA, select the LEA’s name in the School System dropdown and the 0000 record in the School dropdown. Once you have made your selections from the “System Selection” section, you will see a page like the one below.



The summary table displayed at the top of the page shows student counts by various subpopulations including exit type, race, and gender. Only currently enrolled or re-enrolled students are included in the calculations for the student counts.

Grade	Cohort Total	Federal			ALSDE			Enrolled	Other-Exits	Withdrawn	Dropouts	Female	Male	Hispanic /Latino	EL	Homeless	Spec Ed	Poverty
		Graduates	Grad Rate	Completers	Graduates	Grad Rate	Completers											
Grade 9	3	0	0.00	0	0	0.00	0	0	0	0	3	0	3	0	0	0	0	2
Grade 10	8	0	0.00	0	0	0.00	0	0	0	2	6	5	3	1	0	0	2	6
Grade 11	17	0	0.00	0	0	0.00	0	1	0	2	14	6	11	0	0	0	1	9
Grade 12	280	265	94.64	0	265	94.64	0	8	0	0	7	145	135	0	0	0	23	172
	308	265	86.04%	0	265	86.04%	0	9	0	4	30	156	152	1	0	0	26	189

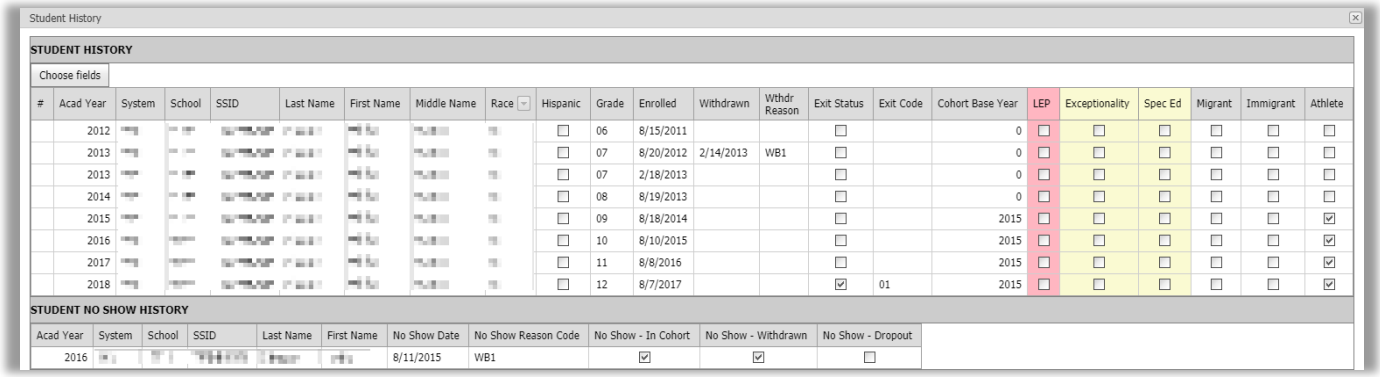
The All 4 Year Cohort Student Data grid displayed at the bottom of the page shows the records for all students for the selected criteria.



The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student’s exit code and exit status. This grid can be grouped, sorted, and filtered on screen to provide different views of the data.

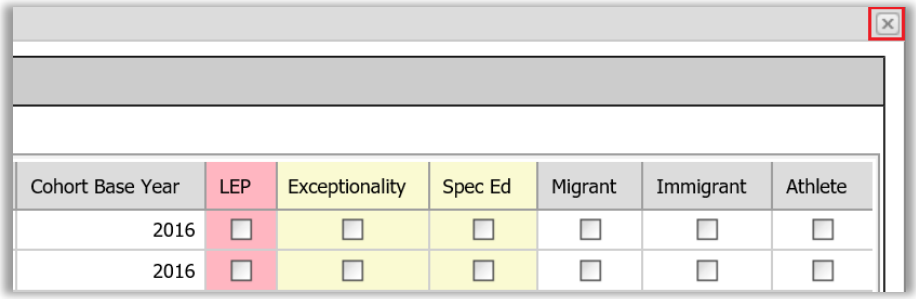
Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System.

(*Historical records begin with the 2012 school year).

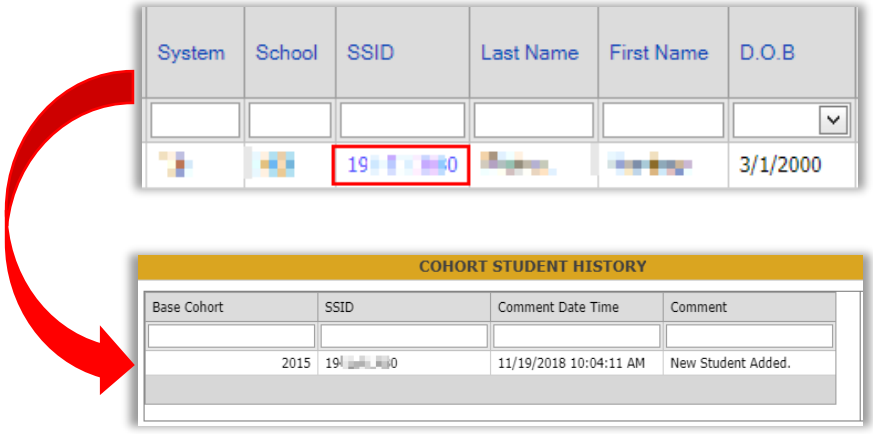


If No Show information is available for the student, it will be presented at the bottom of the popup in a separate Student No Show History table.

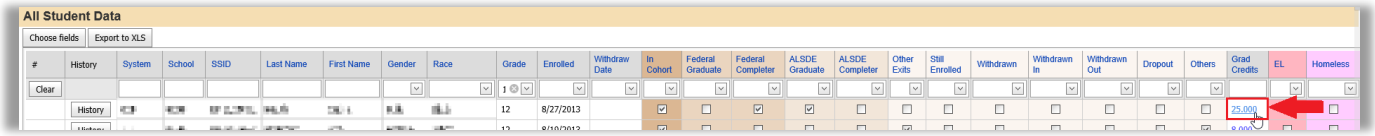
To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.

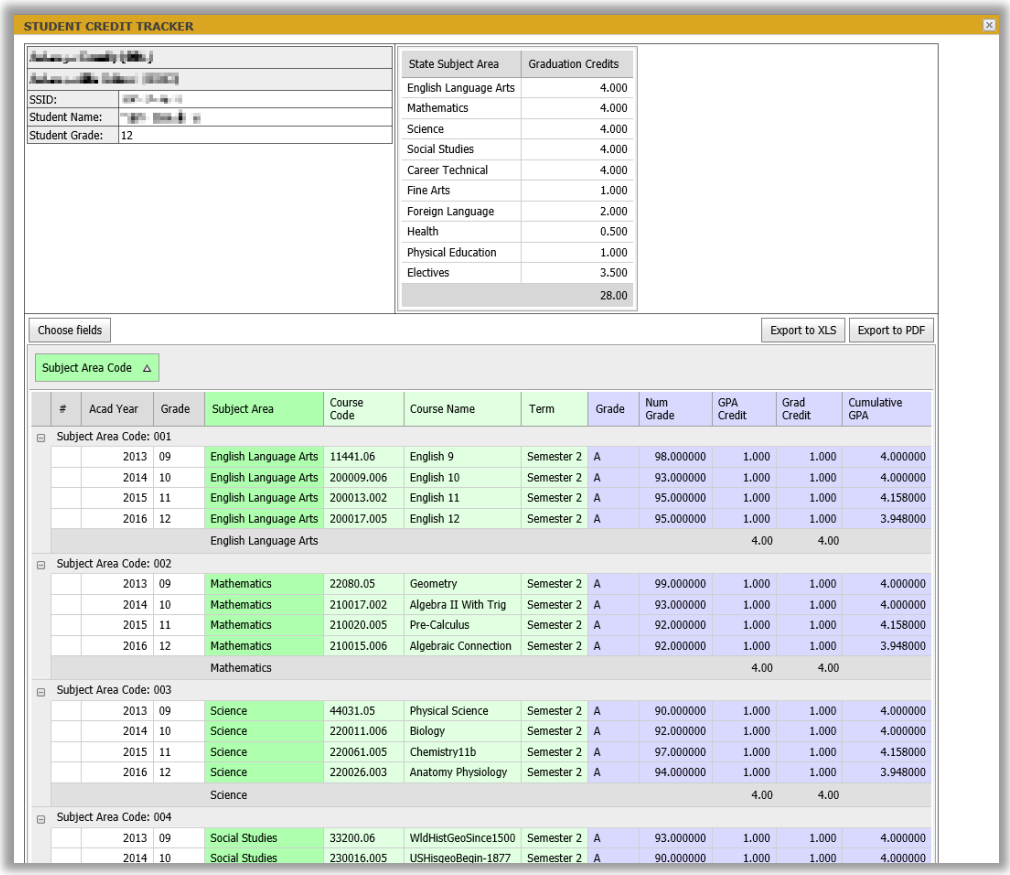


To view a student's Cohort History (when they were added or removed from the Cohort), click the SSID of the student you wish to view.



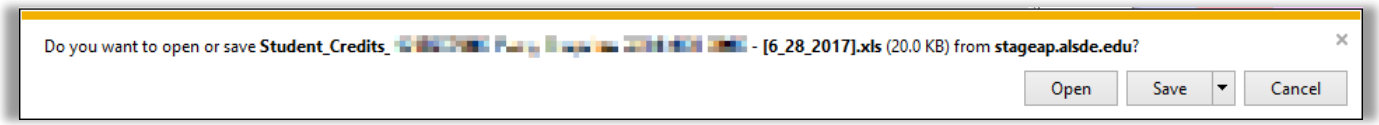
To view a student's graduation credit information for the current and prior academic years, click the number in the Grad Credits column of the "All Student Data" grid.



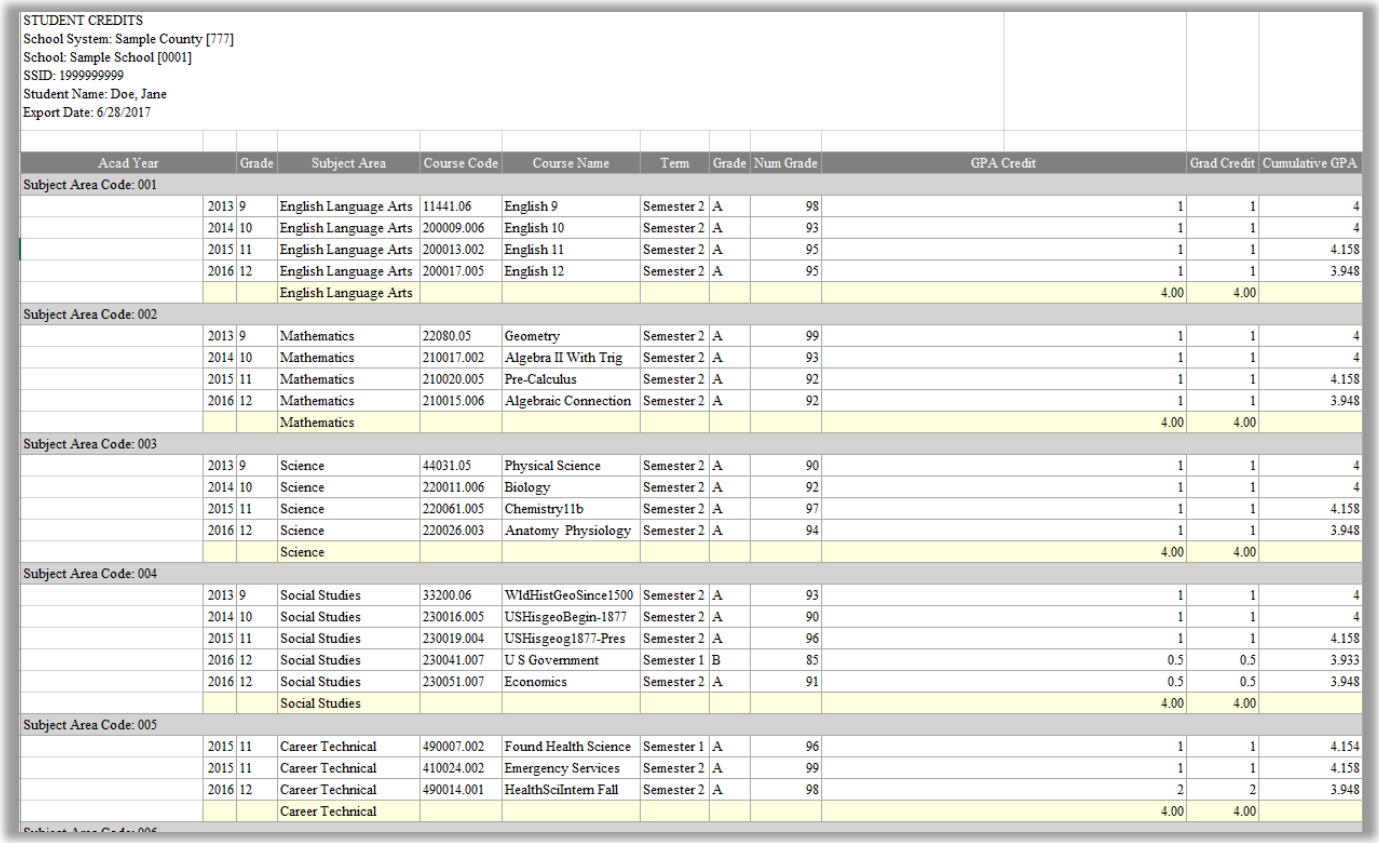


The information in this screen can be exported to either Excel or PDF using the export buttons above the data grid.

Clicking the Export to XLS button will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.



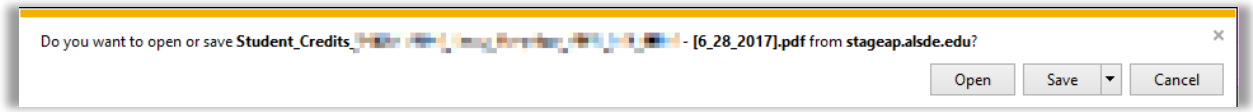
After making a selection and opening the workbook, you will see an Excel worksheet like the one below displaying credit information grouped by subject area for the selected student.



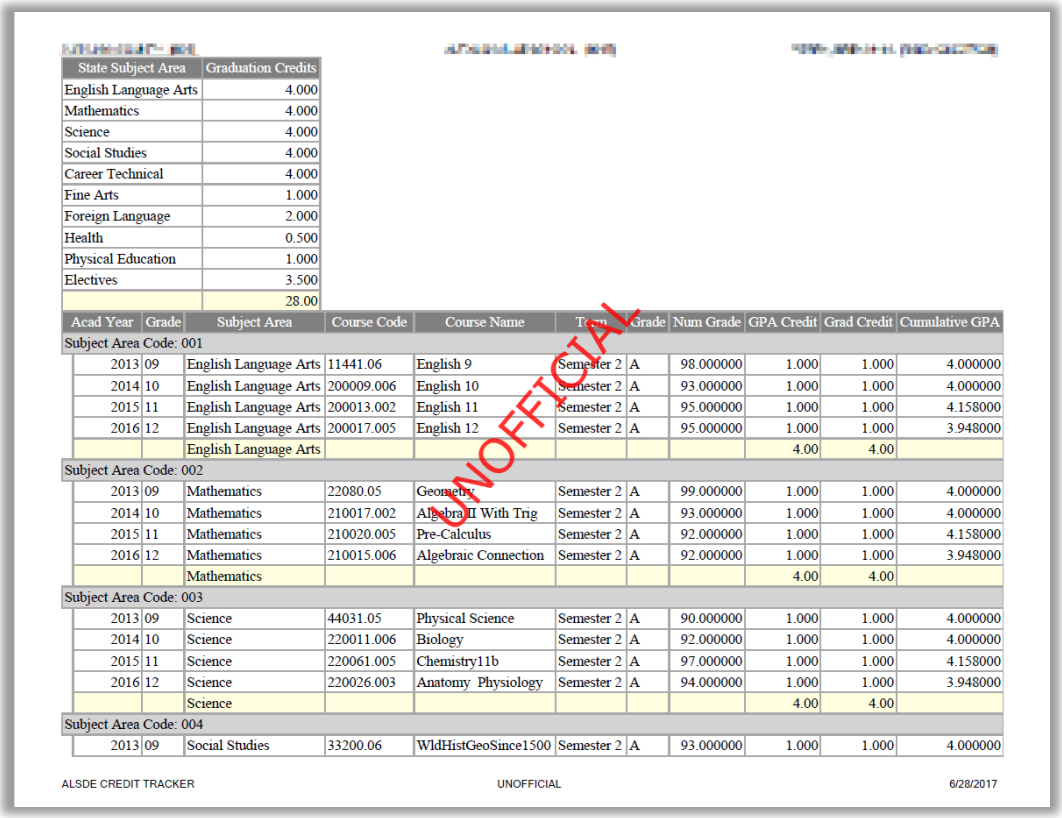
STUDENT CREDITS
School System: Sample County [777]
School: Sample School [0001]
SSID: 1999999999
Student Name: Doe, Jane
Export Date: 6/28/2017

Acad Year		Grade	Subject Area	Course Code	Course Name	Term	Grade	Num Grade	GPA Credit	Grad Credit	Cumulative GPA
Subject Area Code: 001											
	2013	9	English Language Arts	11441.06	English 9	Semester 2	A	98	1	1	4
	2014	10	English Language Arts	200009.006	English 10	Semester 2	A	93	1	1	4
	2015	11	English Language Arts	200013.002	English 11	Semester 2	A	95	1	1	4.158
	2016	12	English Language Arts	200017.005	English 12	Semester 2	A	95	1	1	3.948
			English Language Arts						4.00	4.00	
Subject Area Code: 002											
	2013	9	Mathematics	22080.05	Geometry	Semester 2	A	99	1	1	4
	2014	10	Mathematics	210017.002	Algebra II With Trig	Semester 2	A	93	1	1	4
	2015	11	Mathematics	210020.005	Pre-Calculus	Semester 2	A	92	1	1	4.158
	2016	12	Mathematics	210015.006	Algebraic Connection	Semester 2	A	92	1	1	3.948
			Mathematics						4.00	4.00	
Subject Area Code: 003											
	2013	9	Science	44031.05	Physical Science	Semester 2	A	90	1	1	4
	2014	10	Science	220011.006	Biology	Semester 2	A	92	1	1	4
	2015	11	Science	220061.005	Chemistry11b	Semester 2	A	97	1	1	4.158
	2016	12	Science	220026.003	Anatomy Physiology	Semester 2	A	94	1	1	3.948
			Science						4.00	4.00	
Subject Area Code: 004											
	2013	9	Social Studies	33200.06	WldHistGeoSince1500	Semester 2	A	93	1	1	4
	2014	10	Social Studies	230016.005	USHisgeoBegin-1877	Semester 2	A	90	1	1	4
	2015	11	Social Studies	230019.004	USHisgeog1877-Pres	Semester 2	A	96	1	1	4.158
	2016	12	Social Studies	230041.007	U S Government	Semester 1	B	85	0.5	0.5	3.933
	2016	12	Social Studies	230051.007	Economics	Semester 2	A	91	0.5	0.5	3.948
			Social Studies						4.00	4.00	
Subject Area Code: 005											
	2015	11	Career Technical	490007.002	Found Health Science	Semester 1	A	96	1	1	4.154
	2015	11	Career Technical	410024.002	Emergency Services	Semester 2	A	99	1	1	4.158
	2016	12	Career Technical	490014.001	HealthSciIntern Fall	Semester 2	A	98	2	2	3.948
			Career Technical						4.00	4.00	

Clicking the Export to PDF button will produce a PDF document containing the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the document.



After making a selection and opening the document, you will see a PDF like the one below displaying credit information grouped by subject area for the selected student.



State Subject Area	Graduation Credits
English Language Arts	4.000
Mathematics	4.000
Science	4.000
Social Studies	4.000
Career Technical	4.000
Fine Arts	1.000
Foreign Language	2.000
Health	0.500
Physical Education	1.000
Electives	3.500
	28.00

Acad Year	Grade	Subject Area	Course Code	Course Name	Term	Grade	Num Grade	GPA Credit	Grad Credit	Cumulative GPA
Subject Area Code: 001										
2013	09	English Language Arts	11441.06	English 9	Semester 2	A	98.000000	1.000	1.000	4.000000
2014	10	English Language Arts	200009.006	English 10	Semester 2	A	93.000000	1.000	1.000	4.000000
2015	11	English Language Arts	200013.002	English 11	Semester 2	A	95.000000	1.000	1.000	4.158000
2016	12	English Language Arts	200017.005	English 12	Semester 2	A	95.000000	1.000	1.000	3.948000
		English Language Arts						4.00	4.00	
Subject Area Code: 002										
2013	09	Mathematics	22080.05	Geometry	Semester 2	A	99.000000	1.000	1.000	4.000000
2014	10	Mathematics	210017.002	Algebra II With Trig	Semester 2	A	93.000000	1.000	1.000	4.000000
2015	11	Mathematics	210020.005	Pre-Calculus	Semester 2	A	92.000000	1.000	1.000	4.158000
2016	12	Mathematics	210015.006	Algebraic Connection	Semester 2	A	92.000000	1.000	1.000	3.948000
		Mathematics						4.00	4.00	
Subject Area Code: 003										
2013	09	Science	44031.05	Physical Science	Semester 2	A	90.000000	1.000	1.000	4.000000
2014	10	Science	220011.006	Biology	Semester 2	A	92.000000	1.000	1.000	4.000000
2015	11	Science	220061.005	Chemistry11b	Semester 2	A	97.000000	1.000	1.000	4.158000
2016	12	Science	220026.003	Anatomy Physiology	Semester 2	A	94.000000	1.000	1.000	3.948000
		Science						4.00	4.00	
Subject Area Code: 004										
2013	09	Social Studies	33200.06	WldHistGeoSince1500	Semester 2	A	93.000000	1.000	1.000	4.000000

UNOFFICIAL

ALSDE CREDIT TRACKER UNOFFICIAL 6/28/2017

Please note that the document is marked **Unofficial** in both a watermark in the center of each page of the document as well as in the footer of each page of the document. This document is not to be used as or substituted for an official transcript.

c) Students – Graduates

The “Graduates” view provides detailed information on students identified as a graduate in PowerSchool. See the ALSDE code manual for information on the valid dropout codes.

d) Students Type – Dropouts

The “Dropouts” view provides detailed information on students identified as a dropout in PowerSchool. See the ALSDE code manual for information on the valid dropout codes.

e) Students – Withdrawn

The “Withdrawn” view provides detailed information on students identified as a withdrawn in PowerSchool. See the ALSDE code manual for information on the valid withdrawal codes.

f) Students – Summer School

The “Summer School” view shows students flagged as Summer School in the PowerSchool system and can be used as a monitoring tool for LEAs to view the promotion status of individual students as they complete their grade requirements during the summer.

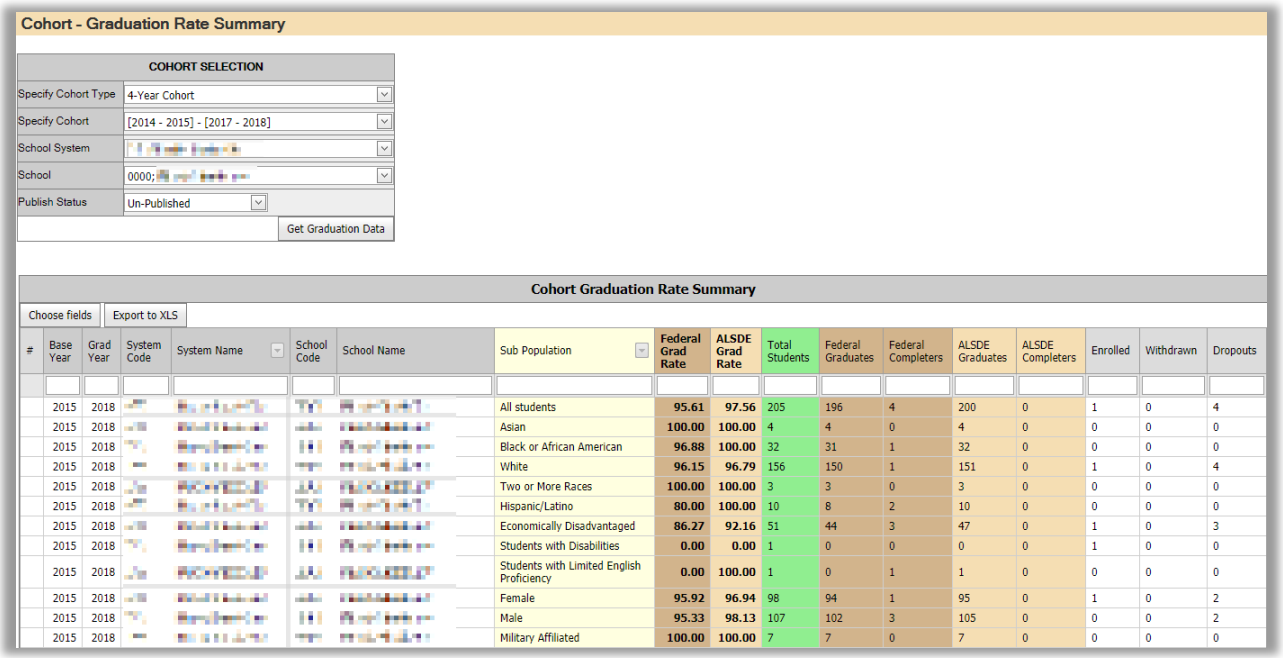
g) Students – Cohort Grad Rate

The “Cohort Grad Rate” view presents a summary of the graduation rate data by subpopulation (race, ethnicity, gender, LEP status, disability status and economic status).

This information is available at both the LEA and school levels. No student level information is available in this view.

To view the summary data:

1. Select a Cohort Type (4 or 5 Year).
2. Select a Cohort.
3. Select a School System. The School System dropdown will be defaulted to the LEA(s) to which you are assigned.
4. Select a school. The School dropdown will be defaulted to the schools operating in the LEA(s) to which you are assigned. To view data for the entire LEA, select the 0000 record in the dropdown.
5. Select a publish Status.
6. Click the Get Graduation Data button.



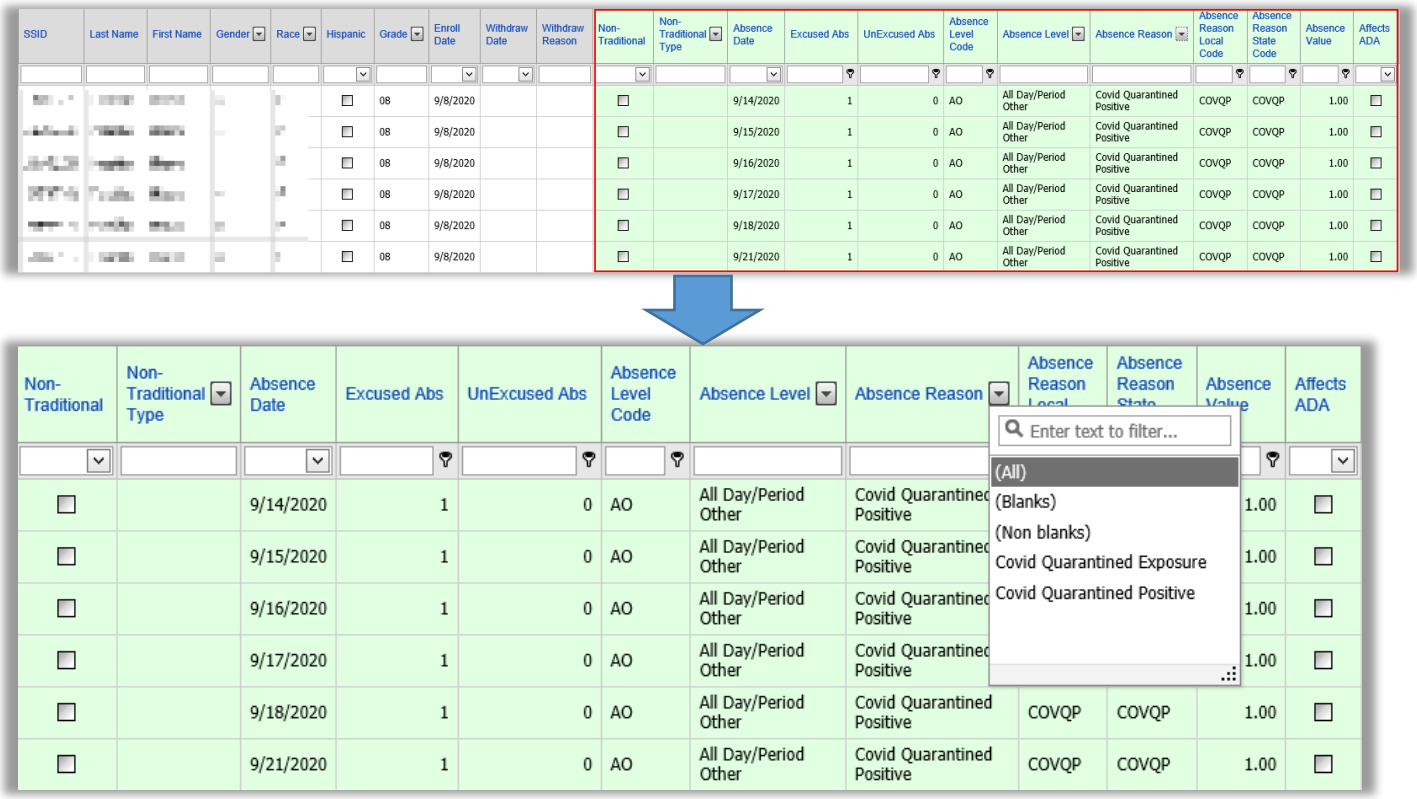
#	Base Year	Grad Year	System Code	System Name	School Code	School Name	Sub Population	Federal Grad Rate	ALSDE Grad Rate	Total Students	Federal Graduates	Federal Completers	ALSDE Graduates	ALSDE Completers	Enrolled	Withdrawn	Dropouts
	2015	2018					All students	95.61	97.56	205	196	4	200	0	1	0	4
	2015	2018					Asian	100.00	100.00	4	4	0	4	0	0	0	0
	2015	2018					Black or African American	96.88	100.00	32	31	1	32	0	0	0	0
	2015	2018					White	96.15	96.79	156	150	1	151	0	1	0	4
	2015	2018					Two or More Races	100.00	100.00	3	3	0	3	0	0	0	0
	2015	2018					Hispanic/Latino	80.00	100.00	10	8	2	10	0	0	0	0
	2015	2018					Economically Disadvantaged	86.27	92.16	51	44	3	47	0	1	0	3
	2015	2018					Students with Disabilities	0.00	0.00	1	0	0	0	0	1	0	0
	2015	2018					Students with Limited English Proficiency	0.00	100.00	1	0	1	1	0	0	0	0
	2015	2018					Female	95.92	96.94	98	94	1	95	0	1	0	2
	2015	2018					Male	95.33	98.13	107	102	3	105	0	0	0	2
	2015	2018					Military Affiliated	100.00	100.00	7	7	0	7	0	0	0	0

h) Students – Absences

The “Absences” view provides student level information on excused and unexcused absences for the selected school year.

i) Students – Covid Absences

The “Covid Absences” view provides student level information on Covid related absences for the selected school year.



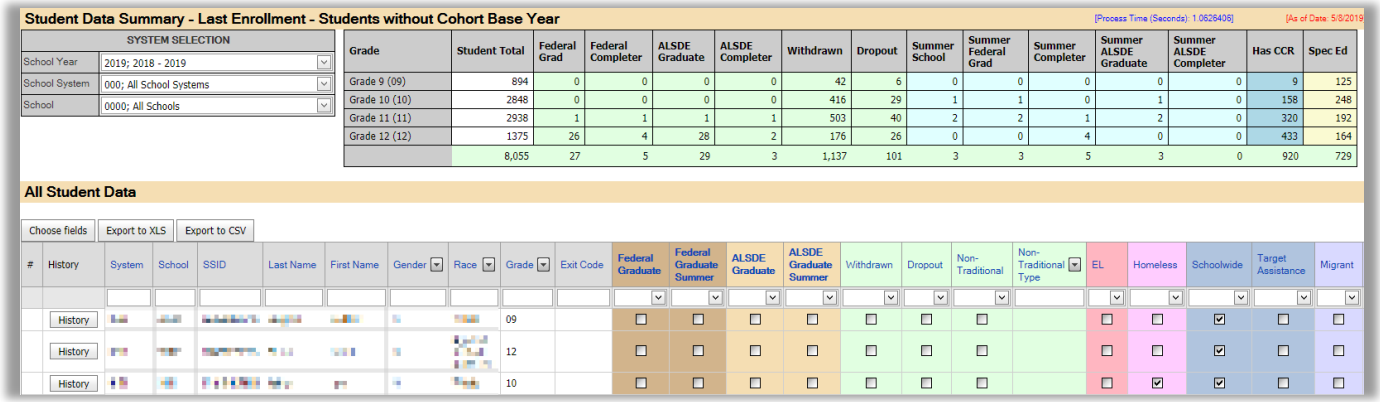
Non-Traditional	Non-Traditional Type	Absence Date	Excused Abs	UnExcused Abs	Absence Level Code	Absence Level	Absence Reason	Absence Reason Local Code	Absence Reason State Code	Absence Value	Affects ADA
☐		9/14/2020	1	0	AO	All Day/Period Other	Covid Quarantined Positive	COVQP	COVQP	1.00	☐
☐		9/15/2020	1	0	AO	All Day/Period Other	Covid Quarantined Positive	COVQP	COVQP	1.00	☐
☐		9/16/2020	1	0	AO	All Day/Period Other	Covid Quarantined Positive	COVQP	COVQP	1.00	☐
☐		9/17/2020	1	0	AO	All Day/Period Other	Covid Quarantined Positive	COVQP	COVQP	1.00	☐
☐		9/18/2020	1	0	AO	All Day/Period Other	Covid Quarantined Positive	COVQP	COVQP	1.00	☐
☐		9/21/2020	1	0	AO	All Day/Period Other	Covid Quarantined Positive	COVQP	COVQP	1.00	☐

The screen provides information on the days absent, absence level code, the Covid absence reason and whether the absence affects ADA (among other data points). All data is by student and pulled from the student management system.

j) Students – Without Cohort Base Year

The "Students Without Cohort Base Year" view provides summary and student level information on students that do not have a Base Cohort Year entered for the selected school year.

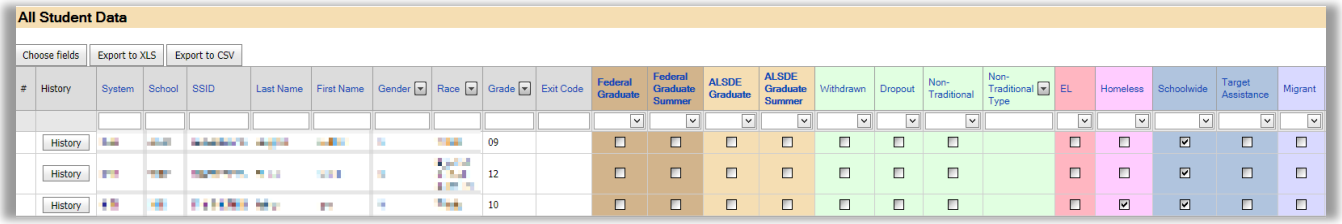
Select the "Students Without Base Year" view from the submenu. Once you have made your selections from the "System Selection" section, you will see a grade level summary table at the top of the page and an "All Student Data" Grid at the bottom of the page.



The grade level summary table displayed at the top of the page shows student counts by grouped by grade level with counts by exit type and CCR flag. Only currently enrolled or re-enrolled students are included in the calculations for the student counts.

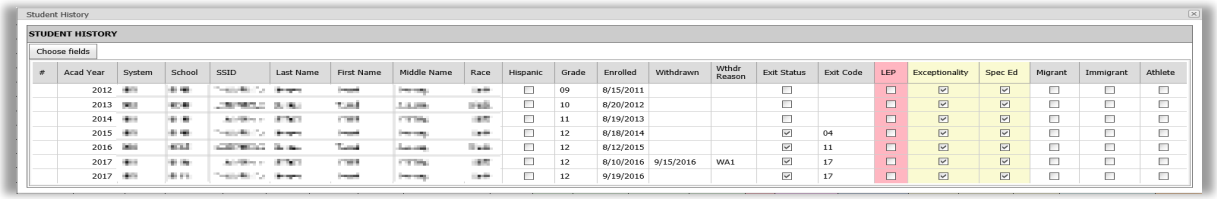
Grade	Enrolled	Federal Grad	Federal Completer	ALSDE Graduate	ALSDE Completer	Withdrawn	Dropout	Summer School	Summer Federal Grad	Summer Completer	Summer ALSDE Graduate	Summer ALSDE Completer	Has CCR
Grade 9 (09)	564	0	0	0	0	224	7	1	1	0	1	0	8
Grade 10 (10)	3872	0	1	0	1	644	72	33	31	0	31	0	212
Grade 11 (11)	3480	0	0	0	0	615	85	27	25	0	25	0	336
Grade 12 (12)	1897	129	26	146	9	234	83	20	15	0	15	0	458
	9,813	129	27	146	10	1,717	247	81	72	0	72	0	1,014

The "All Student Data" Grid displayed at the bottom of the page shows the records for all students for the selected criteria.

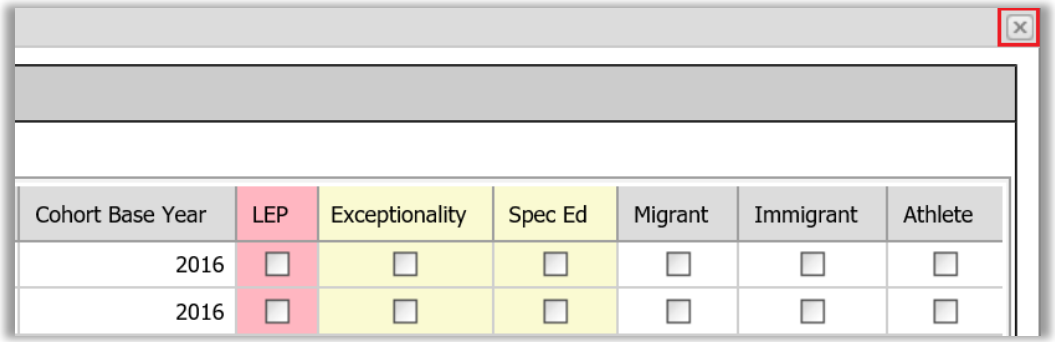


The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student's exit code and exit status.

Click the History button ("All Student Data" grid) to view a student's enrollment records for each school year* the student was enrolled in the Alabama Public School System. (*Historical records begin with the 2012 school year).



To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



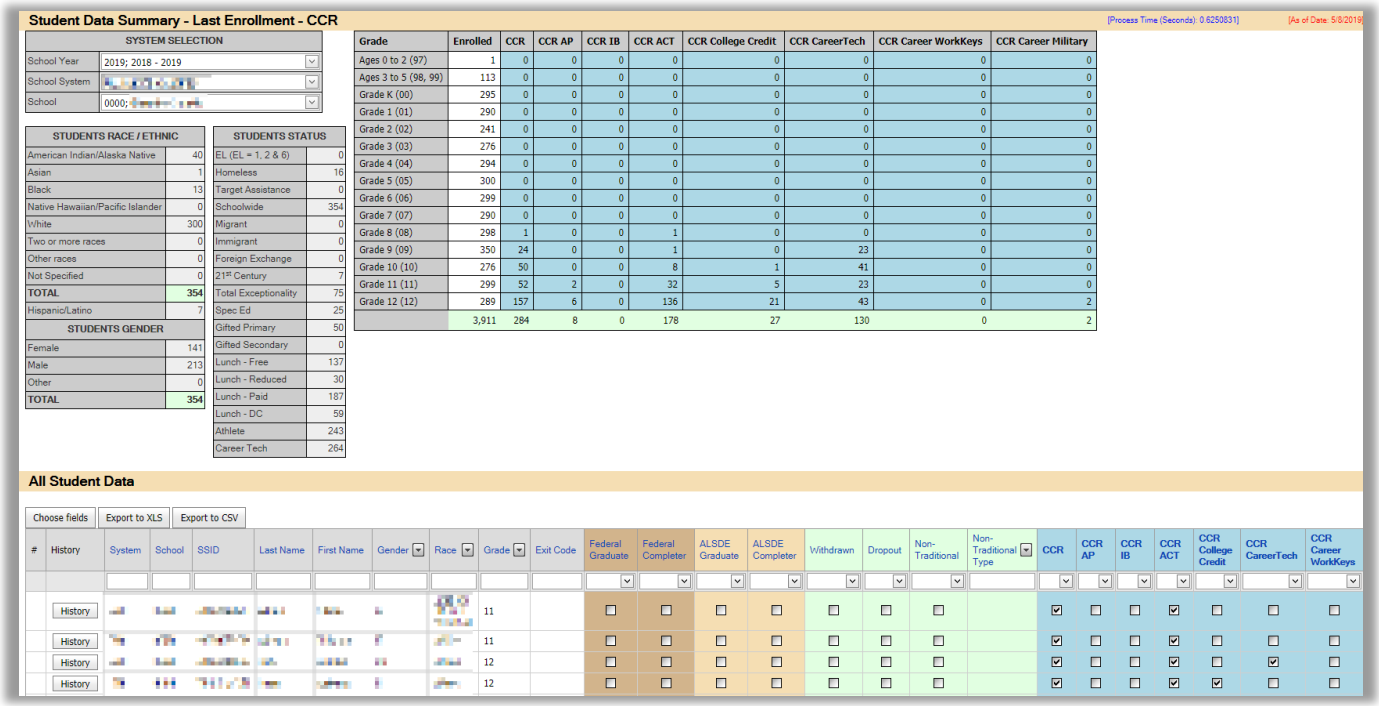
k) Students – CCR View

The “CCR” view identifies students who have achieved a benchmark score in one of the CCR indicators.

Select the Students – CCR View from the submenu. On the Students-CCR page, select the School Year, School System and School from the “System Selection” area to view Student Summary and Student Details Grid for the selected criteria.

To see information on all the schools in the LEA, the 0000 record from School dropdown. Once you have made your selections from the “System Selection” area, the screen will refresh, and you will see summary tables at the top of the page and student level grid at the bottom of the page. All data is based on the last enrollment for the student.

Note: The School System and School dropdowns are limited to the LEAs and schools you are assigned to in the Education Directory.



The tables at the top of the screen present summary data on CCR students grouped by race, gender, and student status. Additionally, you will find another table that breaks summarizes the selected CCR data by grade and CCR indicator attained.

The “All Student Data” Grid displayed at the bottom of the page shows the records for all students for the selected criteria. The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student’s exit code and exit status.

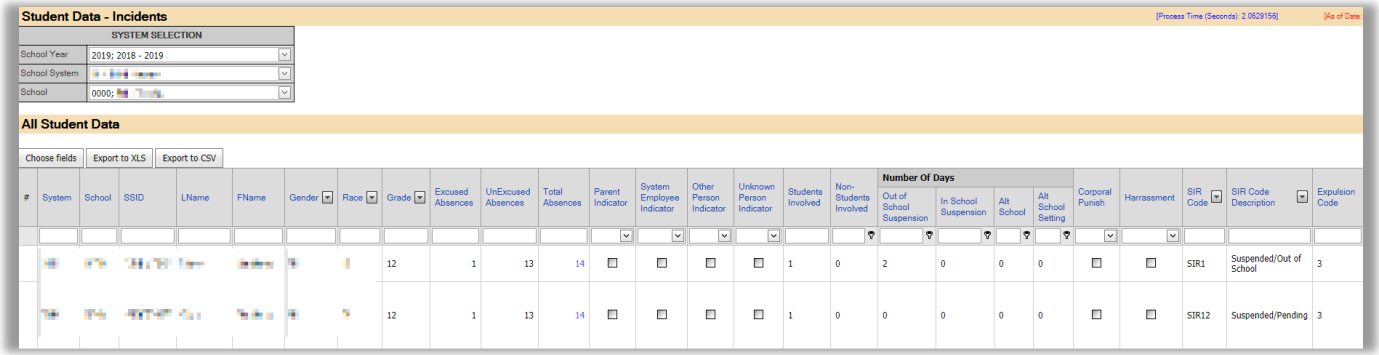
Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System. (*Historical records begin with the 2012 school year).

l) Students – Incidents

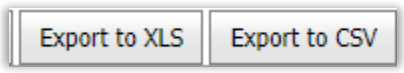
The “Students - Incidents” view provides summary and student level information on students that had an incident for the selected school year and system/school combination.

Select the “Students - Incidents” view from the submenu. Once you have made your selections from the “System Selection” section, you will see an “All Student Data” Grid at the bottom of the page listing each student that had an incident. Along with the student’s demographic information (System Code, School Code, SSID, Name, Gender, Race and Grade) the grid also lists relevant information related to the incident including (but not limited to) the incident type, the number of students involved, the suspension type and number of days a description of the incident notes and SIR codes.

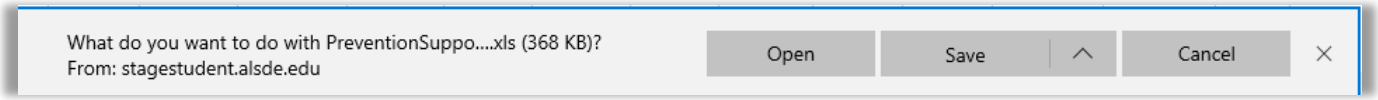
Note: The School System and School dropdowns are limited to the LEAs and schools you are assigned to in the Education Directory.



This grid can be sorted and filtered on screen to provide different views of the data. The information in this grid can also be exported to either Excel or CSV for further review and analysis by using the export buttons above the data grid.



Clicking either of these buttons will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.



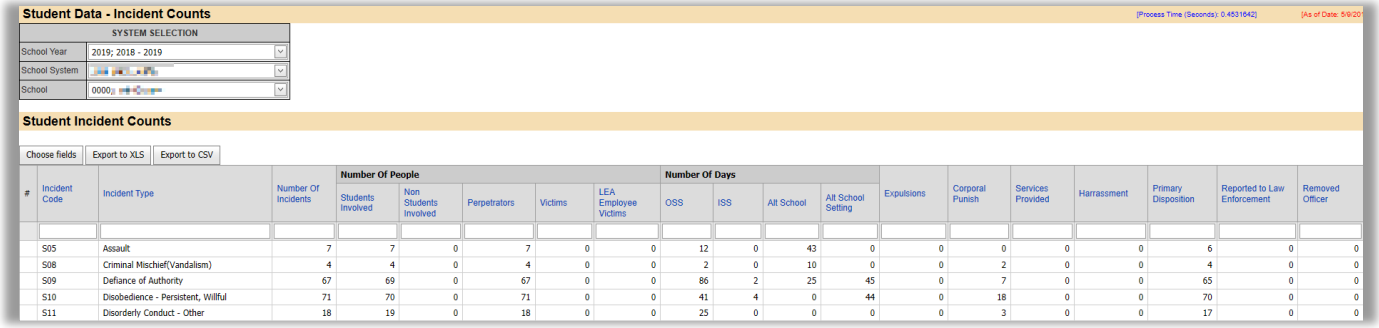
Note: The type and look of the popup will vary depending upon the web browser you are using.

m) Students – Incident Counts

The “Students – Incident Counts” view provides summary and student level information on students that had an incident for the selected school year and system/school combination.

Select the “Students – Incident Counts” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a Student Incident Counts grid at the bottom of the page listing information on the incident(s) that occurred at the selected LEA/school.

Note: The School System and School dropdowns are limited to the LEAs and schools you are assigned to in the Education Directory.

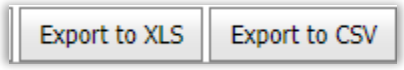


#	Incident Code	Incident Type	Number Of Incidents	Number Of People					Number Of Days				Expulsions	Corporal Punish	Services Provided	Harrassment	Primary Disposition	Reported to Law Enforcement	Removed Officer
				Students Involved	Non Students Involved	Perpetrators	Victims	LEA Employee Victims	OSS	ISS	Alt School	Alt School Setting							
	S05	Assault	7	7	0	7	0	0	12	0	43	0	0	0	0	0	6	0	0
	S08	Criminal Mischief(Vandalism)	4	4	0	4	0	0	2	0	10	0	0	2	0	0	4	0	0
	S09	Defiance of Authority	67	69	0	67	0	0	86	2	25	45	0	7	0	0	65	0	0
	S10	Disobedience - Persistent, Willful	71	70	0	71	0	0	41	4	0	44	0	18	0	0	70	0	0
	S11	Disorderly Conduct - Other	18	19	0	18	0	0	25	0	0	0	0	3	0	0	17	0	0

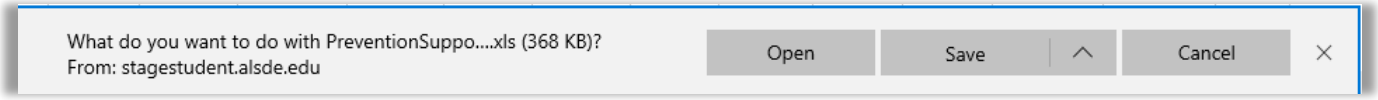
As stated above, this grid provides a summary of the incidents, grouped by incident type, that occurred at the selected LEA/school. For each incident type, the number of people involved (categorized by students, employees, perpetrators, and victims) the type of suspension and the number of suspension days, assistance provided and whether the incident was reported to law enforcement is available.

Note: No student level data is available in this view.

This grid can be sorted and filtered on screen to provide different views of the data. The information in this grid can also be exported to either Excel or CSV for further review and analysis by using the export buttons above the data grid.



Clicking either of these buttons will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.



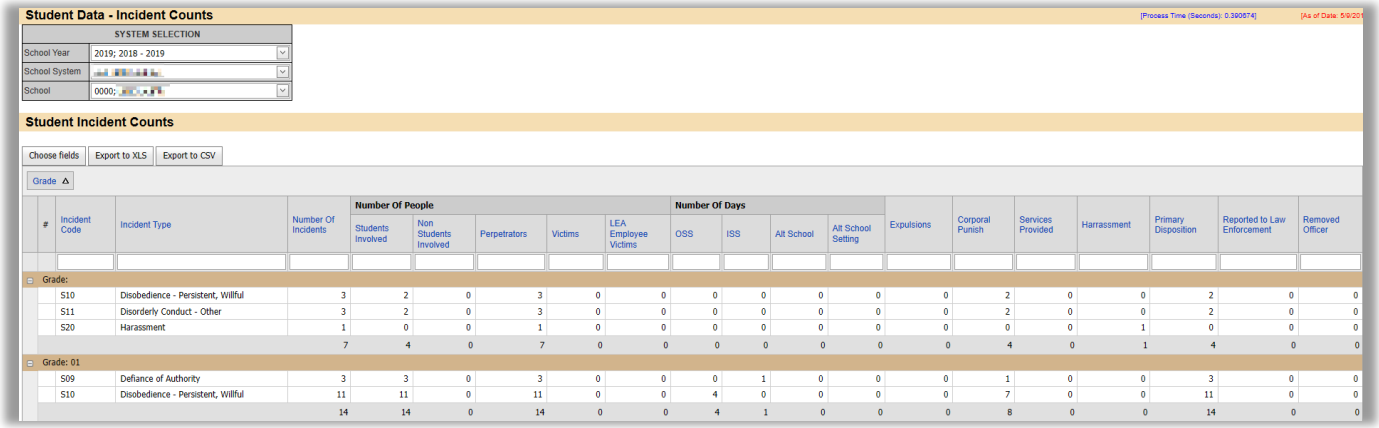
Note: The type and look of the popup will vary depending upon the web browser you are using.

n) Students – Incident Counts by Grade

The “Students – Incident Counts by Grade” view provides summary and student level information on students that had an incident for the selected school year and system/school combination.

Select the “Students – Incident Counts by Grade” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a Student Incident Counts grid at the bottom of the page listing information on the incident(s) that occurred at the selected LEA/school grouped by grade.

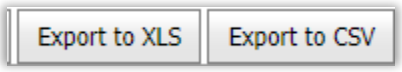
Note: The School System and School dropdowns are limited to the LEAs and schools you are assigned to in the Education Directory.



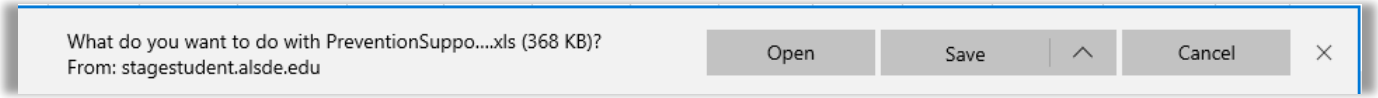
As stated above, this grid provides a summary of the incidents, grouped by incident type and grade, for the selected LEA/school. For each incident type, the number of people involved (categorized by students, employees, perpetrators, and victims) the type of suspension and the number of suspension days, assistance provided and whether the incident was reported to law enforcement is available.

Note: No student level data is available in this view.

This grid can be sorted and filtered on screen to provide different views of the data. The information in this grid can also be exported to either Excel or CSV for further review and analysis by using the export buttons above the data grid.



Clicking either of these buttons will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.

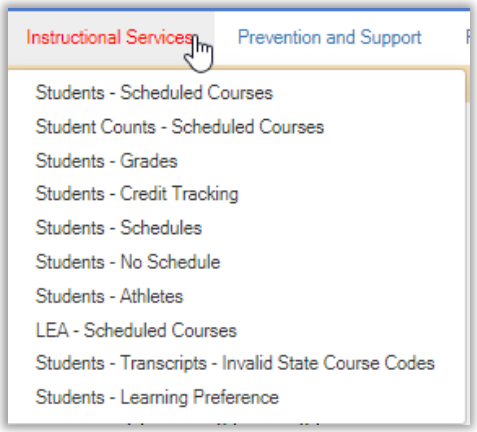


Note: The type and look of the popup will vary depending upon the web browser you are using.

6. How do I view Student and Summary Data for Instructional Services?

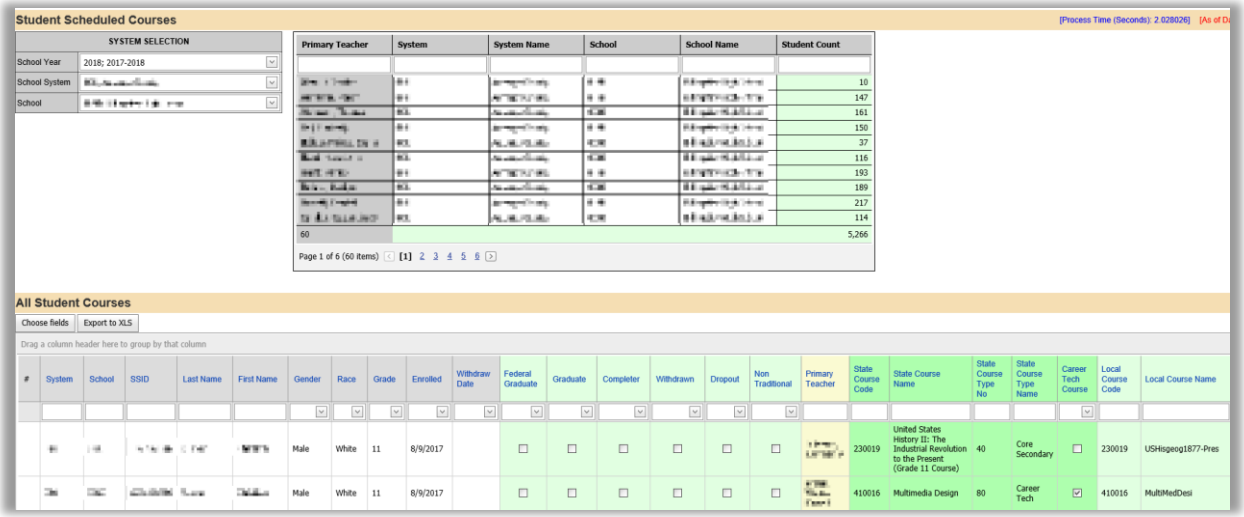
To view the Instructional Services tab of the Student Data Application, users must be in either the Student Data Instructional Services (Program Key Contacts) or Student Data Instructional Services (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

From the menu bar **click** the Instructional Services tab. A submenu with the Instructional Services data view options will be displayed. The available choice(s) are Students – Scheduled Courses, Student Counts – Scheduled Courses, Students – Grades, Students – Credit Tracking, Students – Schedules, Students – No Schedules, Students – Athletes, LEA – Scheduled Courses, Students – Transcripts – Invalid State Course Codes, and Students – Learning Preference.

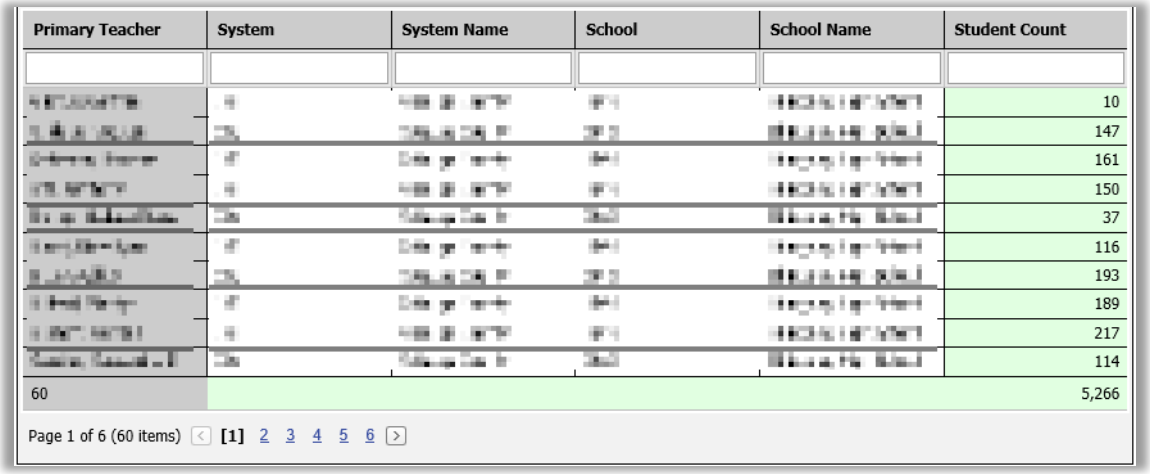


a) Students – Scheduled Courses

Select the “Students – Scheduled Courses” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a summary table at the top of the screen and a data grid at the bottom of the displaying active students and the courses they are taking based upon the LEA/School selected in the dropdowns.



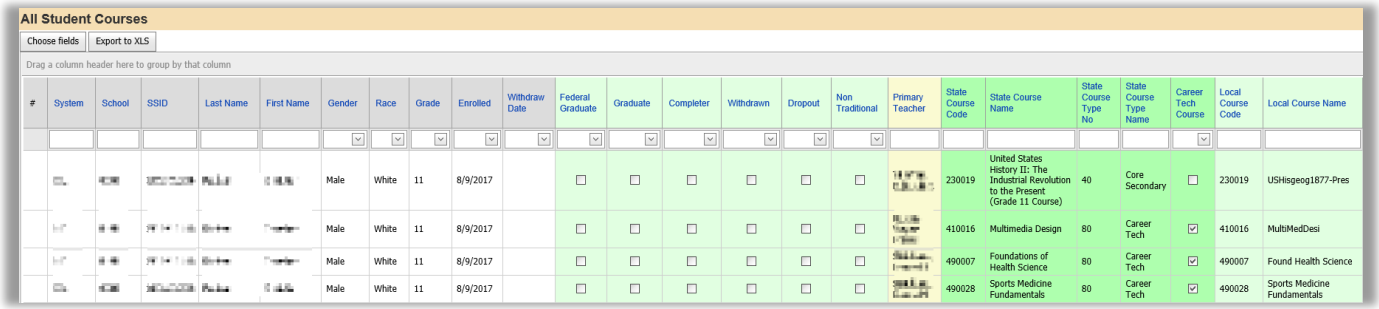
The table at the top of the screen lists all the teachers assigned to the selected LEA/school for the selected school year. The table will display a single record for each teacher, listing the system code and name, school code and name and student count. The student count represents the number of students presently enrolled in the classes that they teach.



Primary Teacher	System	System Name	School	School Name	Student Count
					10
					147
					161
					150
					37
					116
					193
					189
					217
					114
60					5,266

Page 1 of 6 (60 items) [1] 2 3 4 5 6

The data grid at the bottom of the screen lists each student enrolled in the selected LEA/school along with the courses they are taking for the selected school year. Demographic information is also available in the grid for each student including SSID, name, grade, district, and school. Also available is information on courses they are taking including the course's primary teacher, the course codes, and names (state and local) as well as course type information. The grid will display one record per student per course taken. This means that you will see multiple records for each student.



All Student Courses

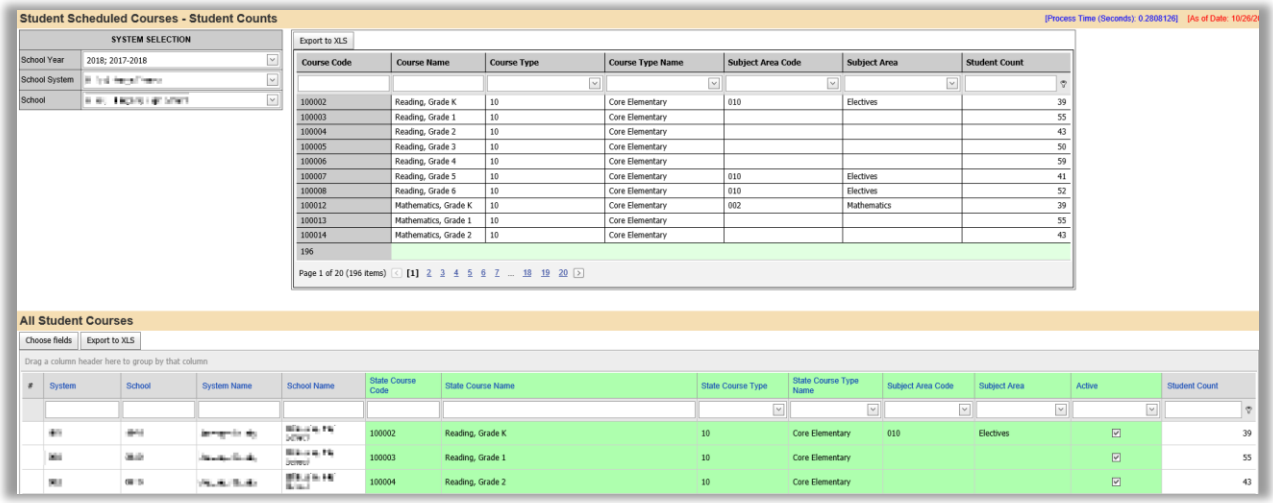
Choose fields | Export to XLS

Drag a column header here to group by that column

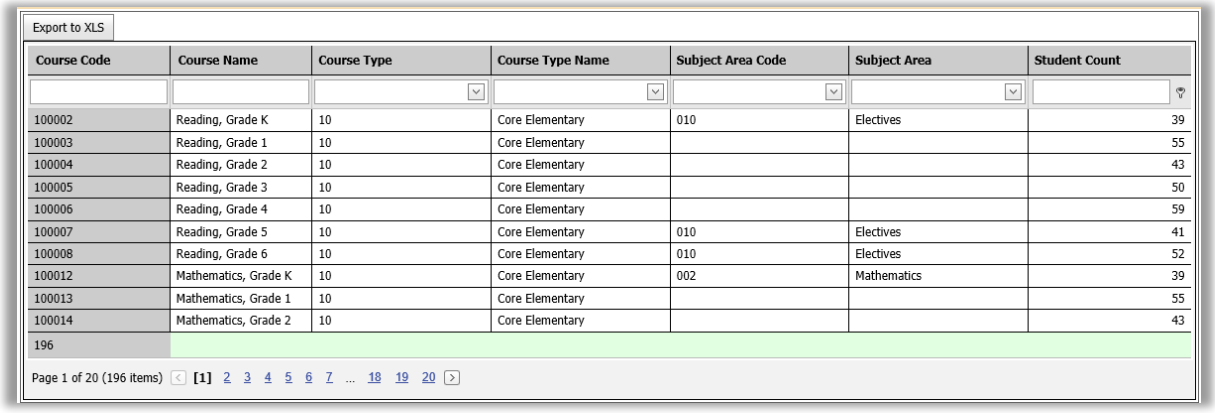
#	System	School	SSID	Last Name	First Name	Gender	Race	Grade	Enrolled	Withdraw Date	Federal Graduate	Graduate	Completer	Withdrawn	Dropout	Non Traditional	Primary Teacher	State Course Code	State Course Name	State Course Type No	State Course Type Name	Career Tech Course	Local Course Code	Local Course Name
						Male	White	11	8/9/2017		☐	☐	☐	☐	☐	☐		230019	United States History II: The Industrial Revolution to the Present (Grade 11 Course)	40	Core Secondary	☐	230019	USHisgeog1877-Pres
						Male	White	11	8/9/2017		☐	☐	☐	☐	☐	☐		410016	Multimedia Design	80	Career Tech	☑	410016	MultiMedDesi
						Male	White	11	8/9/2017		☐	☐	☐	☐	☐	☐		490007	Foundations of Health Science	80	Career Tech	☑	490007	Found Health Science
						Male	White	11	8/9/2017		☐	☐	☐	☐	☐	☐		490028	Sports Medicine Fundamentals	80	Career Tech	☑	490028	Sports Medicine Fundamentals

b) Student Counts – Scheduled Courses

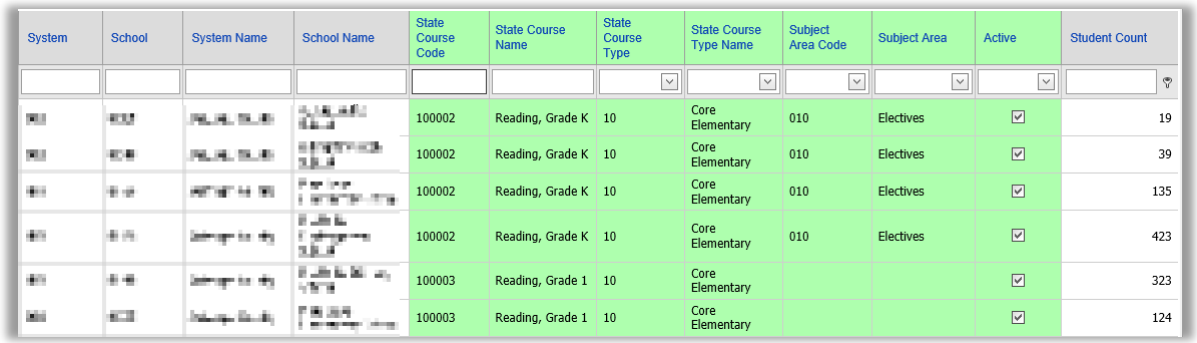
Select the “Student Counts – Scheduled Courses” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a summary table at the top of the screen and a data grid at the bottom of the displaying the courses offered by the LEA/School selected in the dropdowns.



The table at the top of the screen lists all the courses taught in the selected LEA/school for the selected school year. The table will display a single record for each course taught in the selected LEA/school. The table lists the course code, course type, course type name, subject area and code and the student count. The student count represents the number of students presently enrolled in each course.

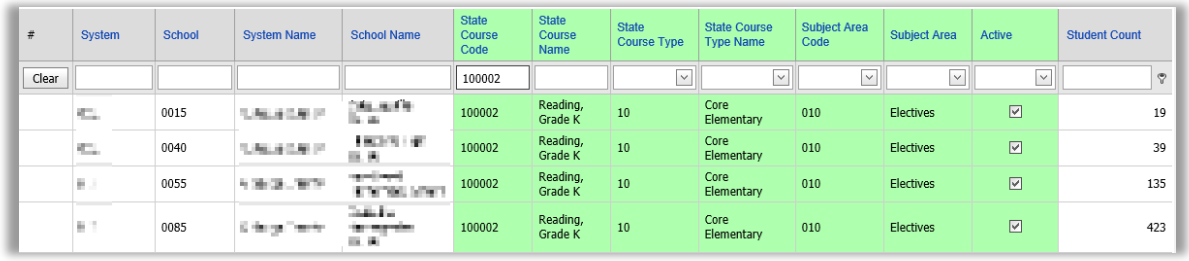


The data grid at the bottom of the screen lists each course taught at the selected LEA/school for the selected school year.



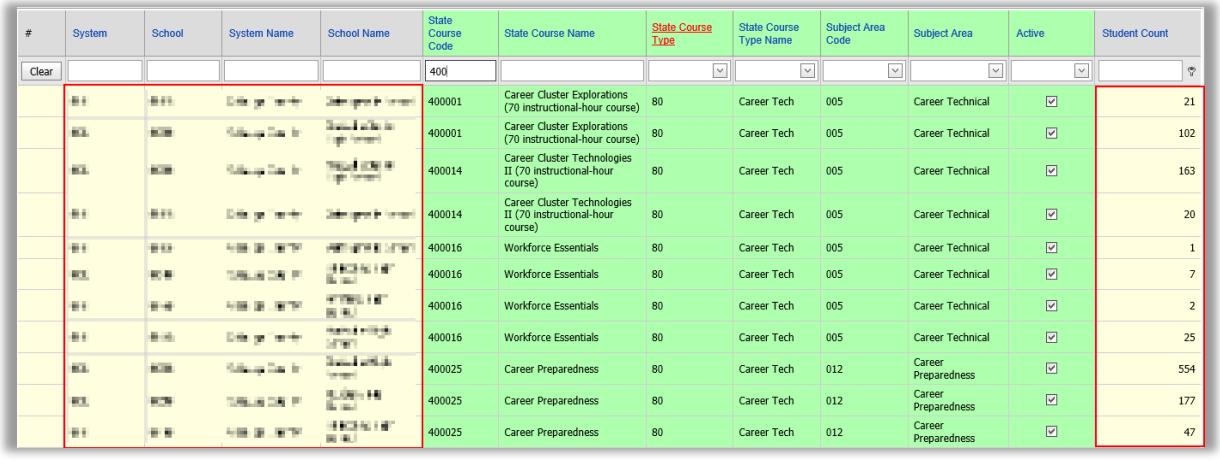
System	School	System Name	School Name	State Course Code	State Course Name	State Course Type	State Course Type Name	Subject Area Code	Subject Area	Active	Student Count
				100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	19
				100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	39
				100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	135
				100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	423
				100003	Reading, Grade 1	10	Core Elementary			☑	323
				100003	Reading, Grade 1	10	Core Elementary			☑	124

If an individual school is selected, the table at the top of the screen and the data grid at the bottom of the screen will display the same number of records. However, if an entire LEA is selected, the table at the top of the screen will display one record for each class but the data grid will list multiple records for each class, one for each school where the class is taught.



#	System	School	System Name	School Name	State Course Code	State Course Name	State Course Type	State Course Type Name	Subject Area Code	Subject Area	Active	Student Count
Clear					100002							
		0015			100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	19
		0040			100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	39
		0055			100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	135
		0085			100002	Reading, Grade K	10	Core Elementary	010	Electives	☑	423

Career Tech courses are highlighted in yellow.

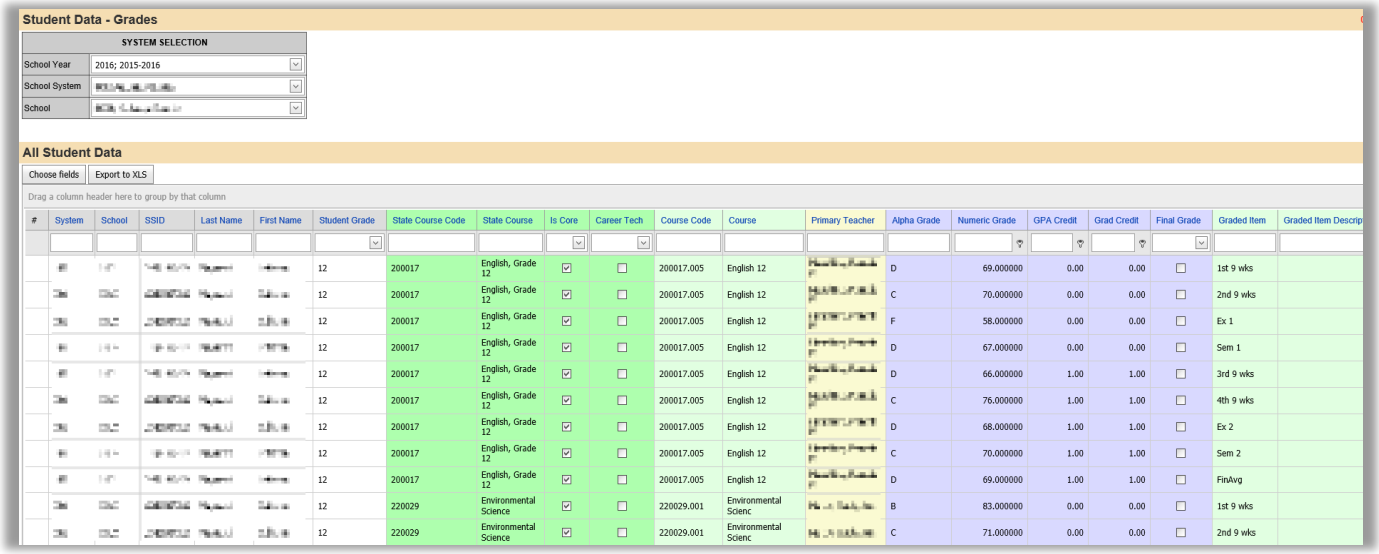


#	System	School	System Name	School Name	State Course Code	State Course Name	State Course Type	State Course Type Name	Subject Area Code	Subject Area	Active	Student Count
Clear					400							
					400001	Career Cluster Explorations (70 instructional-hour course)	80	Career Tech	005	Career Technical	☑	21
					400001	Career Cluster Explorations (70 instructional-hour course)	80	Career Tech	005	Career Technical	☑	102
					400014	Career Cluster Technologies II (70 instructional-hour course)	80	Career Tech	005	Career Technical	☑	163
					400014	Career Cluster Technologies II (70 instructional-hour course)	80	Career Tech	005	Career Technical	☑	20
					400016	Workforce Essentials	80	Career Tech	005	Career Technical	☑	1
					400016	Workforce Essentials	80	Career Tech	005	Career Technical	☑	7
					400016	Workforce Essentials	80	Career Tech	005	Career Technical	☑	2
					400016	Workforce Essentials	80	Career Tech	005	Career Technical	☑	25
					400025	Career Preparedness	80	Career Tech	012	Career Preparedness	☑	554
					400025	Career Preparedness	80	Career Tech	012	Career Preparedness	☑	177
					400025	Career Preparedness	80	Career Tech	012	Career Preparedness	☑	47

c) Students – Grades

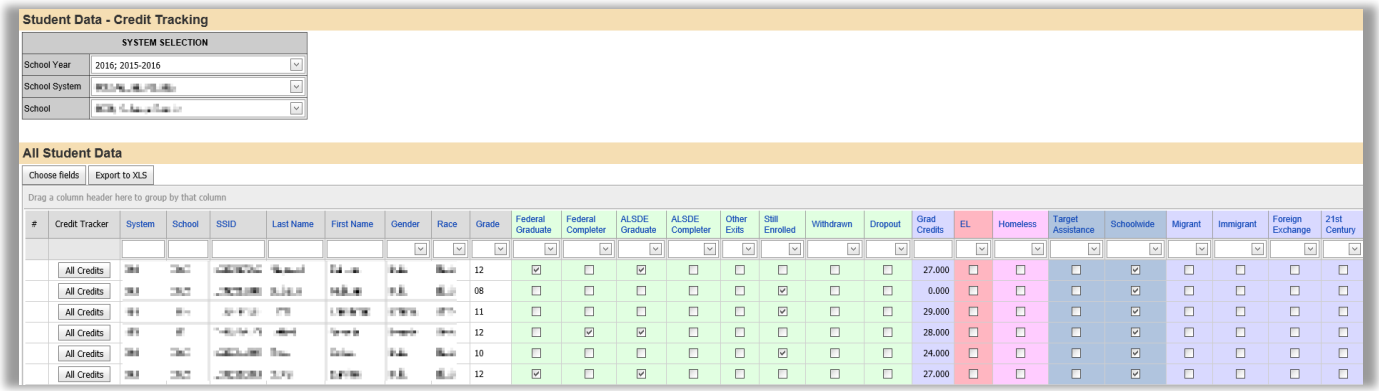
Select the “Students - Grades” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a grid displaying the courses offered by the LEA/School selected in the dropdowns.

The grid includes personal information on each student such as SSID, name, grade, school district and school in addition to information on courses taken, the course’s primary teacher, and grades and credits received by the student each grading period of the selected year. The grid will produce one record per student per course taken. This means that you will see multiple records for each student.



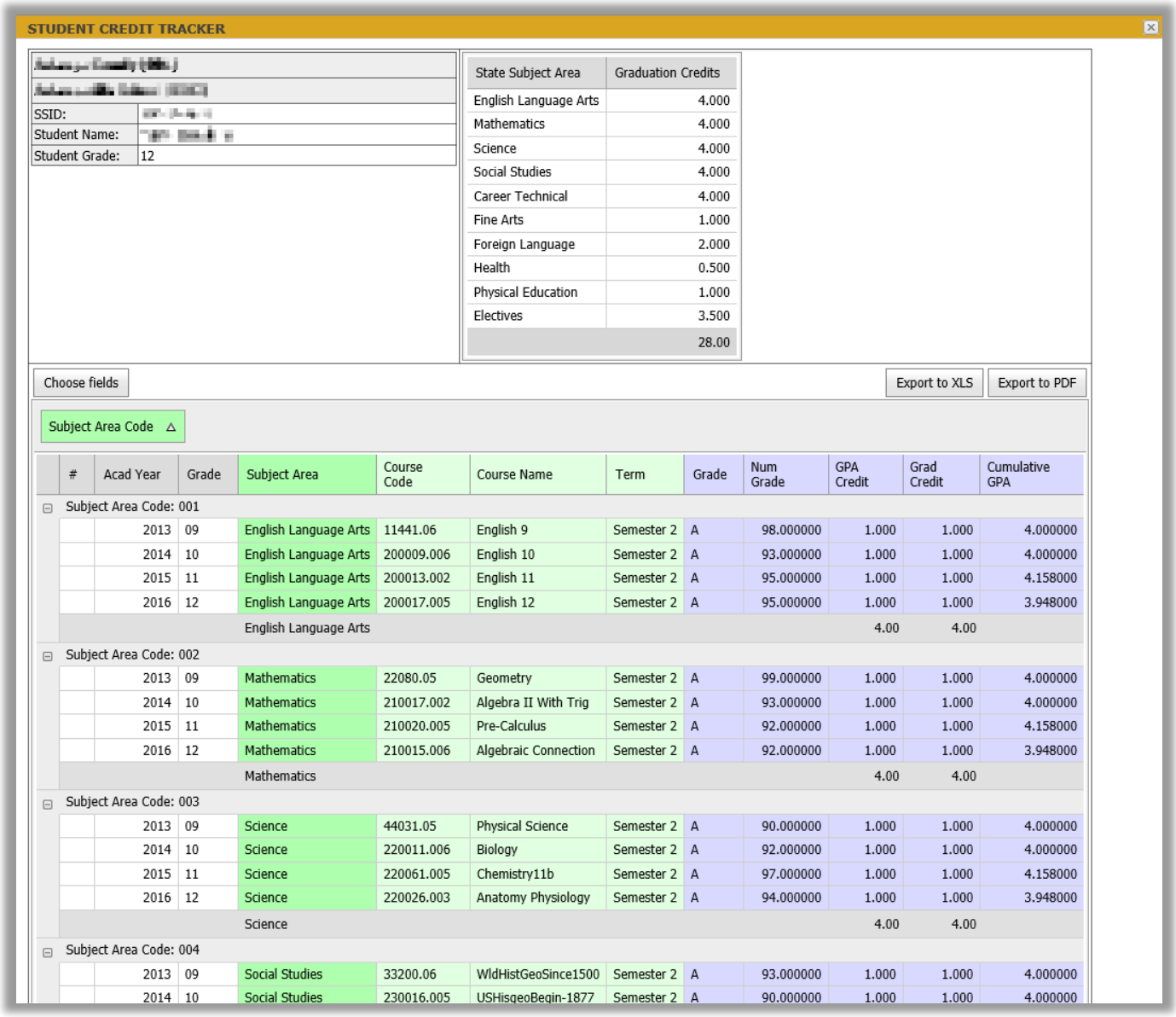
d) Students – Credit Tracking

Select the “Students – Credit Tracking” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a grid displaying the students enrolled in the LEA/School selected in the dropdowns.

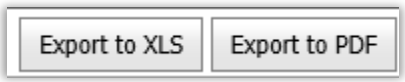


The base view of the grid will display course, grade, and credit information for each student for each available semester of the selected academic year. All information presented in the view is from the student’s last enrolled school. As students move from one LEA to another, the receiving LEA is responsible for keying the student’s transcript information into PowerSchool.

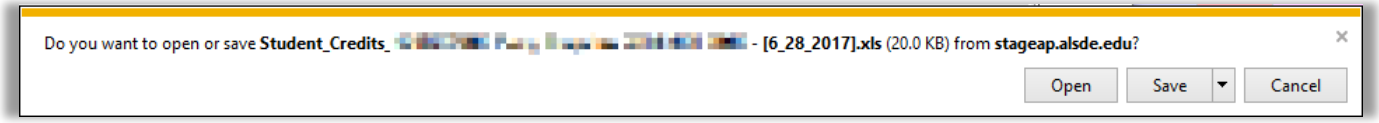
To view a student's transcript information for the current and prior academic years, click the All Credits button. This function will present a screen displaying the courses taken and grades received by the selected student grouped by Subject Area and Academic Year. This view only shows courses with an awarded graduate credit of 0.25 or greater.



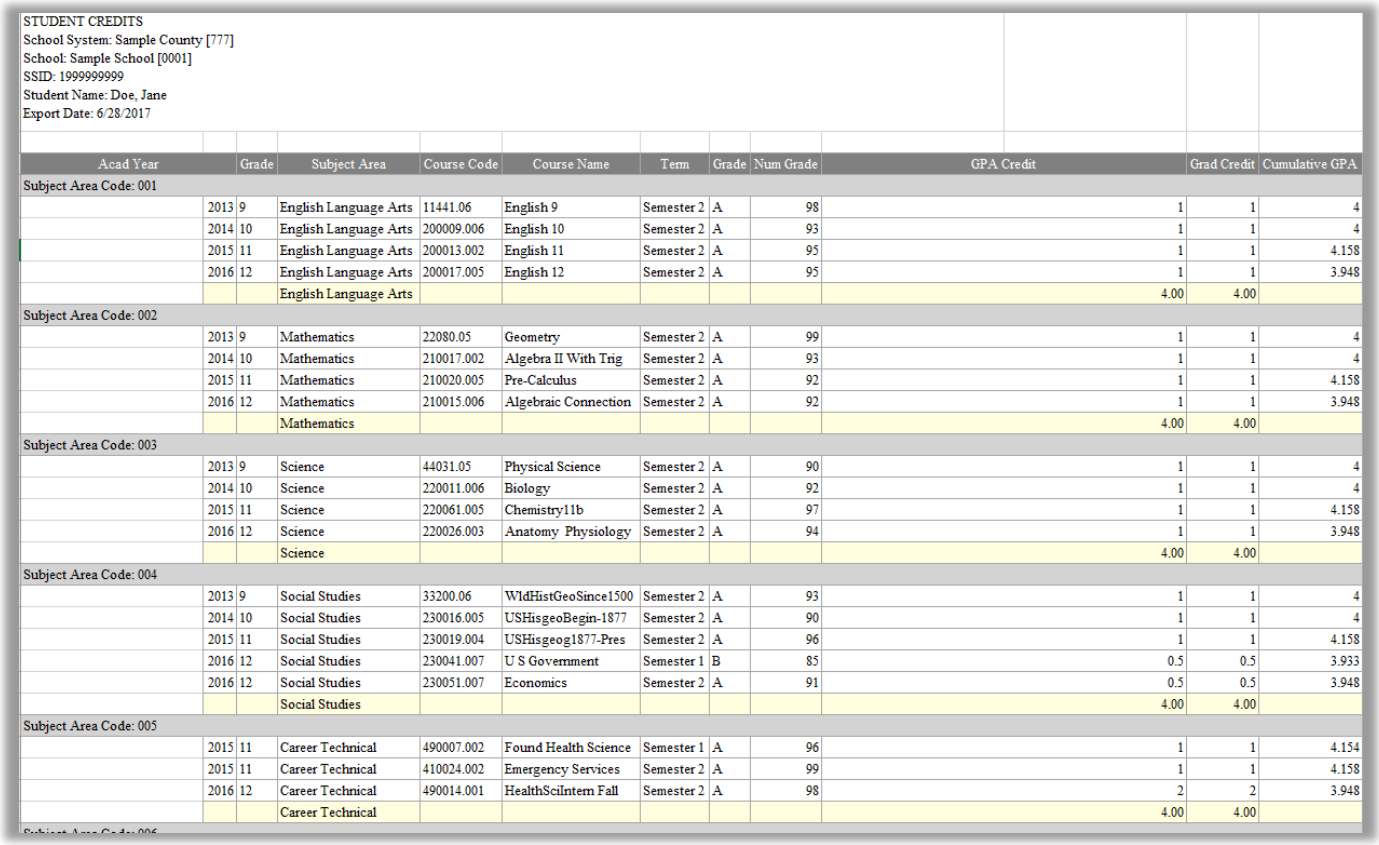
The information in this screen can be exported to either Excel or PDF using the export buttons above the data grid.



Clicking the Export to XLS button will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.



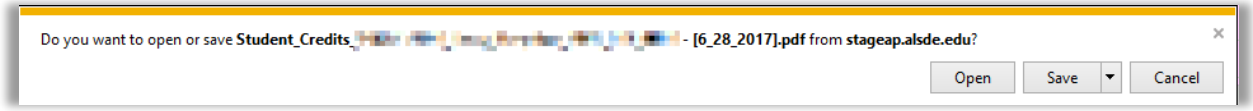
After making a selection and opening the workbook, you will see an Excel worksheet like the one below displaying credit information grouped by subject area for the selected student.



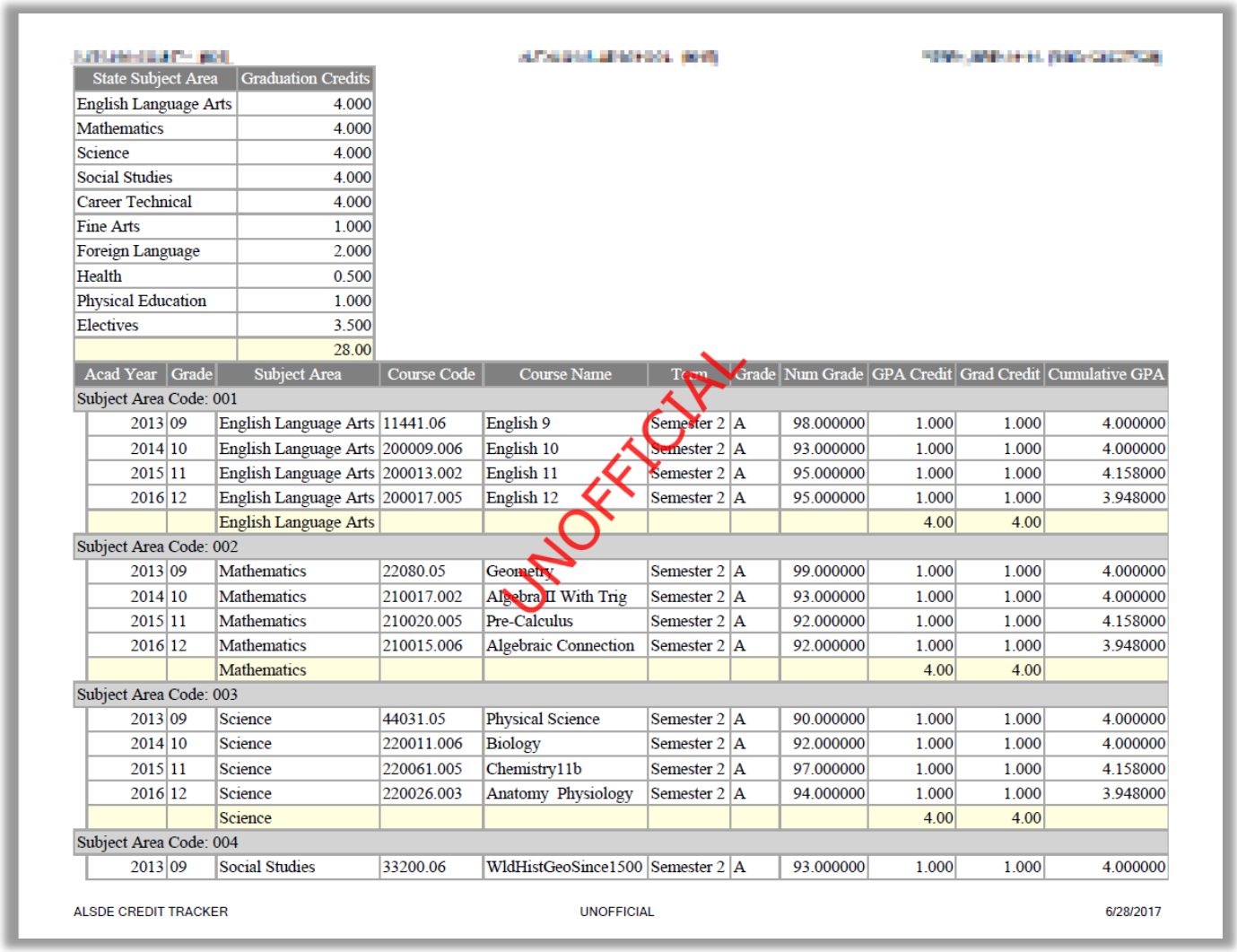
STUDENT CREDITS
School System: Sample County [777]
School: Sample School [0001]
SSID: 1999999999
Student Name: Doe, Jane
Export Date: 6/28/2017

Acad Year		Grade	Subject Area	Course Code	Course Name	Term	Grade	Num Grade	GPA Credit	Grad Credit	Cumulative GPA
Subject Area Code: 001											
	2013	9	English Language Arts	11441.06	English 9	Semester 2	A	98	1	1	4
	2014	10	English Language Arts	200009.006	English 10	Semester 2	A	93	1	1	4
	2015	11	English Language Arts	200013.002	English 11	Semester 2	A	95	1	1	4.158
	2016	12	English Language Arts	200017.005	English 12	Semester 2	A	95	1	1	3.948
			English Language Arts						4.00	4.00	
Subject Area Code: 002											
	2013	9	Mathematics	22080.05	Geometry	Semester 2	A	99	1	1	4
	2014	10	Mathematics	210017.002	Algebra II With Trig	Semester 2	A	93	1	1	4
	2015	11	Mathematics	210020.005	Pre-Calculus	Semester 2	A	92	1	1	4.158
	2016	12	Mathematics	210015.006	Algebraic Connection	Semester 2	A	92	1	1	3.948
			Mathematics						4.00	4.00	
Subject Area Code: 003											
	2013	9	Science	44031.05	Physical Science	Semester 2	A	90	1	1	4
	2014	10	Science	220011.006	Biology	Semester 2	A	92	1	1	4
	2015	11	Science	220061.005	Chemistry11b	Semester 2	A	97	1	1	4.158
	2016	12	Science	220026.003	Anatomy Physiology	Semester 2	A	94	1	1	3.948
			Science						4.00	4.00	
Subject Area Code: 004											
	2013	9	Social Studies	33200.06	WldHistGeoSince1500	Semester 2	A	93	1	1	4
	2014	10	Social Studies	230016.005	USHisgeoBegin-1877	Semester 2	A	90	1	1	4
	2015	11	Social Studies	230019.004	USHisgeog1877-Pres	Semester 2	A	96	1	1	4.158
	2016	12	Social Studies	230041.007	U S Government	Semester 1	B	85	0.5	0.5	3.933
	2016	12	Social Studies	230051.007	Economics	Semester 2	A	91	0.5	0.5	3.948
			Social Studies						4.00	4.00	
Subject Area Code: 005											
	2015	11	Career Technical	490007.002	Found Health Science	Semester 1	A	96	1	1	4.154
	2015	11	Career Technical	410024.002	Emergency Services	Semester 2	A	99	1	1	4.158
	2016	12	Career Technical	490014.001	HealthSciIntern Fall	Semester 2	A	98	2	2	3.948
			Career Technical						4.00	4.00	

Clicking the Export to PDF button will produce a PDF document containing the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the document.



After making a selection and opening the document, you will see a PDF like the one below displaying credit information grouped by subject area for the selected student.



State Subject Area	Graduation Credits
English Language Arts	4.000
Mathematics	4.000
Science	4.000
Social Studies	4.000
Career Technical	4.000
Fine Arts	1.000
Foreign Language	2.000
Health	0.500
Physical Education	1.000
Electives	3.500
	28.00

Acad Year	Grade	Subject Area	Course Code	Course Name	Term	Grade	Num Grade	GPA Credit	Grad Credit	Cumulative GPA
Subject Area Code: 001										
2013	09	English Language Arts	11441.06	English 9	Semester 2	A	98.000000	1.000	1.000	4.000000
2014	10	English Language Arts	200009.006	English 10	Semester 2	A	93.000000	1.000	1.000	4.000000
2015	11	English Language Arts	200013.002	English 11	Semester 2	A	95.000000	1.000	1.000	4.158000
2016	12	English Language Arts	200017.005	English 12	Semester 2	A	95.000000	1.000	1.000	3.948000
		English Language Arts						4.00	4.00	
Subject Area Code: 002										
2013	09	Mathematics	22080.05	Geometry	Semester 2	A	99.000000	1.000	1.000	4.000000
2014	10	Mathematics	210017.002	Algebra II With Trig	Semester 2	A	93.000000	1.000	1.000	4.000000
2015	11	Mathematics	210020.005	Pre-Calculus	Semester 2	A	92.000000	1.000	1.000	4.158000
2016	12	Mathematics	210015.006	Algebraic Connection	Semester 2	A	92.000000	1.000	1.000	3.948000
		Mathematics						4.00	4.00	
Subject Area Code: 003										
2013	09	Science	44031.05	Physical Science	Semester 2	A	90.000000	1.000	1.000	4.000000
2014	10	Science	220011.006	Biology	Semester 2	A	92.000000	1.000	1.000	4.000000
2015	11	Science	220061.005	Chemistry11b	Semester 2	A	97.000000	1.000	1.000	4.158000
2016	12	Science	220026.003	Anatomy Physiology	Semester 2	A	94.000000	1.000	1.000	3.948000
		Science						4.00	4.00	
Subject Area Code: 004										
2013	09	Social Studies	33200.06	WldHistGeoSince1500	Semester 2	A	93.000000	1.000	1.000	4.000000

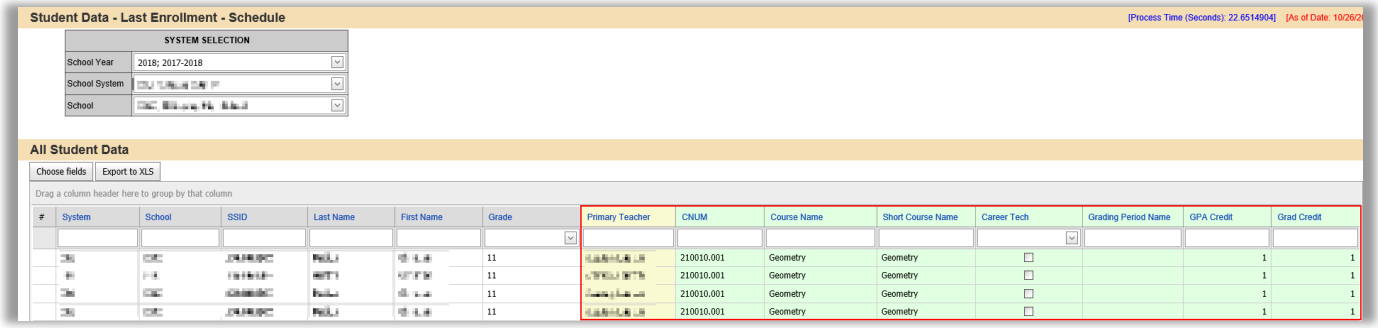
ALSDE CREDIT TRACKER UNOFFICIAL 6/28/2017

Please note that the document is marked **Unofficial** in both a watermark in the center of each page of the document as well as in the footer of each page of the document. This document is not to be used as or substituted for an official transcript.

e) Students – Schedules

Select the “Students-Schedules” view from the submenu. Once you have made your selections from the “System Selection” section, you will see an “All Student Data” grid at the bottom of the page. The “All Student Data” grid will show records for all students for the selected criteria.

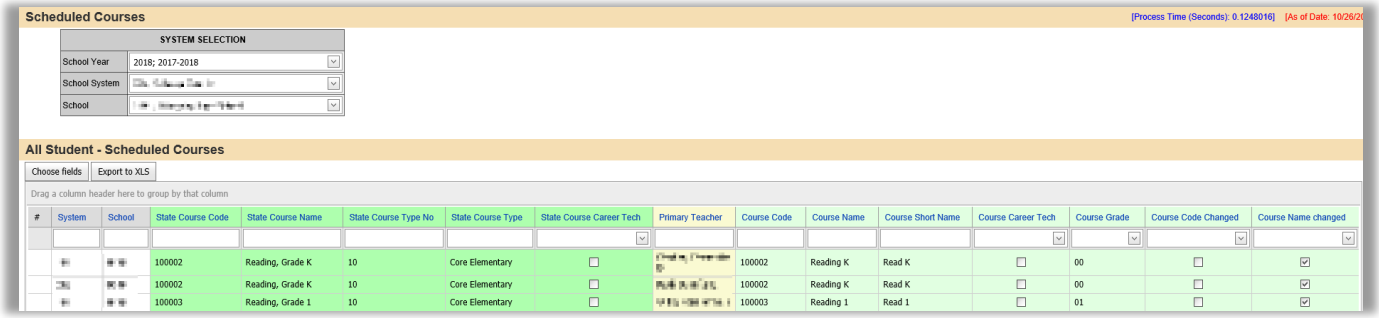
The grid includes personal information on each student such as primary teacher, student SSID, student name, student grade, school district and school in addition to information on classes taken by the student each grading period of the selected year.



f) LEA – Scheduled Courses

Select the “LEA - Scheduled Courses” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a grid displaying the courses offered by the LEA/School selected in the dropdowns.

The grid includes information specific to the courses including the state course code, state course type number, state course type and primary teacher, among others.

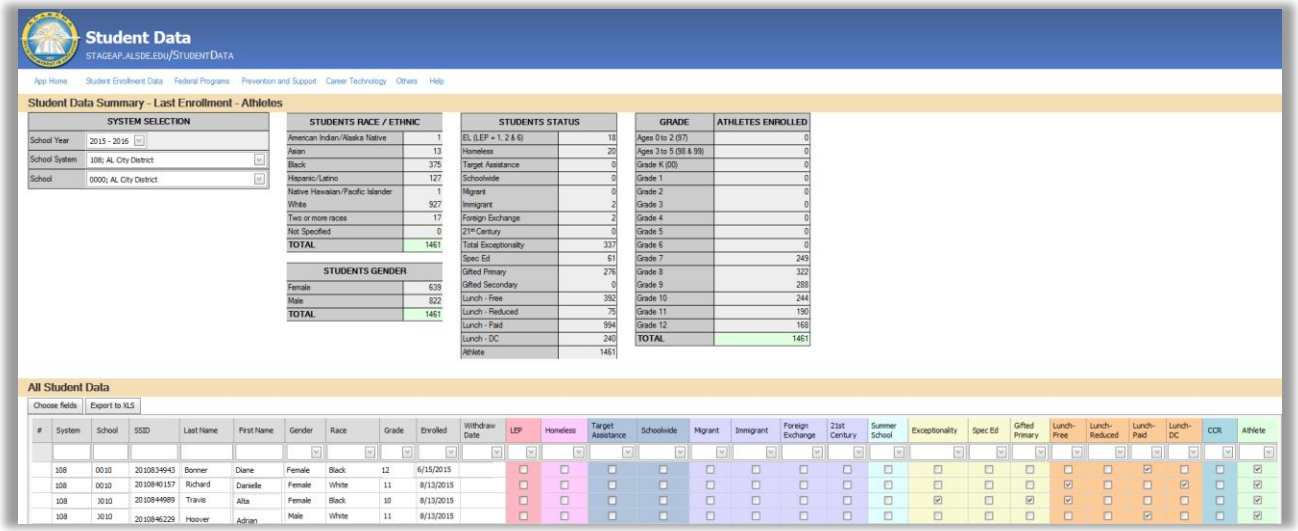


g) Students – Athletes

The Athletes view identifies students who are participating in athletics for the selected school year.

Select the Students – Athletes view from the submenu. On the Students-Athletes page, select the School Year, School System and School from the “System Selection” area to view Student Summary and Student Details Grid for the selected criteria. To see information on all the schools in the LEA, select “All Schools” from School System dropdown. Once you have made your selections from the “System Selection” area, you

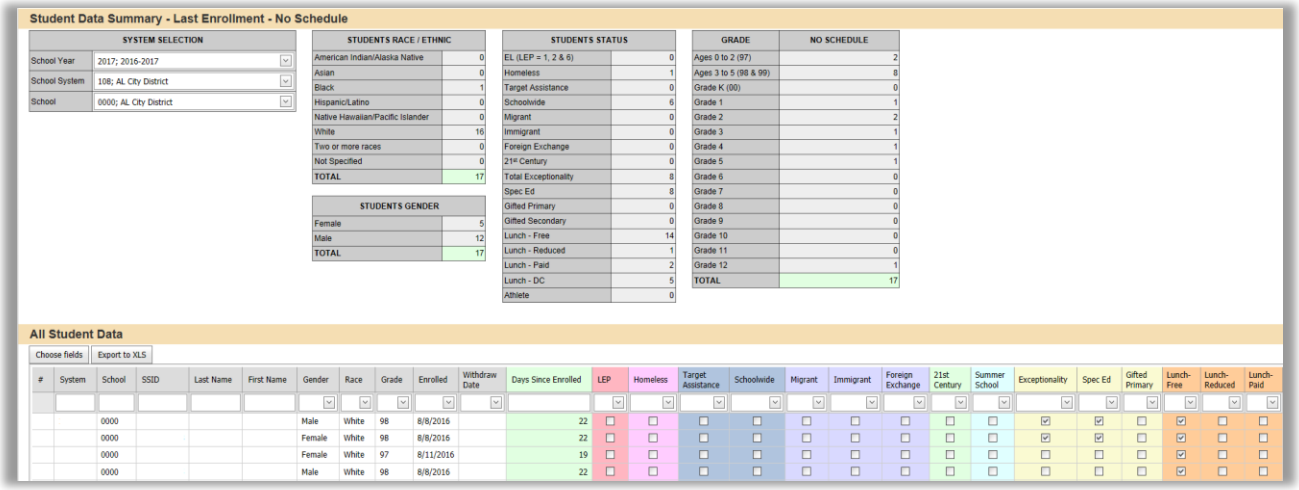
will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page. All data is based on the last enrollment for the student.



h) Students – No Schedule

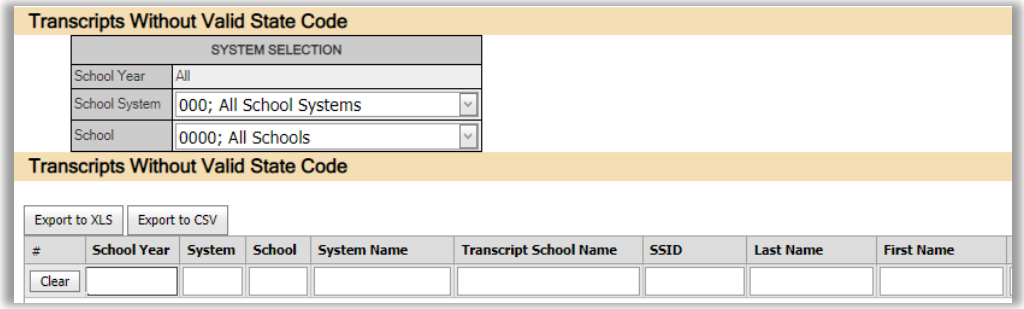
The No Schedule view identifies students who do not have a schedule for the selected school year.

Select the Students – No Schedule view from the submenu. On the Students - No Schedule page, select the School Year, School System and School from the “System Selection” area to view Student Summary and Student Details Grid for the selected criteria. To see information on all the schools in the LEA, select “All Schools” from School System dropdown. Once you have made your selections from the “System Selection” area, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page. All data is based on the last enrollment for the student.



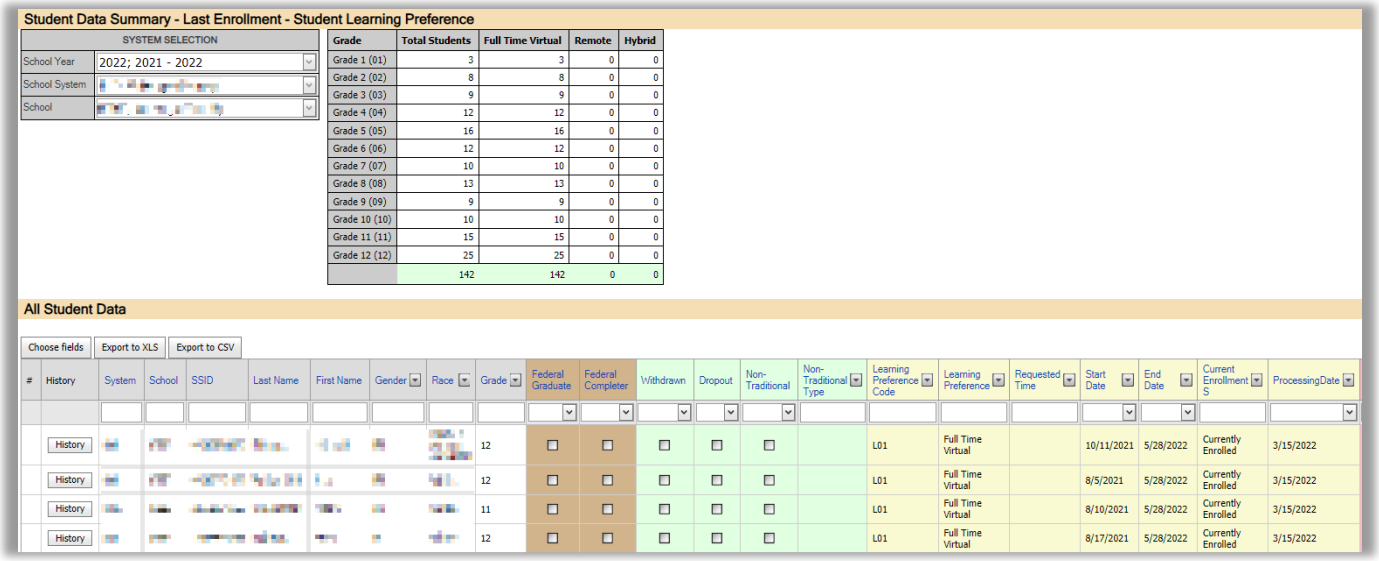
i) Students – Transcripts – Invalid State Course Codes

The Transcripts – Invalid State Course Codes view identifies students assigned to courses that do not tie back to a valid state course code.



j) Students – Learning Preference

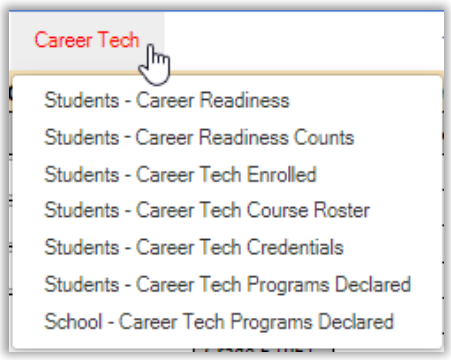
The Learning Preference lists each student that has a learning preference set in the student management system. Option include Full Time Virtual, Remote and Hybrid.



7. How do I view Student and Summary Data for Career Technology?

To view the Career Technology tab of the Student Data Application, users must be in either the Student Data Career Tech (Program Key Contacts) or Student Data Career Tech (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

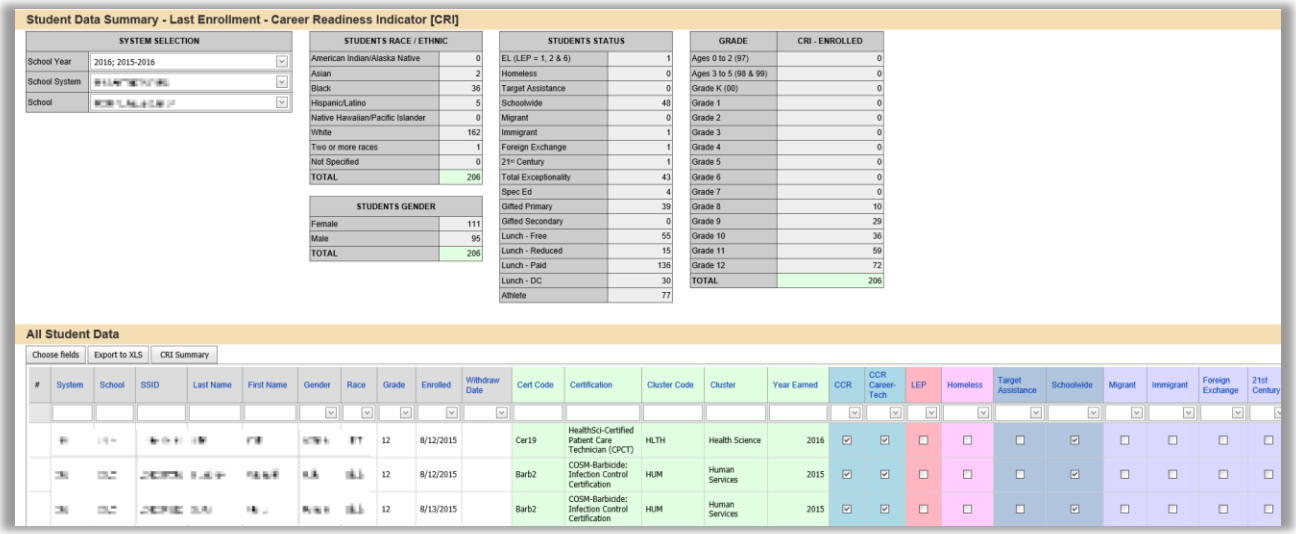
From the menu bar **click** the Career Technology tab. A submenu with the Career Technology data view options will be displayed. The available choice(s) are: Students – Career Readiness, Students – Career Readiness Counts, Students – Career Tech Enrolled, Students – Career Tech Course Roster and Students – Career Tech Credentials



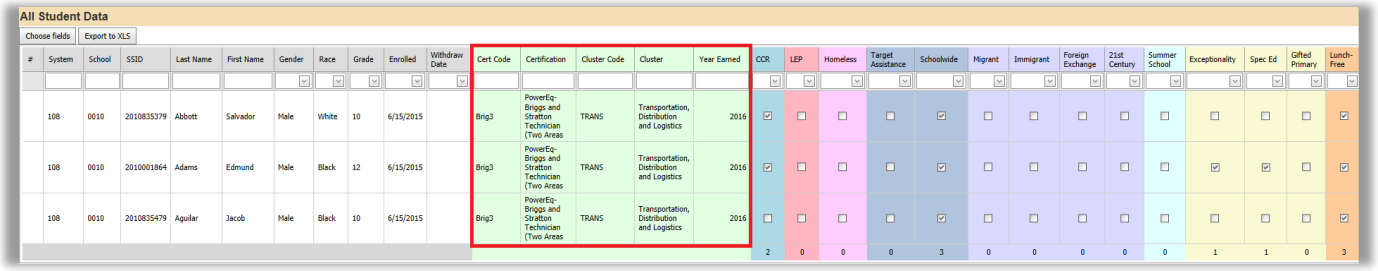
a) Students – Career Readiness

Select the “Students-Career Readiness” view from the submenu. Once you have made your selections from the “System Selection” section, you will see the Student Summary tables at the top of the page and a student level data grid at the bottom of the page.

The Student Summary tables displayed at the top of the page shows student counts by different subpopulations and grades. Only currently enrolled or re-enrolled students are included in the calculations for the student counts.



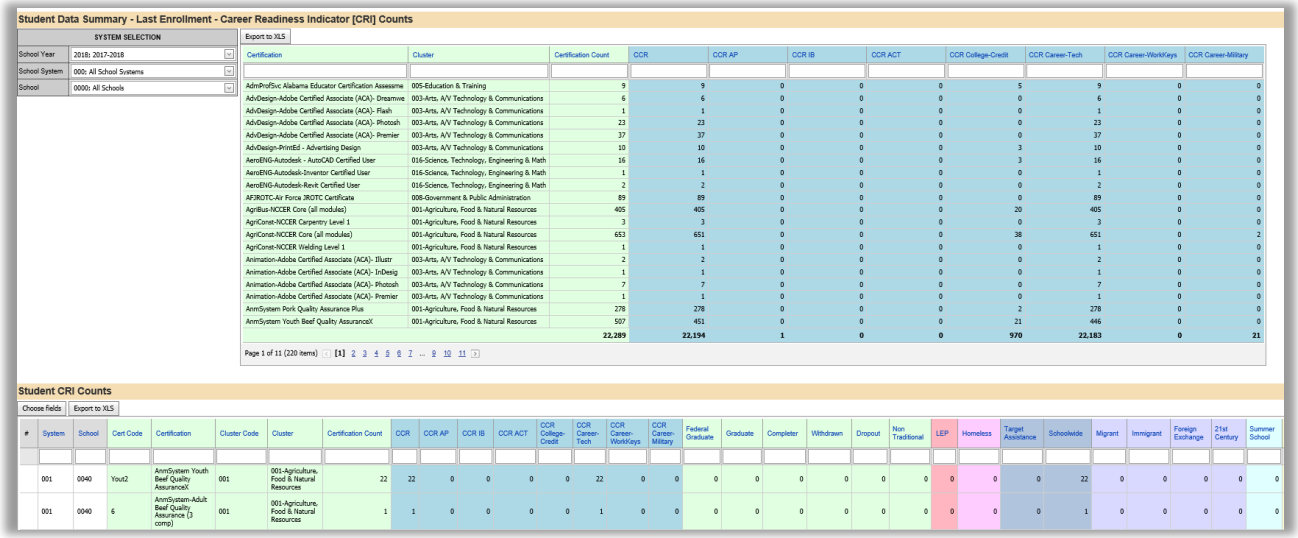
The “All Student Data” grid displayed at the bottom of the page will show the records for all students for the selected criteria.



The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student’s certification code and certification.

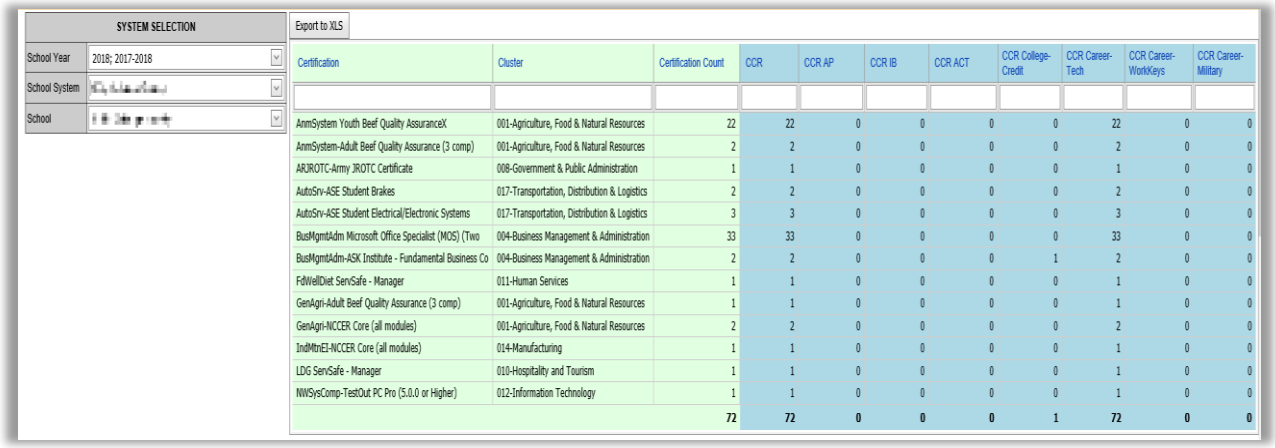
b) Students – Career Readiness Counts

Select the “Students-Career Readiness Counts” view from the submenu. Once you have made your selections from the “System Selection” section, you will see the Certification Summary table at the top of the page and the Student CRI Counts data grid at the bottom of the page.



The Certification Summary table displayed at the top of the page shows a summary of the certifications earned at the LEA or school level based upon the selections made in the “System Selection” section. The table lists the certification name, cluster and the unduplicated count of the students who received the certification. The table also lists summary information on additional College and Career Readiness (CCR) credentials earned by the students.

Only currently enrolled or re-enrolled students are included in the calculations for the student counts.



SYSTEM SELECTION

School Year: 2018; 2017-2018

School System:

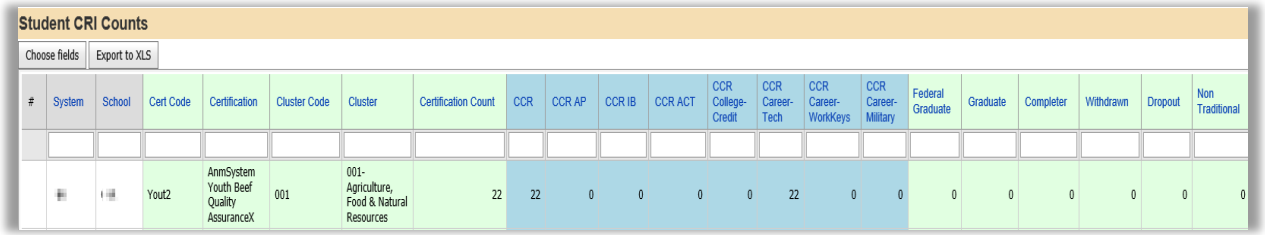
School:

Export to XLS

Certification	Cluster	Certification Count	CCR	CCR AP	CCR IB	CCR ACT	CCR College-Credit	CCR Career-Tech	CCR Career-WorkKeys	CCR Career-Military
AnmSystem Youth Beef Quality AssuranceX	001-Agriculture, Food & Natural Resources	22	22	0	0	0	0	22	0	0
AnmSystem-Adult Beef Quality Assurance (3 comp)	001-Agriculture, Food & Natural Resources	2	2	0	0	0	0	2	0	0
ARJROTC-Army JROTC Certificate	008-Government & Public Administration	1	1	0	0	0	0	1	0	0
AutoSrv-ASE Student Brakes	017-Transportation, Distribution & Logistics	2	2	0	0	0	0	2	0	0
AutoSrv-ASE Student Electrical/Electronic Systems	017-Transportation, Distribution & Logistics	3	3	0	0	0	0	3	0	0
BusMgmtAdm Microsoft Office Specialist (MOS) (Two	004-Business Management & Administration	33	33	0	0	0	0	33	0	0
BusMgmtAdm-ASK Institute - Fundamental Business Co	004-Business Management & Administration	2	2	0	0	0	1	2	0	0
FdWellDiet ServSafe - Manager	011-Human Services	1	1	0	0	0	0	1	0	0
GenAgri-Adult Beef Quality Assurance (3 comp)	001-Agriculture, Food & Natural Resources	1	1	0	0	0	0	1	0	0
GenAgri-NCCER Core (all modules)	001-Agriculture, Food & Natural Resources	2	2	0	0	0	0	2	0	0
IndMtnEl-NCCER Core (all modules)	014-Manufacturing	1	1	0	0	0	0	1	0	0
LDG ServSafe - Manager	010-Hospitality and Tourism	1	1	0	0	0	0	1	0	0
NWSysComp-TestOut PC Pro (5.0.0 or Higher)	012-Information Technology	1	1	0	0	0	0	1	0	0
		72	**72**	**0**	**0**	**0**	**1**	**72**	**0**	**0**

The Student CRI Counts data grid displayed at the bottom of the page shows a summary of the certifications earned at the LEA or school level based upon the selections made in the “System Selection” section. The grid lists each certification type earned at the LEA or school level along with CCR information on the students who earned the certification which is like the table at the top of the page. However, the data grid expands to display more information about the students who earned the certification. While the grid does not list individual students, it does provide summary information on the students based upon disaggregate subpopulation data including graduate type, LEP and homeless indicators, and migrant status.

All data in the grid can be sorted filtered and exported to Excel for further analysis.



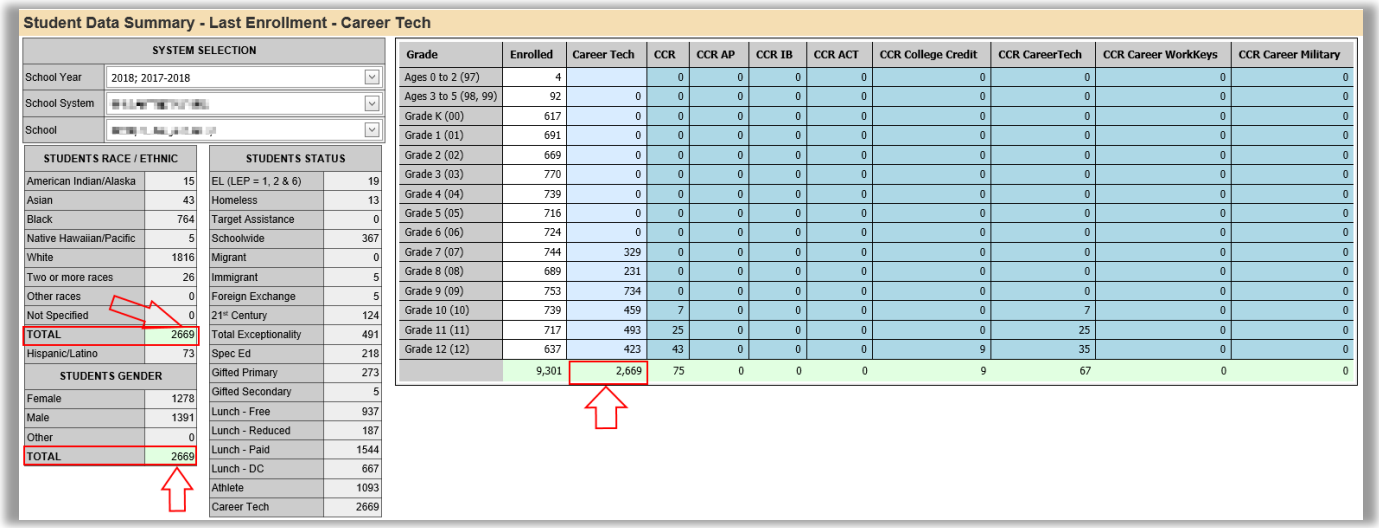
Student CRI Counts

Choose fields | Export to XLS

#	System	School	Cert Code	Certification	Cluster Code	Cluster	Certification Count	CCR	CCR AP	CCR IB	CCR ACT	CCR College-Credit	CCR Career-Tech	CCR Career-WorkKeys	CCR Career-Military	Federal Graduate	Graduate	Completer	Withdrawn	Dropout	Non Traditional
			Yout2	AnmSystem Youth Beef Quality AssuranceX	001	001-Agriculture, Food & Natural Resources	22	22	0	0	0	0	22	0	0	0	0	0	0	0	0

c) Students – Career Tech Enrolled

Select the "Students-Career Tech Enrolled" view from the submenu. Once you have made your selections from the "System Selection" section, you will see the Student Summary tables at the top of the page and a student level data grid at the bottom of the page.



Student Data Summary - Last Enrollment - Career Tech

SYSTEM SELECTION	
School Year	2018; 2017-2018
School System	
School	

STUDENTS RACE / ETHNIC	
American Indian/Alaska	15
Asian	43
Black	764
Native Hawaiian/Pacific	5
White	1816
Two or more races	26
Other races	0
Not Specified	0
TOTAL	2669
Hispanic/Latino	73

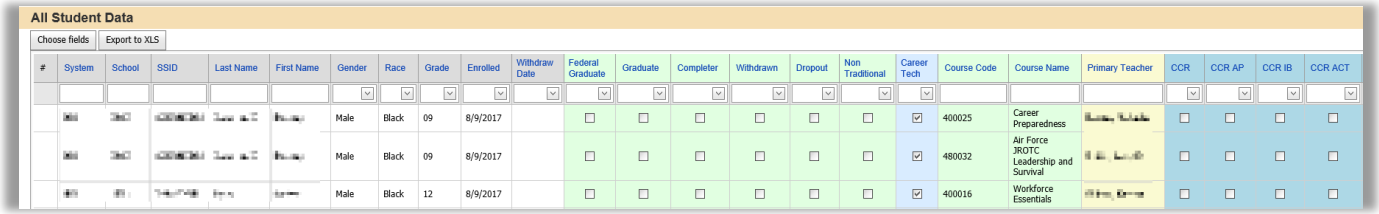
STUDENTS GENDER	
Female	1278
Male	1391
Other	0
TOTAL	2669

STUDENTS STATUS	
EL (LEP = 1, 2 & 6)	19
Homeless	13
Target Assistance	0
Schoolwide	367
Migrant	0
Immigrant	5
Foreign Exchange	5
21st Century	124
Total Exceptionality	491
Spec Ed	218
Gifted Primary	273
Gifted Secondary	5
Lunch - Free	937
Lunch - Reduced	187
Lunch - Paid	1544
Lunch - DC	667
Athlete	1093
Career Tech	2669

Grade	Enrolled	Career Tech	CCR	CCR AP	CCR IB	CCR ACT	CCR College Credit	CCR CareerTech	CCR Career WorkKeys	CCR Career Military
Ages 0 to 2 (97)	4		0	0	0	0	0	0	0	0
Ages 3 to 5 (98, 99)	92	0	0	0	0	0	0	0	0	0
Grade K (00)	617	0	0	0	0	0	0	0	0	0
Grade 1 (01)	691	0	0	0	0	0	0	0	0	0
Grade 2 (02)	669	0	0	0	0	0	0	0	0	0
Grade 3 (03)	770	0	0	0	0	0	0	0	0	0
Grade 4 (04)	739	0	0	0	0	0	0	0	0	0
Grade 5 (05)	716	0	0	0	0	0	0	0	0	0
Grade 6 (06)	724	0	0	0	0	0	0	0	0	0
Grade 7 (07)	744	329	0	0	0	0	0	0	0	0
Grade 8 (08)	689	231	0	0	0	0	0	0	0	0
Grade 9 (09)	753	734	0	0	0	0	0	0	0	0
Grade 10 (10)	739	459	7	0	0	0	0	7	0	0
Grade 11 (11)	717	493	25	0	0	0	0	25	0	0
Grade 12 (12)	637	423	43	0	0	0	9	35	0	0
	9,301	2,669	75	0	0	0	9	67	0	0

The Student Summary tables displayed at the top of the page provide unduplicated counts of students taking a Career Tech course at the state, system and school levels based upon the selections made in the System Selection area. The counts are broken down by various subpopulations including race, gender and grade and only include currently enrolled or re-enrolled students. The Enrolled, Race and Gender counts should always match.

The "All Student Data" Grid displayed at the bottom of the page displays the records for all Career Tech students for the selections made in the System Selection area.



All Student Data

Choose fields | Export to XLS

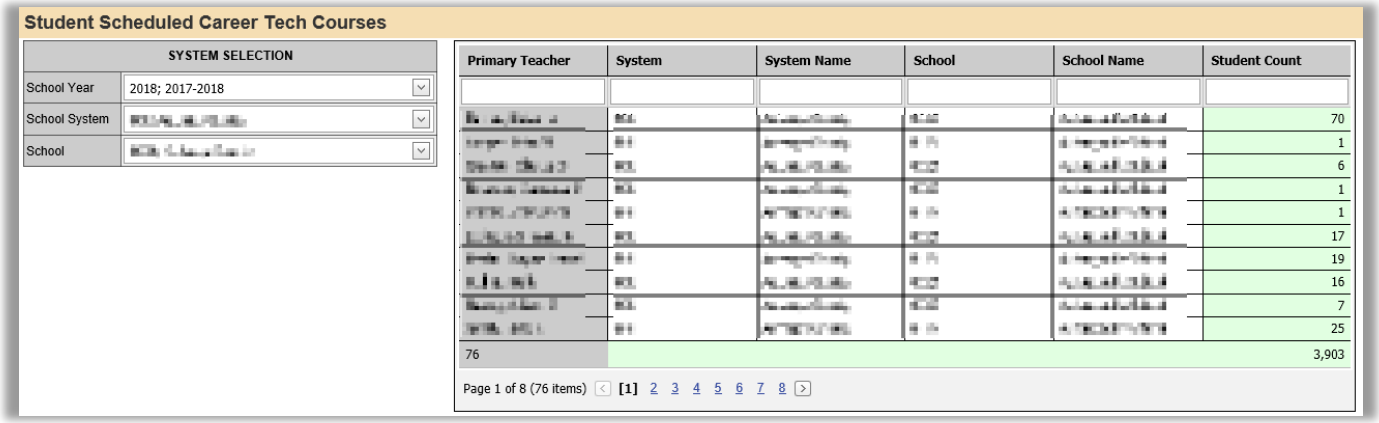
#	System	School	SSID	Last Name	First Name	Gender	Race	Grade	Enrolled	Withdraw Date	Federal Graduate	Graduate	Completer	Withdrawn	Dropout	Non Traditional	Career Tech	Course Code	Course Name	Primary Teacher	CCR	CCR AP	CCR IB	CCR ACT
						Male	Black	09	8/9/2017		☐	☐	☐	☐	☐	☐	☑	400025	Career Preparedness		☐	☐	☐	☐
						Male	Black	09	8/9/2017		☐	☐	☐	☐	☐	☐	☑	480032	Air Force JROTC Leadership and Survival		☐	☐	☐	☐
						Male	Black	12	8/9/2017		☐	☐	☐	☐	☐	☐	☑	400016	Workforce Essentials		☐	☐	☐	☐

The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student's career tech courses, including the course code, course name and the course's primary teacher. If a student is scheduled for more than one Career Tech course, they will show multiple times in the "All Student Data" grid. One time for each Career Tech course they are taking.

All data in the grid can be sorted filtered and exported to Excel for further analysis.

d) Students – Career Tech Course Roster

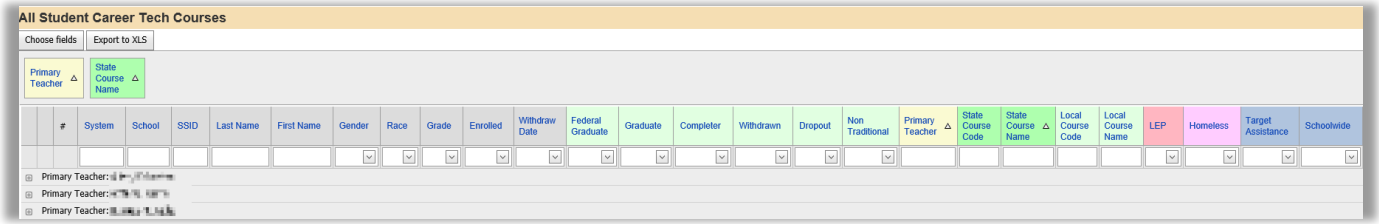
Select the “Students-Career Tech Course Roster” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a teacher summary table at the top of the page and an expandable teacher listing data grid at the bottom of the page.



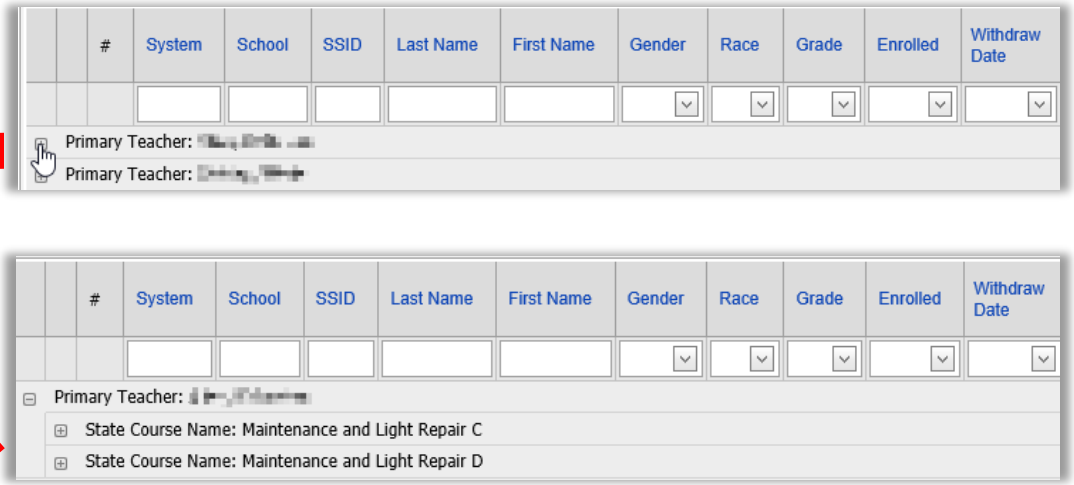
The teacher summary table displayed at the top of the page lists each Primary Teacher instructing a Career Tech course at the state, system and school levels based upon the selections made in the System Selection area. The table provides the teachers’ names, school system name (with code), school name (with code) and the number of students that are enrolled in the classes and has teacher and student counts at the bottom. The contents of the teacher summary table may be sorted and filtered but cannot be exported.

Note: A primary teacher may have multiple records in the table, one record for each school in which they teach.

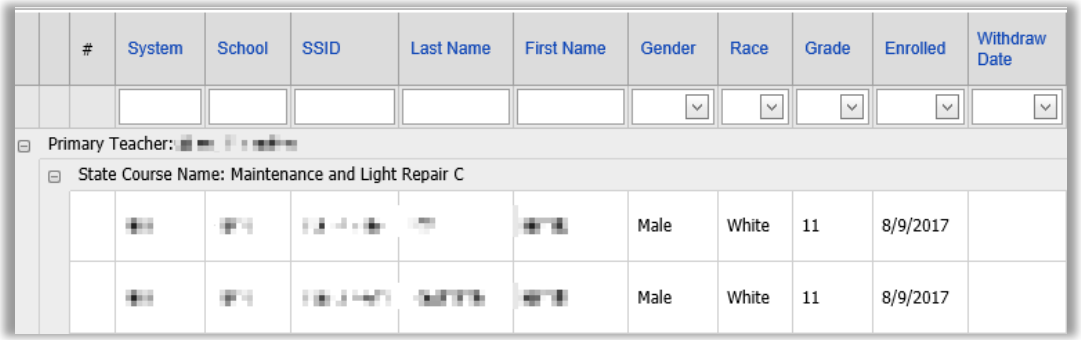
The teacher listing grid displayed at the bottom of the page by default displays one collapsed record for each primary career tech teacher based on the selections made in the System Selection area.



Click the plus sign (+) next to the teacher's name to expand the grid to see a list of the classes taught by the teacher.



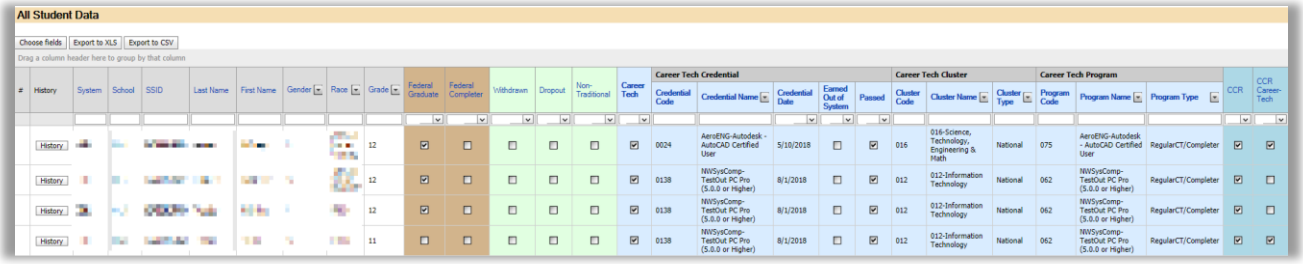
Click the plus sign (+) next to a course name to expand the grid to see a list of the enrolled in the class.



All data in the grid can be sorted filtered and exported to Excel for further analysis.

e) Students – Career Tech Credentials

Select the "Students-Career Tech Credentials" view from the submenu. Once you have made your selections from the "System Selection" section, you will see a student level data grid at the bottom of the page.

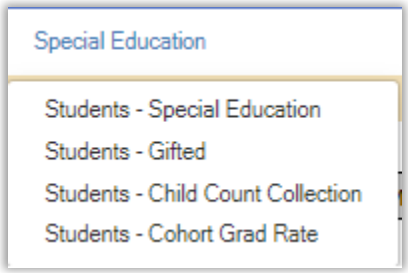


The "All Student Data" grid displays the career tech credentials earned by students for the selected School Year, LEA, and School.

8. How do I view Student and Summary Data for Special Education?

To view the Special Education tab of the Student Data Application, users must be in either the Student Data Special Education (Program Key Contacts) or Student Data Special Education (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

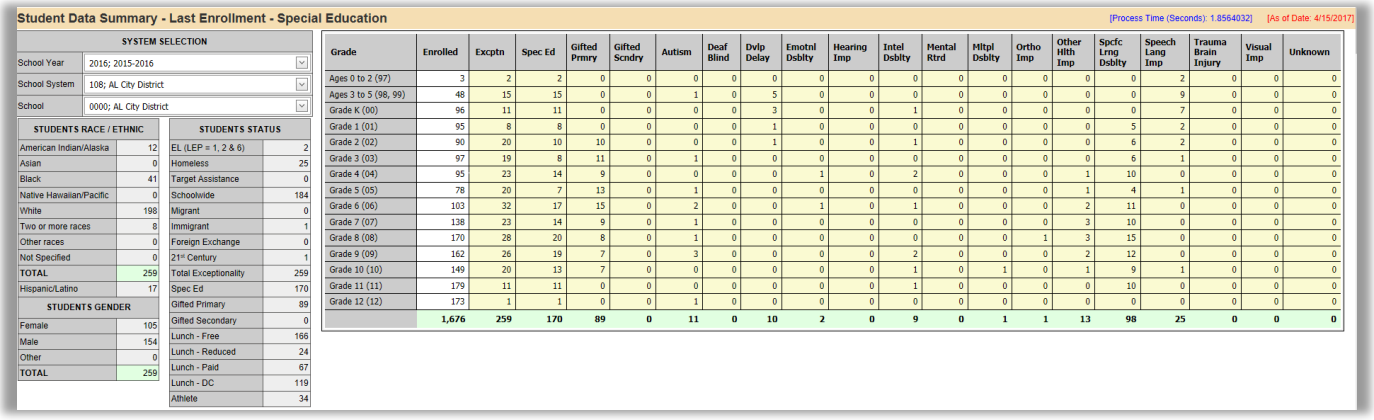
From the menu bar **click** the Special Education tab. A submenu with the Special Education data view options will be displayed. The available choice(s) are: Students – Special Education, Students – Gifted, Students – Child Count Collection and Students – Cohort Grad Rate.



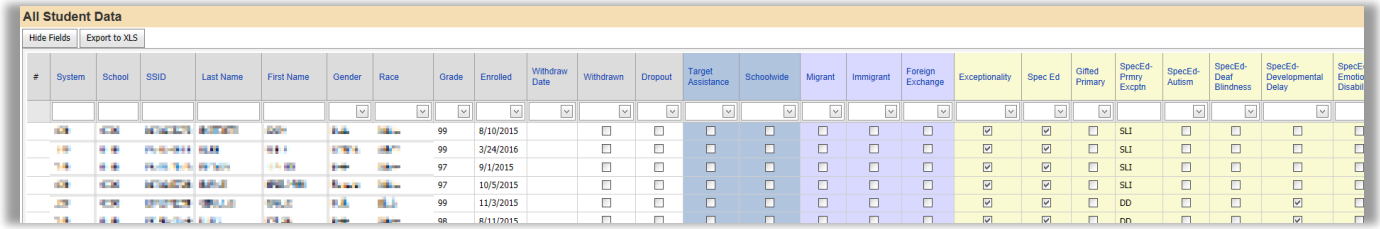
a) Students – Special Education

Select the “Students-Special Education” view from the submenu. Once you have made your selections from the “System Selection” section, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page.

The Student Summary tables displayed at the top of the page shows student counts by v and grades. Only currently enrolled or re-enrolled students are included in the calculations for the student counts.



The “All Student Data” grid displayed at the bottom of the page will show the records for all students for the selected criteria.

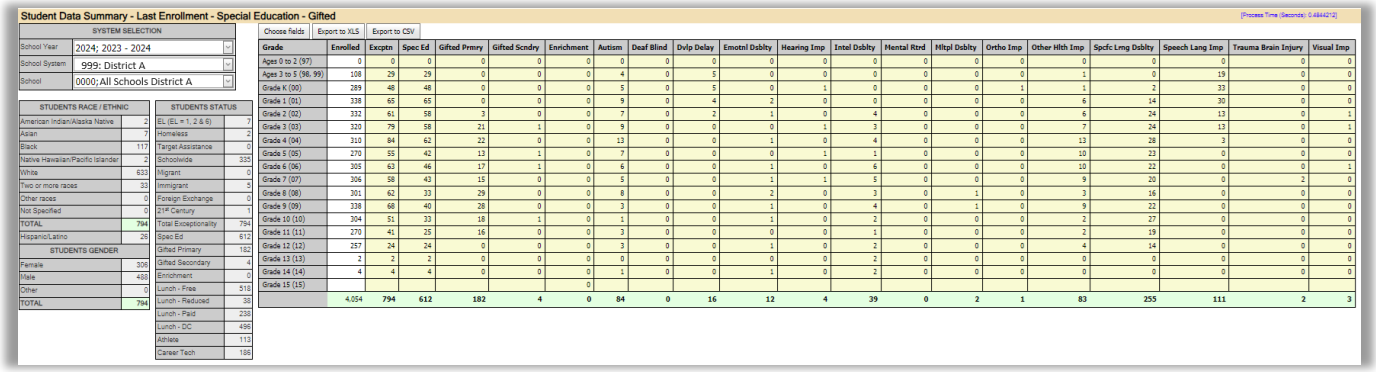


The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student's special education status.

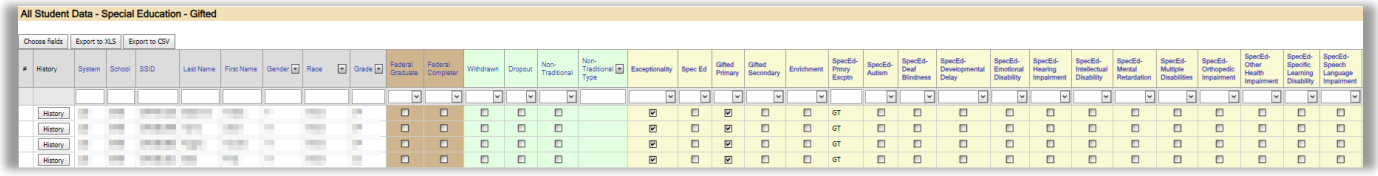
b) Students – Gifted

Select the "Students-Gifted" view from the submenu. Once you have made your selections from the "System Selection" section, you will see the Student Summary tables at the top of the page and Student Details Grid at the bottom of the page.

The Student Summary tables displayed at the top of the page shows student counts by various categories and grades. Only currently enrolled or re-enrolled students are included in the calculations for the student counts.



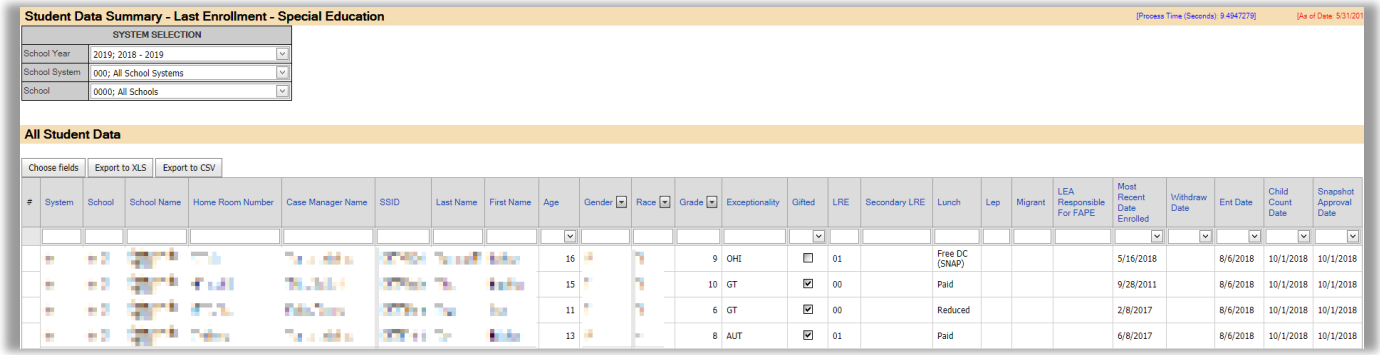
The "All Student Data" grid displayed at the bottom of the page will show the records for all students for the selected criteria.



The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student's special education status.

c) Students – Child Count Collection

Select the "Students-Child Count Collection" view from the submenu. Once you have made your selections from the "System Selection" section, you will see the "All Student Data" grid displayed at the bottom of the page. This grid shows Child Count data for all students for the selected criteria.



#	System	School	School Name	Home Room Number	Case Manager Name	SSID	Last Name	First Name	Age	Gender	Race	Grade	Exceptionality	Gifted	LRE	Secondary LRE	Lunch	Lep	Migrant	LEA Responsible For FAPE	Most Recent Date Enrolled	Withdraw Date	Ent Date	Child Count Date	Snapshot Approval Date
									16			9	OHI	☐	01		Free DC (SNAP)				5/16/2018		8/6/2018	10/1/2018	10/1/2018
									15			10	GT	☑	00		Paid				9/28/2011		8/6/2018	10/1/2018	10/1/2018
									11			6	GT	☑	00		Reduced				2/8/2017		8/6/2018	10/1/2018	10/1/2018
									13			8	AUT	☑	01		Paid				6/8/2017		8/6/2018	10/1/2018	10/1/2018

The grid includes personal information on students such as SSID, name, gender, race, grade, etc. in addition to information on the student's special education status.

d) Students – Cohort Grad Rate

The "Cohort Grad Rate" view presents a summary of the graduation rate data by subpopulation (race, ethnicity, gender, LEP status, disability status and economic status).

This information is available at both the LEA and school levels. No student level information is available in this view.

To view the summary data:

1. Select a Cohort Type (4 or 5 Year).
2. Select a Cohort.
3. Select a School System. The School System dropdown will be defaulted to the LEA(s) to which you are assigned.
4. Select a school. The School dropdown will be defaulted to the schools operating in the LEA(s) to which you are assigned. To view data for the entire LEA, select the 0000 record in the dropdown.
5. Select a publish Status.
6. Click the Get Graduation Data button.

Cohort - Graduation Rate Summary

COHORT SELECTION

Specify Cohort Type	4-Year Cohort
Specify Cohort	[2014 - 2015] - [2017 - 2018]
School System	[redacted]
School	0000; [redacted]
Publish Status	Un-Published

Get Graduation Data

Cohort Graduation Rate Summary

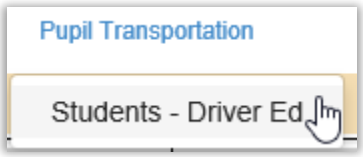
Choose fields | Export to XLS

#	Base Year	Grad Year	System Code	System Name	School Code	School Name	Sub Population	Federal Grad Rate	ALSDE Grad Rate	Total Students	Federal Graduates	Federal Completers	ALSDE Graduates	ALSDE Completers	Enrolled	Withdrawn	Dropouts
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	All students	**95.61**	**97.56**	205	196	4	200	0	1	0	4
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Asian	**100.00**	**100.00**	4	4	0	4	0	0	0	0
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Black or African American	**96.88**	**100.00**	32	31	1	32	0	0	0	0
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	White	**96.15**	**96.79**	156	150	1	151	0	1	0	4
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Two or More Races	**100.00**	**100.00**	3	3	0	3	0	0	0	0
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Hispanic/Latino	**80.00**	**100.00**	10	8	2	10	0	0	0	0
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Economically Disadvantaged	**86.27**	**92.16**	51	44	3	47	0	1	0	3
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Students with Disabilities	**0.00**	**0.00**	1	0	0	0	0	1	0	0
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Students with Limited English Proficiency	**0.00**	**100.00**	1	0	1	1	0	0	0	0
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Female	**95.92**	**96.94**	98	94	1	95	0	1	0	2
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Male	**95.33**	**98.13**	107	102	3	105	0	0	0	2
	2015	2018	[redacted]	[redacted]	[redacted]	[redacted]	Military Affiliated	**100.00**	**100.00**	7	7	0	7	0	0	0	0

9. How do I view Student and Summary Data for Pupil Transportation?

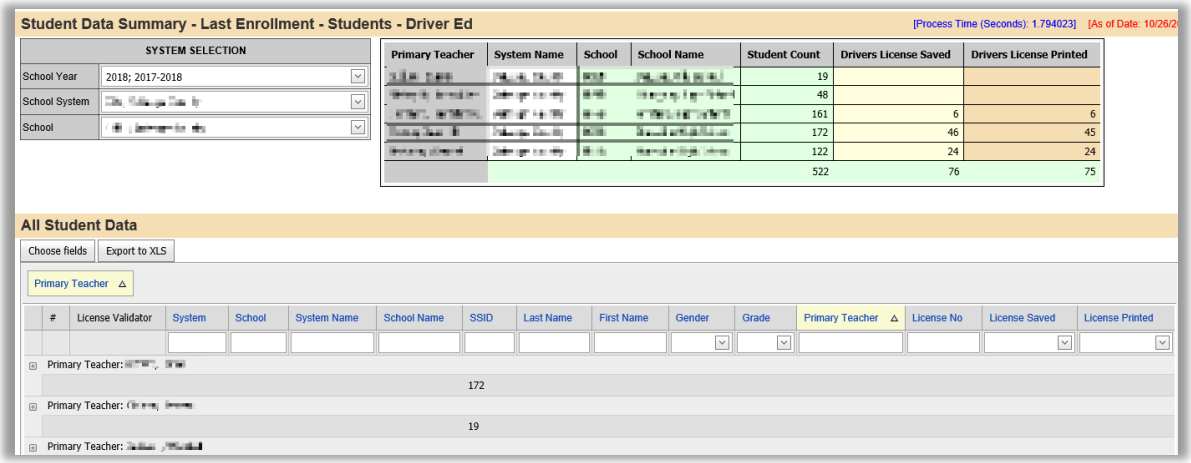
To view the Pupil Transportation tab of the Student Data Application, users must be in either the Student Data Pupil Transportation (Program Key Contacts) or Student Data Pupil Transportation (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

From the menu bar **click** the Pupil Transportation tab. A submenu with the Pupil Transportation data view options will be displayed. The available choice(s) are: Students – Driver Ed

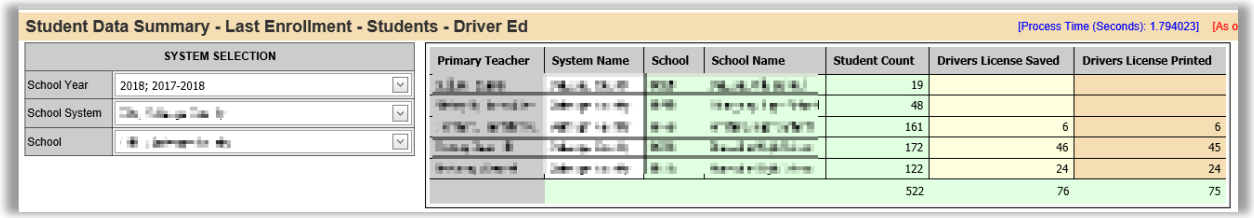


e) Students – Driver Ed

Select the “Students-Driver Ed” view from the submenu. Once you have made your selections from the “System Selection” section, you will see the teacher summary table at the top of the page and Teacher Details Grid at the bottom of the page.

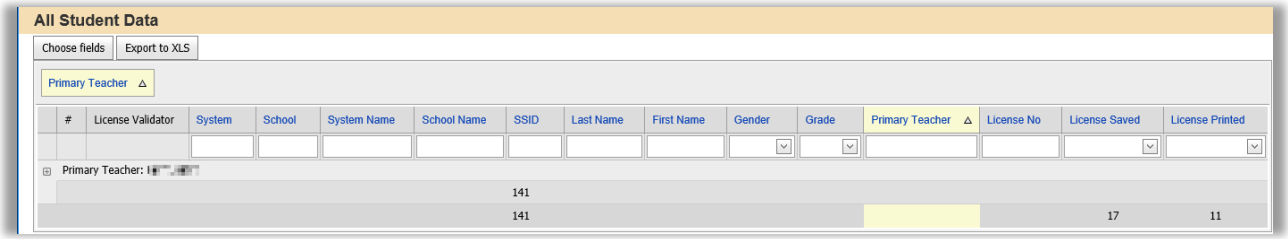


The teacher summary table displayed at the top of the page shows each teacher in the selected LEA/school teaching a driver education course for the selected school year. The grid contains the primary teachers' names, school system name, school code and name, student count (number of students enrolled in the courses they teach), the number of drivers licenses saved, and the number of drivers licenses printed.

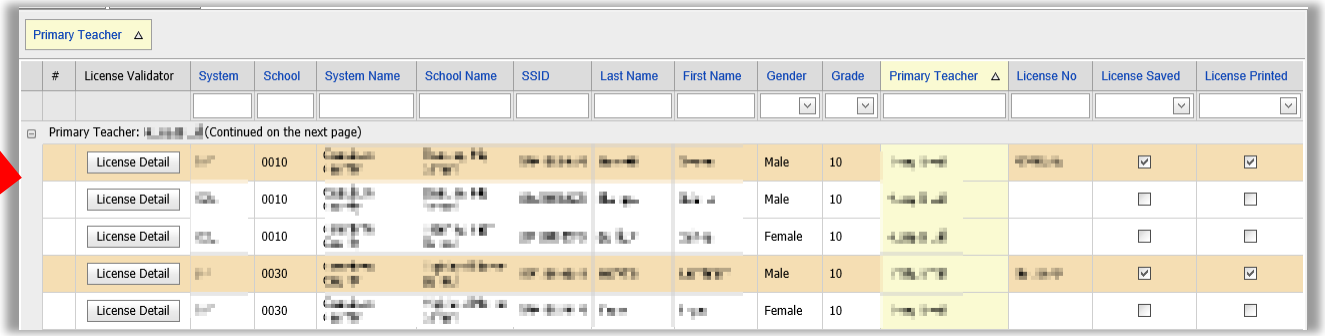


Only currently enrolled or re-enrolled students are included in the calculations for the student counts.

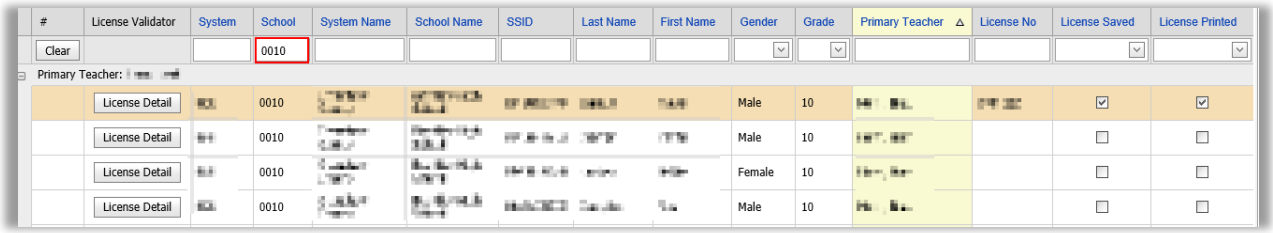
The "All Student Data" grid displayed at the bottom of the page by default displays one collapsed record for each primary driver education teacher based on the selections made in the System Selection area.



Click the plus sign (+) next to the teacher's name to expand the grid to see a list of the students taught by the teacher.

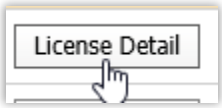


All of the students taught by the teacher regardless of school will be presented in the grid. To view students for a particular school the school code or school name can be entered into the filter boxes to limit the result set.

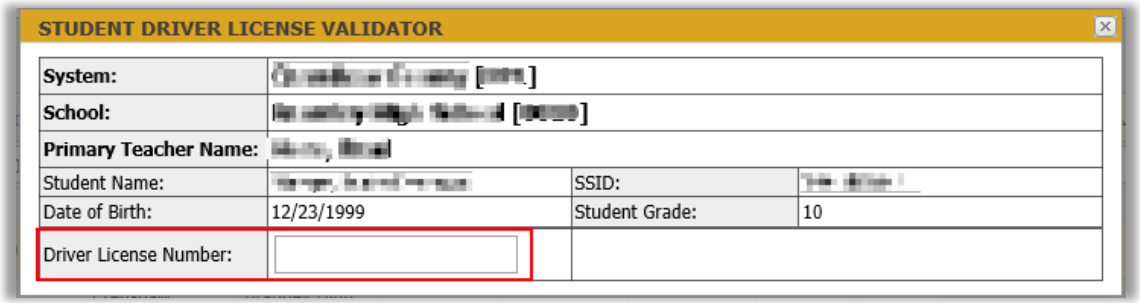


All data in the grid can be sorted filtered and exported to Excel for further analysis.

Click the License Detail button to enter a driver's license number for a student.

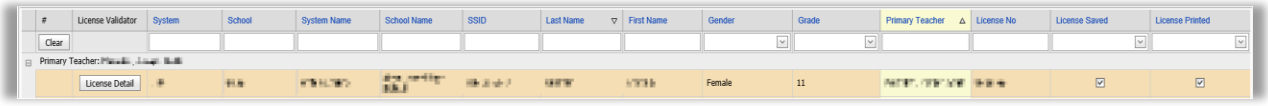


A screen will appear allowing for the entry of the student's driver's license number.



Once the number has been entered the License Saved checkbox will be checked and the background color for the student will change to yellow.

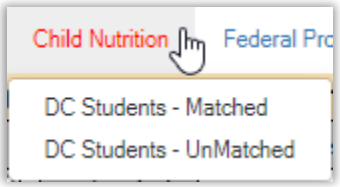
Once the license has been printed the License printed Checkbox will be checked and the background color for the student will change to light brown.



10. How do I view and/or edit Student Data for Child Nutrition?

To view the Child Nutrition tab of the Student Data Application, users must be in either the Student Data Child Nutrition Direct Certification (Program Key Contacts) or Student Data Child Nutrition Direct Certification (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

From the menu bar, **click** the Child Nutrition tab. A submenu with the Child Nutrition data view options will be displayed. The available choice(s) are DC Students – Matched and DC Students – UnMatched.



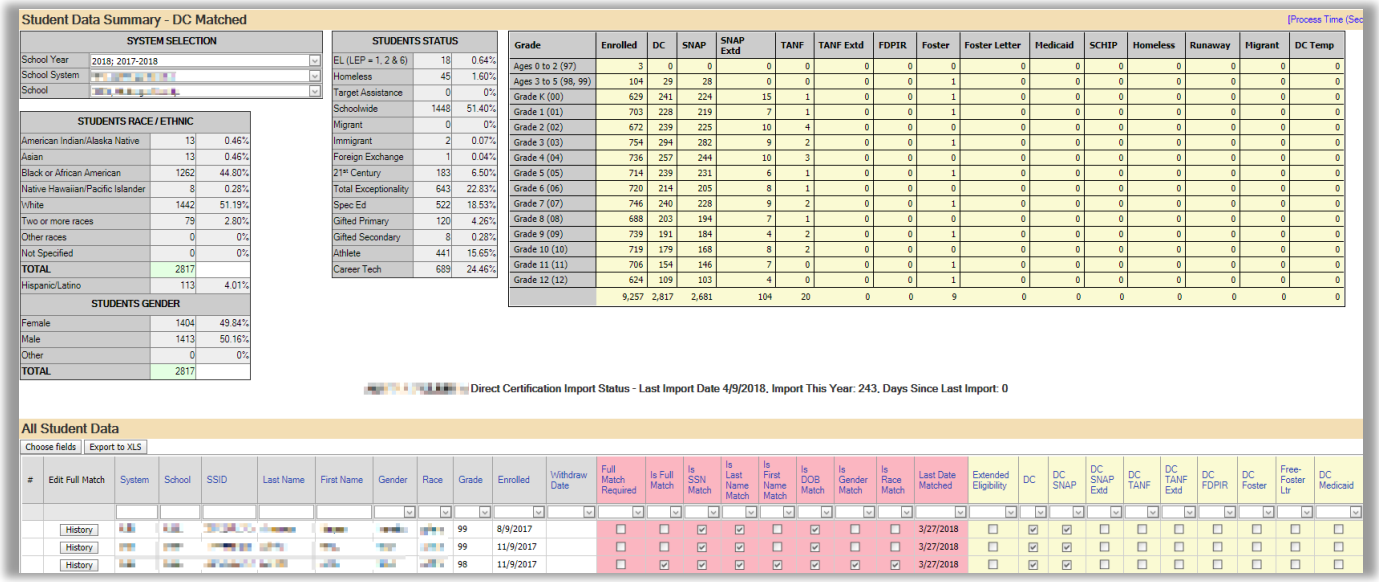
Lunch Codes

Code	Description
1	Free
2	Reduced
3	Paid
4	Free Based on Direct Certification (SNAP)
5	Free Based on Direct Certification (TANF)
6	Free Based on Direct Certification (FDPIR)
7	Free Based on Direct Certification (Foster)
8	Free Based on Direct Certification (Extended Eligibility - SNAP)
9	Free Based on Direct Certification (Extended Eligibility - TANF)
10	NA
11	Free Based on Direct Certification (SCHIP)
12	Free Based on Homeless Designation
13	Free Based on Migrant Designation
14	Free Based on Runaway Designation
15	Free Based on Foster County DHR Foster Letter
16	Free Based on Direct Certification (Medicaid)
17	Reduced Based on Direct Certification (Medicaid Reduced)
18	Free Based on Direct Certification (Extended Eligibility - Medicaid)
19	Reduced Based on Direct Certification (Extended Eligibility - Medicaid)
20	Parent Declined Services – Changed to Paid

a) DC Students – Matched (DC – Direct Certification) View

Select the "DC Students – Matched" view from the submenu. Once you have made your selections from the "System Selection" section, you will see summary tables at the top of the page and Student Details Grid at the bottom of the page.

Note: For LEA users, values in the school system and school dropdowns will be restricted to systems/schools to which the user is assigned in Ed Dir. State users will have access to all LEAs and schools.



Note: This data view only provides information for school year 2017-2018 forward.

The tables at the top of the screen provide summary counts on DC students by Race/Ethnicity, Gender, and Student Status (including but not limited to LEP type, Homeless status, and Migrant status).

STUDENTS RACE / ETHNIC		
American Indian/Alaska Native	13	0.46%
Asian	11	0.39%
Black or African American	1262	44.85%
Native Hawaiian/Pacific Islander	8	0.28%
White	1441	51.21%
Two or more races	79	2.81%
Other races	0	0%
Not Specified	0	0%
TOTAL	2814	
Hispanic/Latino	113	4.02%
STUDENTS GENDER		
Female	1402	49.82%
Male	1412	50.18%
Other	0	0%
TOTAL	2814	

STUDENTS STATUS		
EL (LEP = 1, 2 & 6)	18	0.64%
Homeless	45	1.60%
Target Assistance	0	0%
Schoolwide	1448	51.46%
Migrant	0	0%
Immigrant	2	0.07%
Foreign Exchange	1	0.04%
21st Century	183	6.50%
Total Exceptionality	643	22.85%
Spec Ed	522	18.55%
Gifted Primary	120	4.26%
Gifted Secondary	8	0.28%
Athlete	441	15.67%
Career Tech	688	24.45%

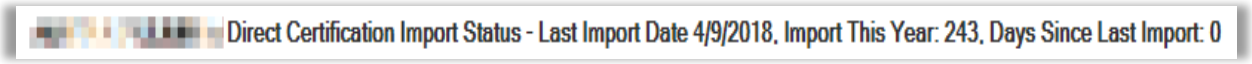
Additionally, the page also presents a breakdown of direct certification type by Grade.

Grade	Enrolled	DC	SNAP	SNAP Extd	TANF	TANF Extd	FDPIR	Foster	Foster Letter	Medicaid	SCHIP	Homeless	Runaway	Migrant	DC Temp
Ages 0 to 2 (97)	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ages 3 to 5 (98, 99)	104	29	28	0	0	0	0	1	0	0	0	0	0	0	0
Grade K (00)	629	241	224	15	1	0	0	1	0	0	0	0	0	0	0
Grade 1 (01)	703	228	219	7	1	0	0	1	0	0	0	0	0	0	0
Grade 2 (02)	672	239	225	10	4	0	0	0	0	0	0	0	0	0	0
Grade 3 (03)	754	294	282	9	2	0	0	1	0	0	0	0	0	0	0
Grade 4 (04)	736	257	244	10	3	0	0	0	0	0	0	0	0	0	0
Grade 5 (05)	714	239	231	6	1	0	0	1	0	0	0	0	0	0	0
Grade 6 (06)	720	214	205	8	1	0	0	0	0	0	0	0	0	0	0
Grade 7 (07)	746	240	228	9	2	0	0	1	0	0	0	0	0	0	0
Grade 8 (08)	688	202	194	7	1	0	0	0	0	0	0	0	0	0	0
Grade 9 (09)	739	191	184	4	2	0	0	1	0	0	0	0	0	0	0
Grade 10 (10)	719	178	168	8	2	0	0	0	0	0	0	0	0	0	0
Grade 11 (11)	706	154	146	7	0	0	0	1	0	0	0	0	0	0	0
Grade 12 (12)	624	108	103	4	0	0	0	1	0	0	0	0	0	0	0
	9,257	2,814	2,681	104	20	0	0	9	0	0	0	0	0	0	0

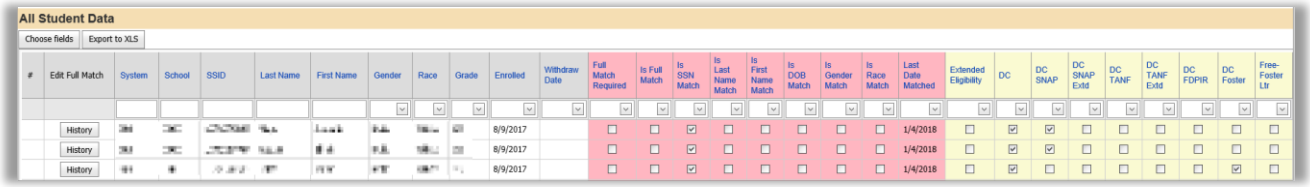
Note: Only currently enrolled or re-enrolled students are included in the calculations for the student counts.

Just under the Grade table, you will find a message area that displays LEA specific information on the nightly DC file import. The message displays the date of the last import, the number of file imports completed by the LEA for the current school year and the number of days since the last file import.

Note: The DC file is sent to the LEAs nightly via the PowerSchool Push process.



The “All Student Data” grid located at the bottom of the page displays each DC student for the selected system, school, and year along with demographic information on the student including name, DOB, gender, race, grade, and current enrollment status.



The data in the pink area provides specific information on the fields that the student was matched on during the matching process and the date that the student was last matched. The Last Date Matched field represents the last date that a student appeared in the DC file. If the data is the current date, this means that the student appeared on the latest file.

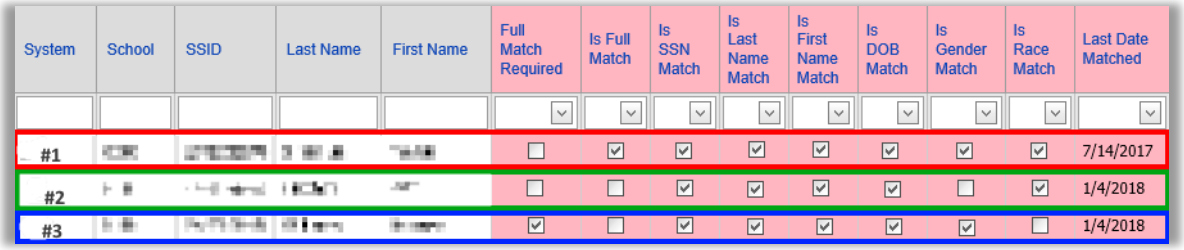
Note: The “All Student Data” grid shows the records for all students for the selected criteria including Withdrawn, Dropout and all Non-Traditional students.

Match fields include SSN, First Name, Last Name, DOB, Gender, and Race.

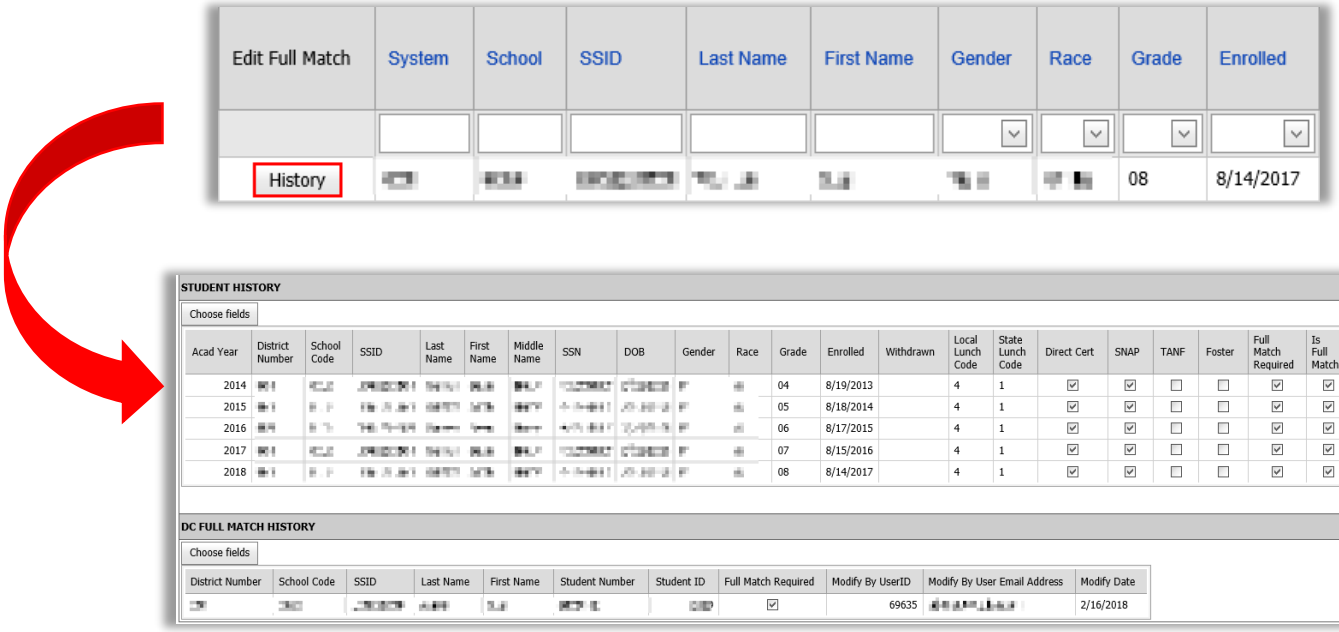
In the screenshot below, Student #1 was matched on all six data points. This is represented in the grid by having all of the data points checked and having a check in the Is Full Match column.

Student #2 was matched on five data points and those data points are outline in the grid.

Student #3 has a check in the Full Match Required column which means that the student must be matched on all six data points to be considered direct certification. Continue to the next page to find out more about the matching process.



Click the History button ("All Student Data" grid) to view a student's enrollment records for each school year* the student was enrolled in the Alabama Public School System as well as information on the student's DC Full Match history. (*Historical records begin with the 2012 school year).



Edit Full Match	System	School	SSID	Last Name	First Name	Gender	Race	Grade	Enrolled
History								08	8/14/2017

STUDENT HISTORY

Choose fields

Acad Year	District Number	School Code	SSID	Last Name	First Name	Middle Name	SSN	DOB	Gender	Race	Grade	Enrolled	Withdrawn	Local Lunch Code	State Lunch Code	Direct Cert	SNAP	TANF	Foster	Full Match Required	Is Full Match
2014											04	8/19/2013		4	1	☑	☑	☐	☐	☑	☑
2015											05	8/18/2014		4	1	☑	☑	☐	☐	☑	☑
2016											06	8/17/2015		4	1	☑	☑	☐	☐	☑	☑
2017											07	8/15/2016		4	1	☑	☑	☐	☐	☑	☑
2018											08	8/14/2017		4	1	☑	☑	☐	☐	☑	☑

DC FULL MATCH HISTORY

Choose fields

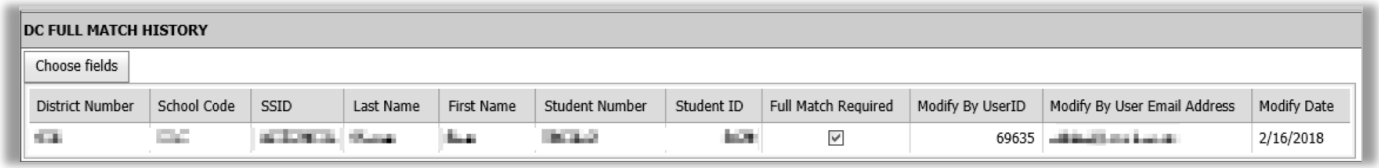
District Number	School Code	SSID	Last Name	First Name	Student Number	Student ID	Full Match Required	Modify By UserID	Modify By User Email Address	Modify Date
							☑	69635		2/16/2018

The History button also provides historical information on whether the student was marked as a full DC match (If the student was never marked as a full DC match, this section of the history screen will be empty).

Note: Full DC Match means that the student must match on six out of six data points to be identified as a DC match. Currently, the six match data points are:

- Last Name
- First Name
- Date of Birth
- Gender
- Race
- Social Security Number

If a student matches on any five of these data points, they are considered DC. A full match designation would require that the student be matched on all six data points.



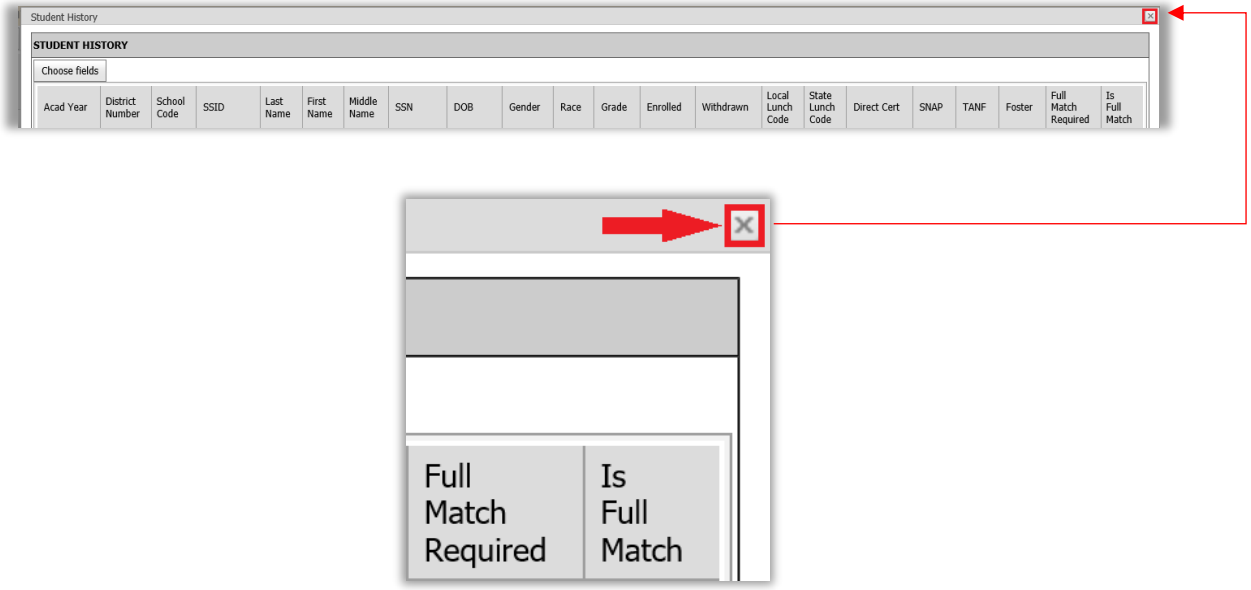
DC FULL MATCH HISTORY

Choose fields

District Number	School Code	SSID	Last Name	First Name	Student Number	Student ID	Full Match Required	Modify By UserID	Modify By User Email Address	Modify Date
							☑	69635		2/16/2018

The DC Match History contains the student's name, SSID, student number, district, and school code as well as the userid and email address of the LEA user who marked/unmarked the student as a full DC match.

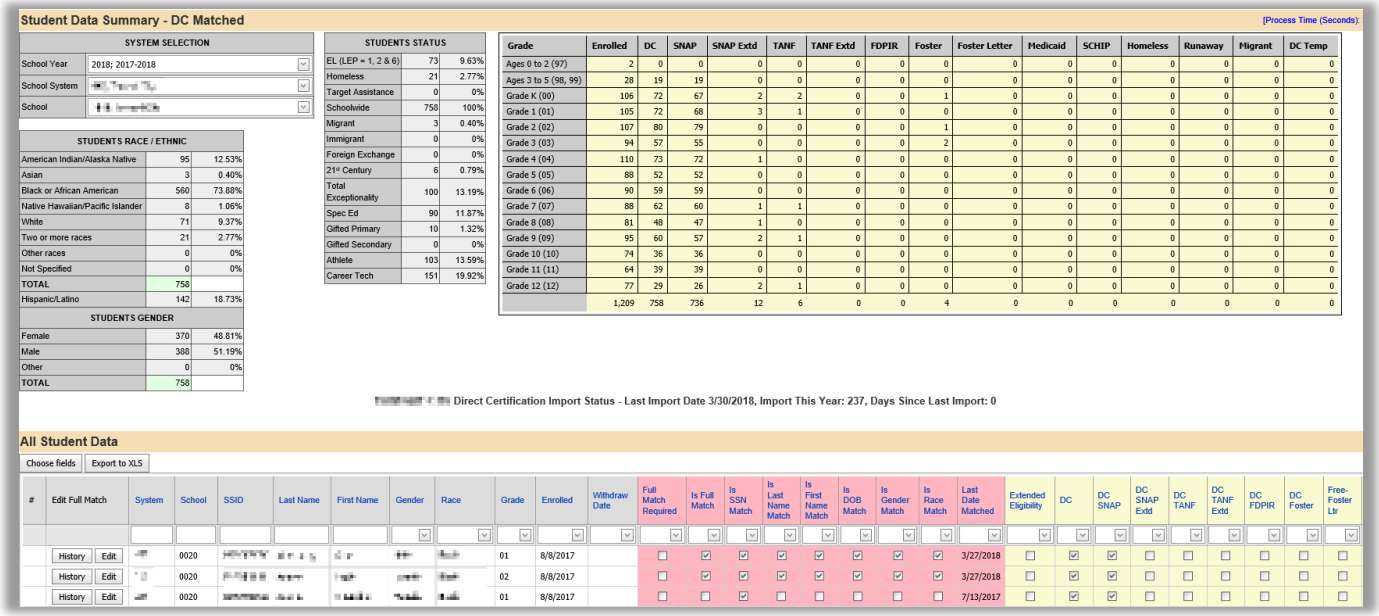
To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



b) DC Students – Matched (DC – Direct Certification) Edit

Select the "DC Students – Matched" view from the submenu. Once you have made your selections from the "System Selection" section, you will see summary tables at the top of the page and Student Details Grid at the bottom of the page.

Note: For LEA users, values in the school system and school dropdowns will be restricted to systems/schools to which the user is assigned in Ed Dir. State users will have access to all LEAs and schools.



Note: This data view only provides information for school year 2017-2018 forward.

The tables at the top of the screen provide summary counts on DC students by Race/Ethnicity, Gender, Status (including but not limited to LEP type, Homeless status, and Migrant status) and Grade.

STUDENTS RACE / ETHNIC		
American Indian/Alaska Native	13	0.46%
Asian	11	0.39%
Black or African American	1262	44.85%
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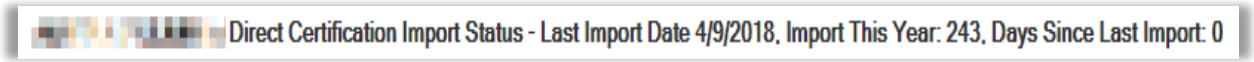
Spec Ed	522	18.55%
Gifted Primary	120	4.26%
Gifted Secondary	8	0.28%
Athlete	441	15.67%
Career Tech	688	24.45%

Additionally, the page also presents a breakdown of direct certification type by Grade.

Grade	Enrolled	DC	SNAP	SNAP Extd	TANF	TANF Extd	FDPIR	Foster	Foster Letter	Medicaid	SCHIP	Homeless	Runaway	Migrant	DC Temp
Ages 0 to 2 (97)	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ages 3 to 5 (98, 99)	104	29	28	0	0	0	0	1	0	0	0	0	0	0	0
Grade K (00)	629	241	224	15	1	0	0	1	0	0	0	0	0	0	0
Grade 1 (01)	703	228	219	7	1	0	0	1	0	0	0	0	0	0	0
Grade 2 (02)	672	239	225	10	4	0	0	0	0	0	0	0	0	0	0
Grade 3 (03)	754	294	282	9	2	0	0	1	0	0	0	0	0	0	0
Grade 4 (04)	736	257	244	10	3	0	0	0	0	0	0	0	0	0	0
Grade 5 (05)	714	239	231	6	1	0	0	1	0	0	0	0	0	0	0
Grade 6 (06)	720	214	205	8	1	0	0	0	0	0	0	0	0	0	0
Grade 7 (07)	746	240	228	9	2	0	0	1	0	0	0	0	0	0	0
Grade 8 (08)	688	202	194	7	1	0	0	0	0	0	0	0	0	0	0
Grade 9 (09)	739	191	184	4	2	0	0	1	0	0	0	0	0	0	0
Grade 10 (10)	719	178	168	8	2	0	0	0	0	0	0	0	0	0	0
Grade 11 (11)	706	154	146	7	0	0	0	1	0	0	0	0	0	0	0
Grade 12 (12)	624	108	103	4	0	0	0	1	0	0	0	0	0	0	0
	9,257	2,814	2,681	104	20	0	0	9	0	0	0	0	0	0	0

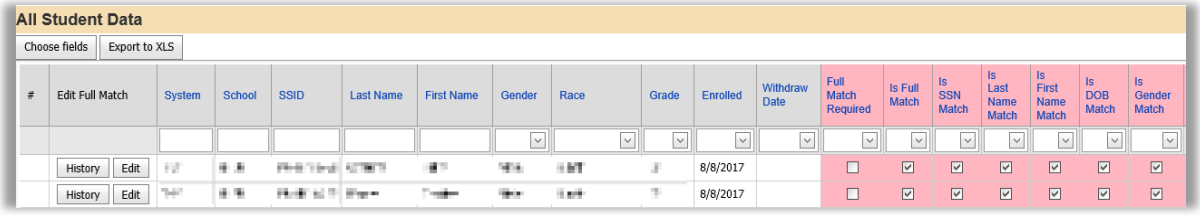
Note: Only currently enrolled or re-enrolled students are included in the calculations for the student counts.

Just under the Grade table, you will find a note area listing the import status for the DC file that is sent to the LEAs nightly via the PowerSchool Push process. The note contains the last import date, the number of file imports completed by the selected LEA for the current school year and the number of days since the last file import.

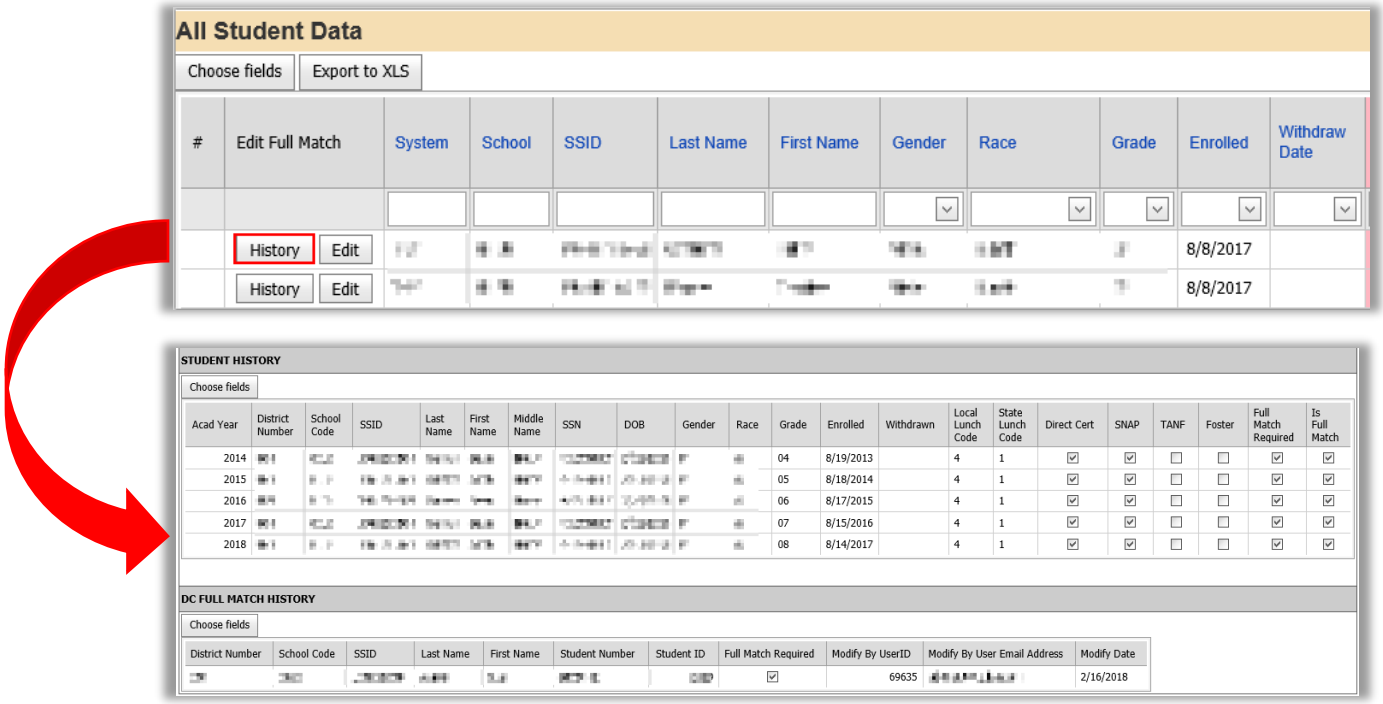


The “All Student Data” grid displayed at the bottom of the page displays each DC student for the selected system, school, and year along with demographic information on the student.

Note: Due to the different file processing and data replication schedules of the LEAs, there may be up to a two-day delay in seeing the information presented in the application in your student management system. If the LEA is processing DC files regularly, the data should be up to date.



Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System as well as information on the student’s DC Full Match history. (*Historical records begin with the 2012 school year).

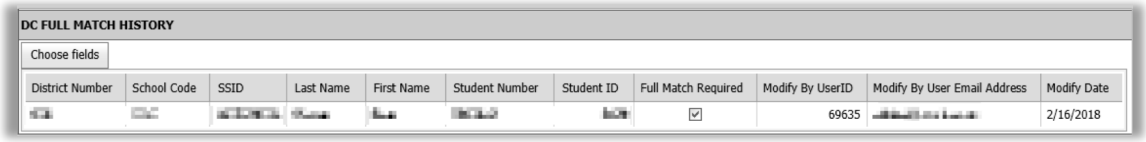


The History button also provides historical information on whether the student was marked as a full DC match (If the student was never marked as a full DC match, this section of the history screen will be empty).

Note: Full DC Match means that the student must match on six out of six data points to be identified as a DC match. Currently the six match data points are:

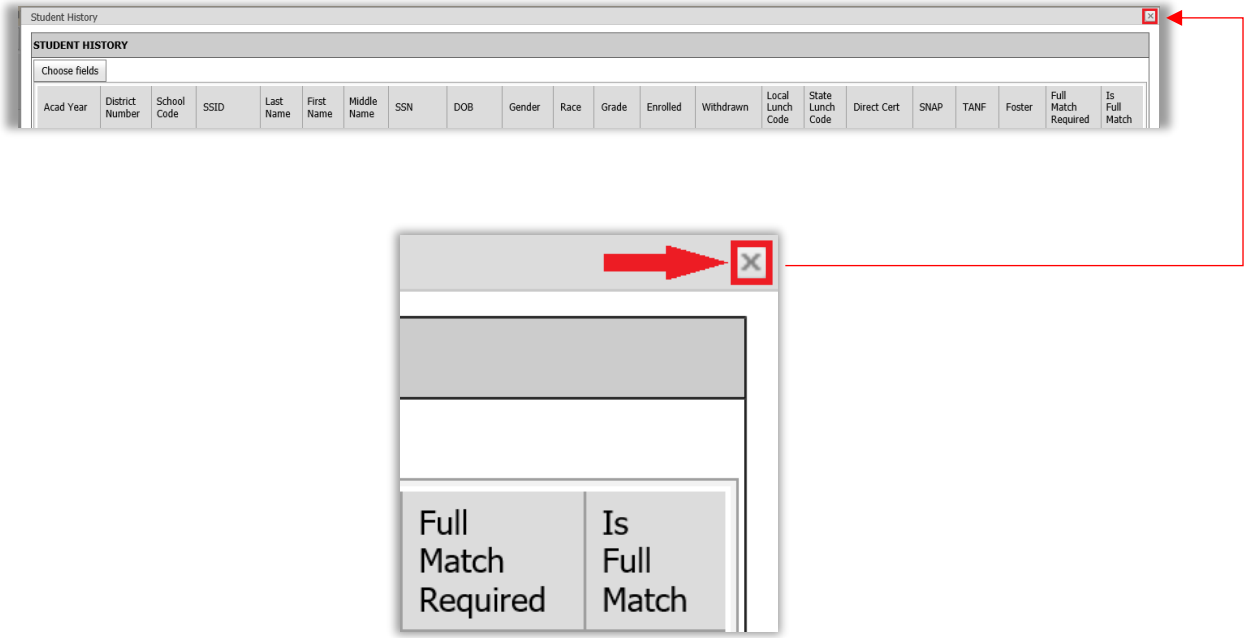
- Last Name
- First Name
- Date of Birth
- Gender
- Race
- Social Security Number

If a student matches on any five of these data points, they are considered DC. A full match designation would require that the student be matched on all six data points.

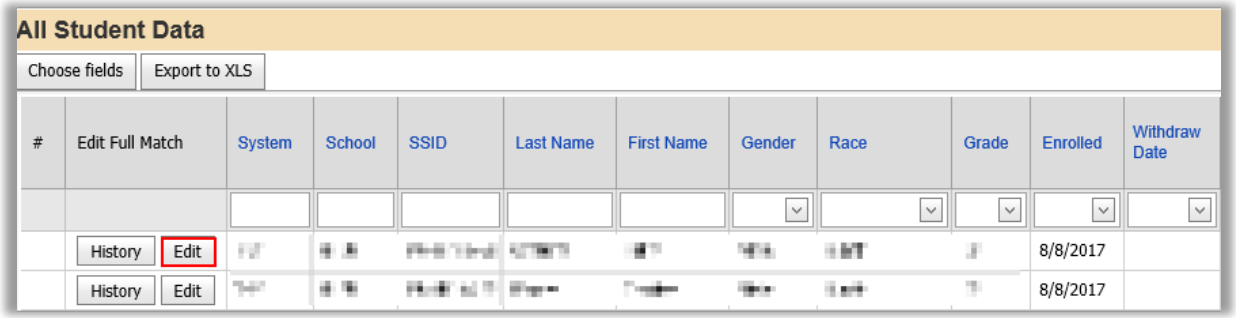


The DC Match History contains the student's name, SSID, student number, district, and school code as well as the userid and email address of the LEA user who marked/unmarked the student as a full DC match.

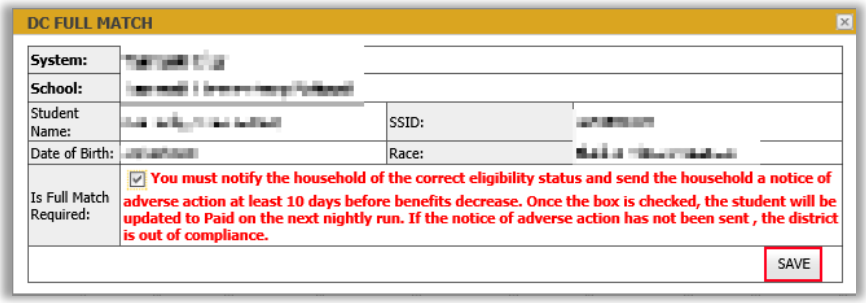
To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.



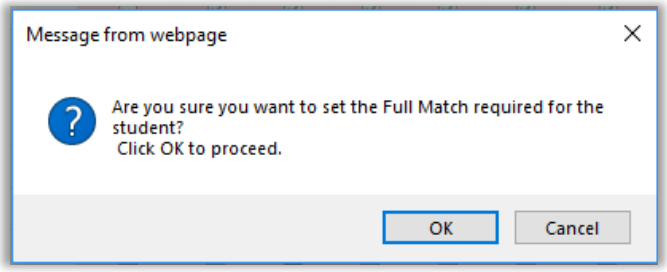
Click the Edit button ("All Student Data" grid) to mark a student as requiring a Full Match during the DC match process.



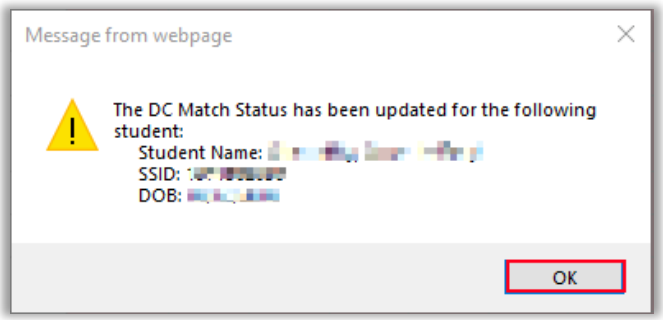
In the screen that appears, check the IS Full DC Match required box to require that the student be matched on all six data points during the match process. Click the Save button to lock in the change.



After clicking the Save button you will receive a prompt asking you to confirm the change. Click Cancel return to the previous screen or click OK to continue.



After clicking OK you will receive a message confirming the full match criteria will be applied to the selected student. The popup will also contain the name, SSID and DOB as identifiers for the updated student.

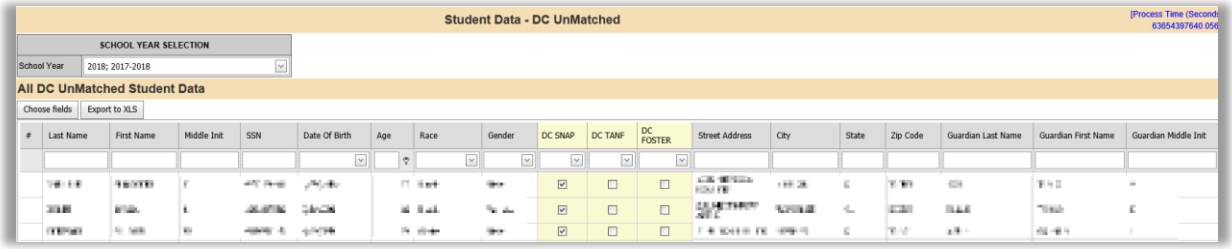


Notes:

- On the next and all subsequent match process runs this student will have to be matched on all six data points to be considered a DC match.
- To remove the Full Match designation, click the Edit button next to the student you wish to update and uncheck the Is Full Match Required checkbox and click the Save button. On the next and all subsequent match process runs this student will have to be matched on five data points to be considered a DC match.

c) DC Students – UnMatched (From the nightly DC file import process)

Select the “DC Students – UnMatched” view from the submenu. The screen presents to the LEAs a statewide view of unmatched students from the nightly DC process. Unmatched students are those who were on the DC file but could not be positively matched (minimum five out of six match points) to a student currently enrolled in the student management system. LEAs can review the list of unmatched students by, for example, filtering for their city or zip codes. If the LEA finds students who are enrolled in their district but were not matched, they can review the student’s information in this screen and compare it to the data in their student management system and contact their local DHR office to have the student’s information updated. No student updates can be made through this view.



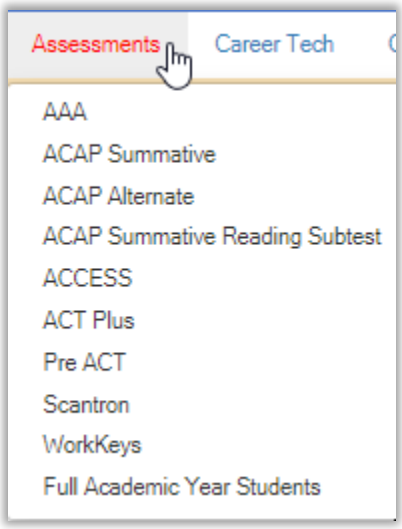
Notes:

- The screen defaults to the current school year and displays information from the DC file produced by DHR.
- The information presented in the data grid is refreshed each night and can be sorted, filtered, and/or exported to Excel for analysis.

11. How do I view Student and Summary Data for Assessments?

To view the Assessments tab of the Student Data Application, users must be in either the Student Data Student Assessment (Program Key Contacts) or Student Data Student Assessment (School) Education Directory groups. Contact your superintendent for placement into one of these groups.

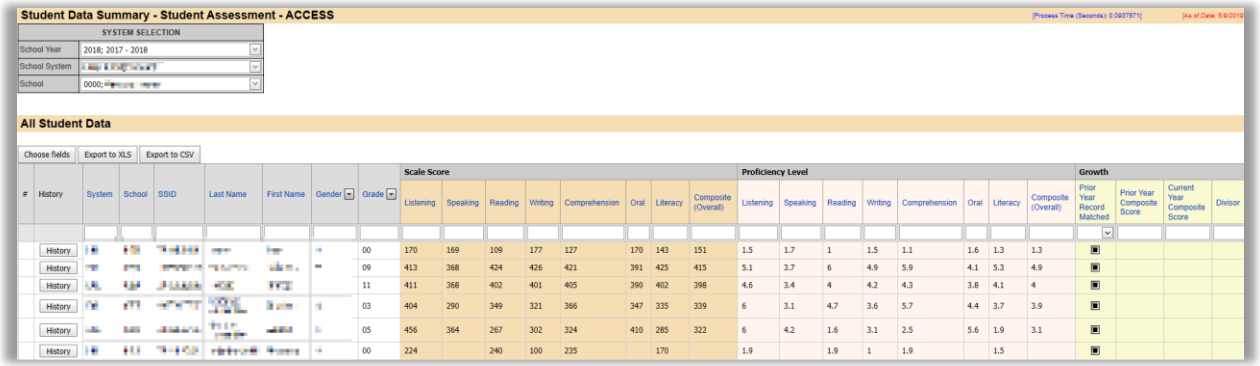
From the menu bar, **click** the Assessments tab. A submenu with the Assessments data view options will be displayed. The available choice(s) are AAA, ACAP Summative, ACAP Alternate, ACAP Summative Reading Subtest, ACCESS, ACT Plus, Pre ACT, Scantron, WorkKeys, and Full Academic Year Students.



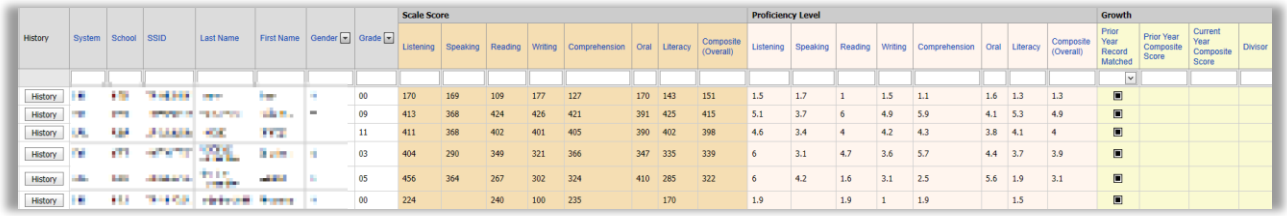
a) ACCESS View

Select the “ACCESS” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a Student Details Grid at the bottom of the page.

Note: For LEA users, values in the school system and school dropdowns will be restricted to systems/schools to which the user is assigned in Ed Dir. State users will have access to all LEAs and schools.



The ““All Student Data”” grid located at the bottom of the page displays each student that participated in ACCESS testing for the selected system, school, and year along with demographic information on the student including name, gender, and grade.



The data in the light brown area provides the scores received by the student in each section of the assessment.

Scale Score

Listening	Speaking	Reading	Writing	Comprehension	Oral	Literacy	Composite (Overall)
170	169	109	177	127	170	143	151
413	368	424	426	421	391	425	415
411	368	402	401	405	390	402	398
404	290	349	321	366	347	335	339

The data in the peach area provides the proficiency level of the student in each section of the assessment.

Proficiency Level

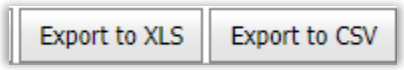
Listening	Speaking	Reading	Writing	Comprehension	Oral	Literacy	Composite (Overall)
1.5	1.7	1	1.5	1.1	1.6	1.3	1.3
5.1	3.7	6	4.9	5.9	4.1	5.3	4.9
4.6	3.4	4	4.2	4.3	3.8	4.1	4
6	3.1	4.7	3.6	5.7	4.4	3.7	3.9

The data in the yellow area provides information on growth.

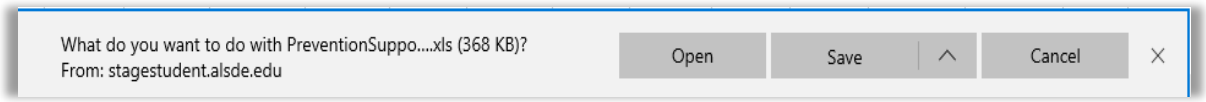
Growth

Prior Year Record Matched	Prior Year Composite Score	Current Year Composite Score	Divisor	Target Score	Met Target Score	Target Formula
☐	4.2	4.0	3	4.4	☐	PriorYearCompositeScore+(4.8-PriorYearCompositeScore)/Divisor
☐	4.1	2.8	3	4.3	☐	PriorYearCompositeScore+(4.8-PriorYearCompositeScore)/Divisor
☐	4.1	3.1	3	4.3	☐	PriorYearCompositeScore+(4.8-PriorYearCompositeScore)/Divisor
☐	4.0	4.5	3	4.3	☐	PriorYearCompositeScore+(4.8-PriorYearCompositeScore)/Divisor

This grid can be sorted and filtered on screen to provide different views of the data. The information in this grid can also be exported to either Excel or CSV for further review and analysis by using the export buttons above the data grid.

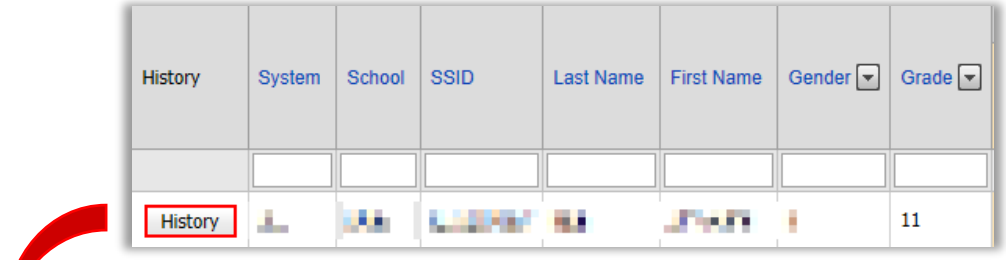


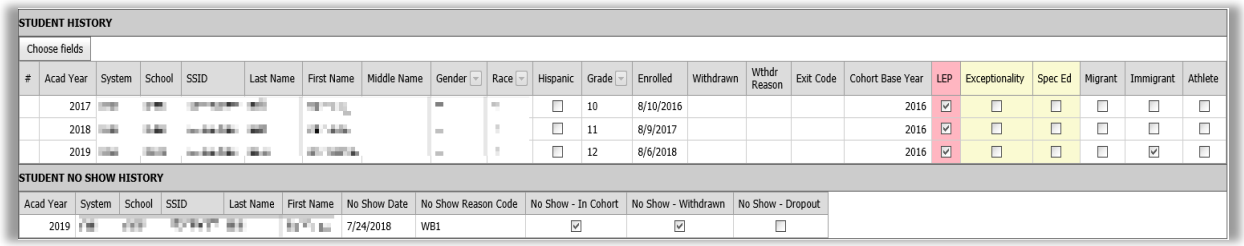
Clicking either of these buttons will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.



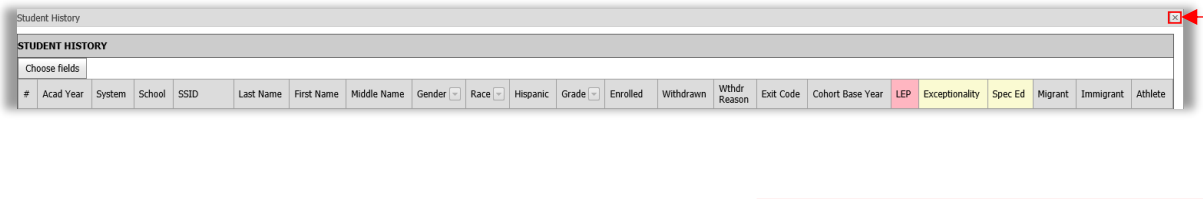
Note: The type and look of the popup will vary depending upon the web browser you are using.

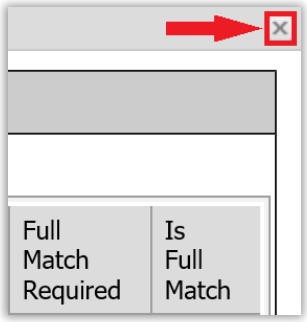
Click the History button (““All Student Data”” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System as well as information on the student’s DC Full Match history. (*Historical records begin with the 2012 school year).





To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.





Note: All data present in the view comes from information provided by the testing companies.

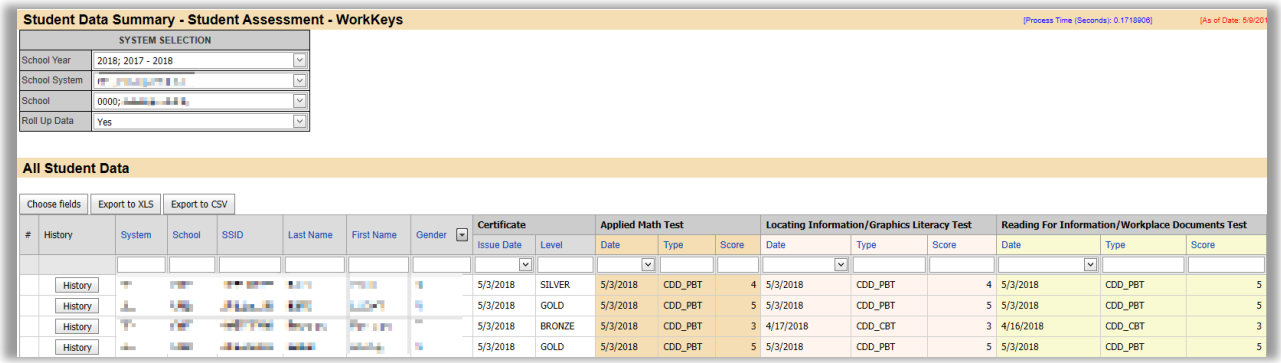
b) WorkKeys View

Select the “WorkKeys” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a Student Details Grid at the bottom of the page.

Note: For LEA users, values in the school system and school dropdowns will be restricted to systems/schools to which the user is assigned in Ed Dir. State users will have access to all LEAs and schools.

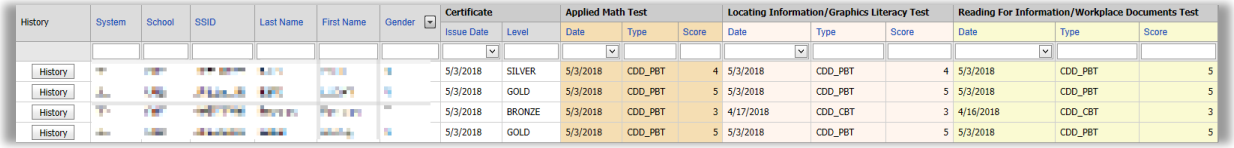
Note: Roll-up Data dropdown - If you are viewing the WorkKeys data, you will have an additional dropdown list labeled “Roll-Up Data,” which will have Yes/No choices.

- No: All tests for students will be displayed regardless of the number of times they took the test.
- Yes: Data is rolled up by student and their certificate will be calculated based on their best scores in each of the subject areas regardless of the number of times they tested.



#	History	System	School	SSID	Last Name	First Name	Gender	Certificate		Applied Math Test			Locating Information/Graphics Literacy Test			Reading For Information/Workplace Documents Test		
								Issue Date	Level	Date	Type	Score	Date	Type	Score	Date	Type	Score
	History							5/3/2018	SILVER	5/3/2018	CDD_PBT	4	5/3/2018	CDD_PBT	4	5/3/2018	CDD_PBT	5
	History							5/3/2018	GOLD	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5
	History							5/3/2018	BRONZE	5/3/2018	CDD_PBT	3	4/17/2018	CDD_CBT	3	4/16/2018	CDD_CBT	3
	History							5/3/2018	GOLD	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5

The “All Student Data” grid located at the bottom of the page displays each student that participated in WorkKeys testing for the selected system, school, and year along with demographic information on the student including name, gender, and grade.



History	System	School	SSID	Last Name	First Name	Gender	Certificate		Applied Math Test			Locating Information/Graphics Literacy Test			Reading For Information/Workplace Documents Test		
							Issue Date	Level	Date	Type	Score	Date	Type	Score	Date	Type	Score
History							5/3/2018	SILVER	5/3/2018	CDD_PBT	4	5/3/2018	CDD_PBT	4	5/3/2018	CDD_PBT	5
History							5/3/2018	GOLD	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5
History							5/3/2018	BRONZE	5/3/2018	CDD_PBT	3	4/17/2018	CDD_CBT	3	4/16/2018	CDD_CBT	3
History							5/3/2018	GOLD	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5	5/3/2018	CDD_PBT	5

The Certificate section contains the certificate level (and certificate issue date) earned by the student.

Certificate	
Issue Date	Level
5/3/2018	SILVER
5/3/2018	GOLD
5/3/2018	BRONZE
5/3/2018	GOLD

The data in the light brown area provides the test date and scores received by the student on the Applied Math portion of the test.

Applied Math Test

Date	Type	Score
5/3/2018	CDD_PBT	4
5/3/2018	CDD_PBT	5
5/3/2018	CDD_PBT	3
5/3/2018	CDD_PBT	5

The data in the peach area provides the test date and scores received by the student on the Locating Information/Graphics Literacy portion of the test.

Locating Information/Graphics Literacy Test

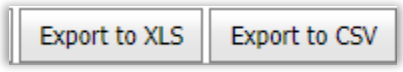
Date	Type	Score
5/3/2018	CDD_PBT	4
5/3/2018	CDD_PBT	5
4/17/2018	CDD_CBT	3
5/3/2018	CDD_PBT	5

The data in the yellow area provides the test date and scores received by the student on the Reading for Information/Workplace Documents portion of the test.

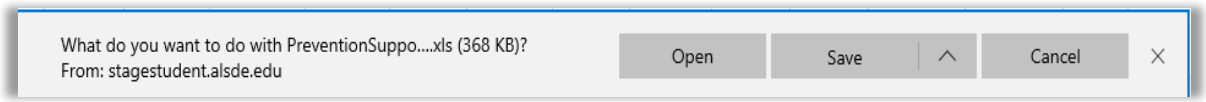
Reading For Information/Workplace Documents Test

Date	Type	Score
5/3/2018	CDD_PBT	5
5/3/2018	CDD_PBT	5
4/16/2018	CDD_CBT	3
5/3/2018	CDD_PBT	5

This grid can be sorted and filtered on screen to provide different views of the data. The information in this grid can also be exported to either Excel or CSV for further review and analysis by using the export buttons above the data grid.

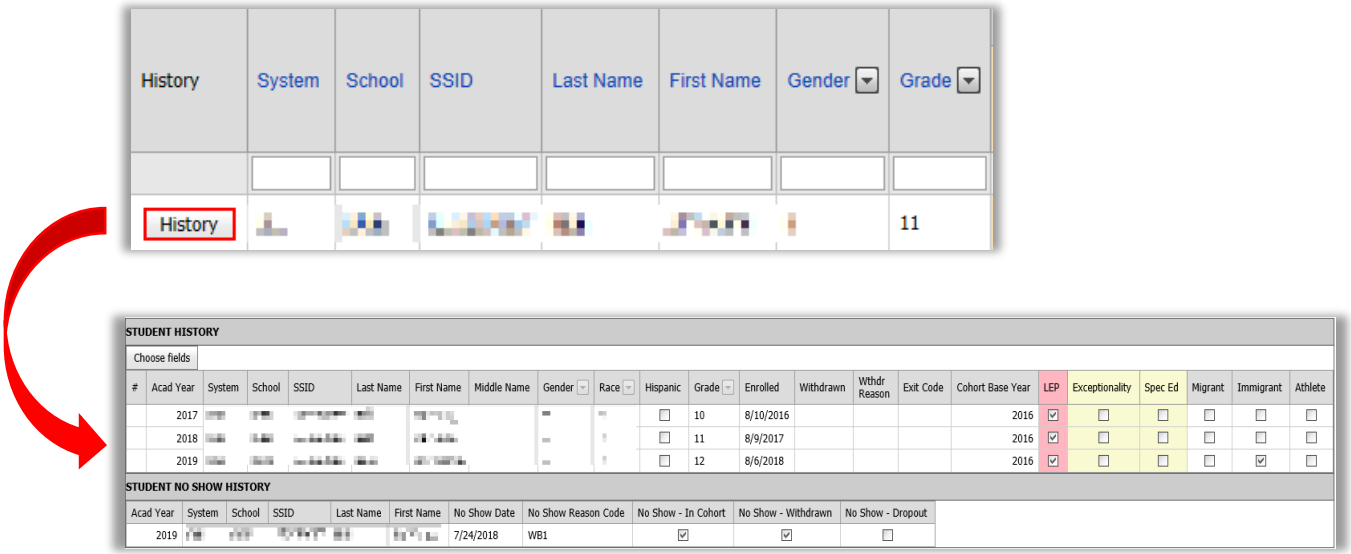


Clicking either of these buttons will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.

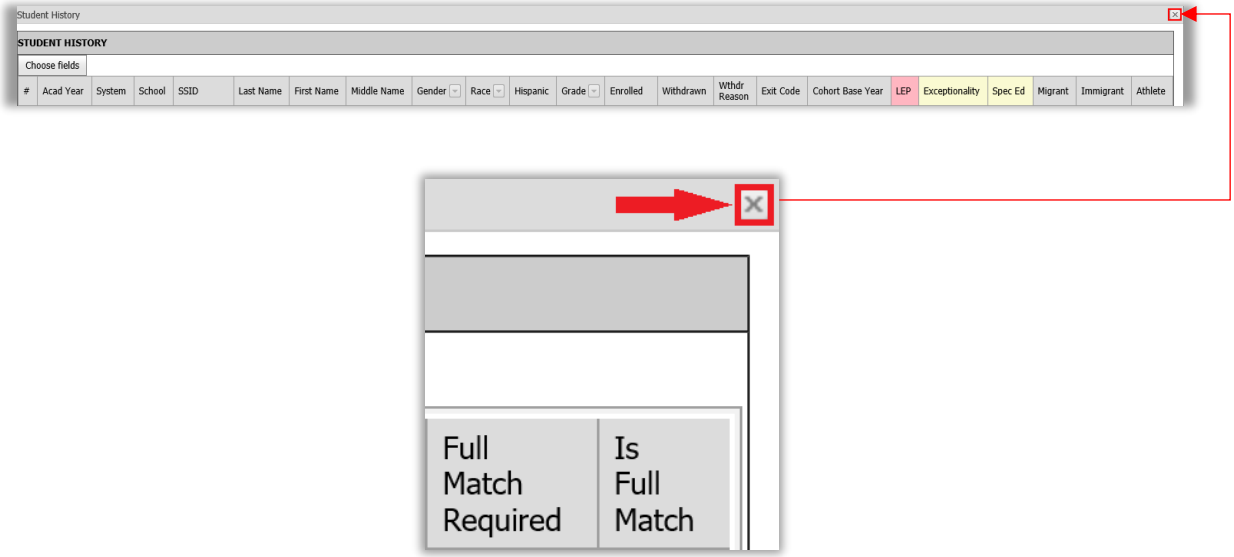


Note: The type and look of the popup will vary depending upon the web browser you are using.

Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System as well as information on the student’s DC Full Match history. (*Historical records begin with the 2012 school year).



To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.

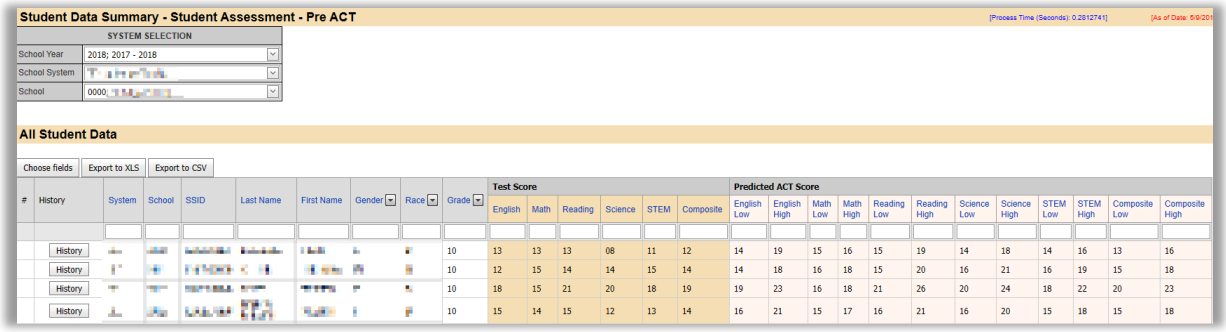


Note: All data present in the view comes from information provided by the testing companies.

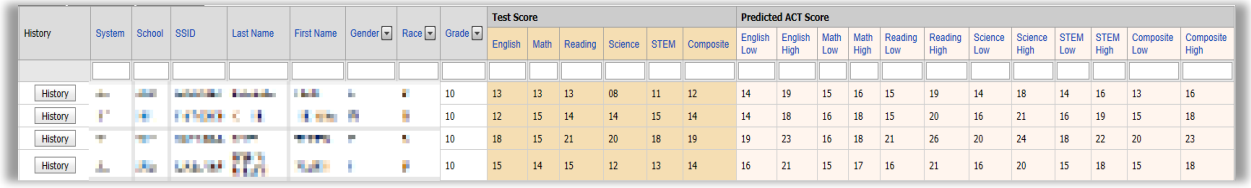
c) Pre ACT View

Select the “Pre ACT” view from the submenu. Once you have made your selections from the “System Selection” section, you will see a Student Details Grid at the bottom of the page.

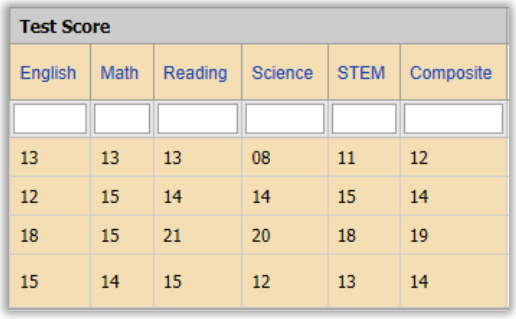
Note: For LEA users, values in the school system and school dropdowns will be restricted to systems/schools to which the user is assigned in Ed Dir. State users will have access to all LEAs and schools.



The “All Student Data” grid located at the bottom of the page displays each student that participated in Pre ACT testing for the selected system, school, and year along with demographic information on the student including name, gender, and grade.



The data in the light brown area provides the test scores received by the student on each portion of the Pre ACT.



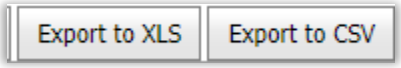
Test Score					
English	Math	Reading	Science	STEM	Composite
13	13	13	08	11	12
12	15	14	14	15	14
18	15	21	20	18	19
15	14	15	12	13	14

The data in the peach area provides the predicted ACT test scores for the student based upon scores received on the Pre ACT.

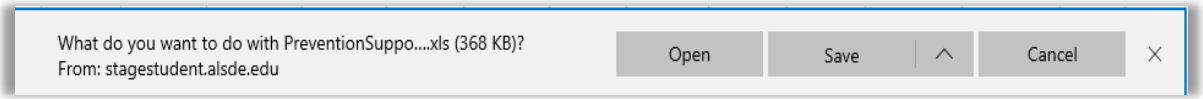
Predicted ACT Score

English Low	English High	Math Low	Math High	Reading Low	Reading High	Science Low	Science High	STEM Low	STEM High	Composite Low	Composite High
14	19	15	16	15	19	14	18	14	16	13	16
14	18	16	18	15	20	16	21	16	19	15	18
19	23	16	18	21	26	20	24	18	22	20	23
16	21	15	17	16	21	16	20	15	18	15	18

This grid can be sorted and filtered on screen to provide different views of the data. The information in this grid can also be exported to either Excel or CSV for further review and analysis by using the export buttons above the data grid.

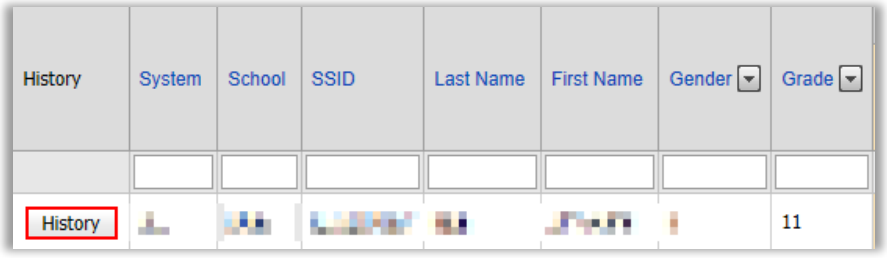


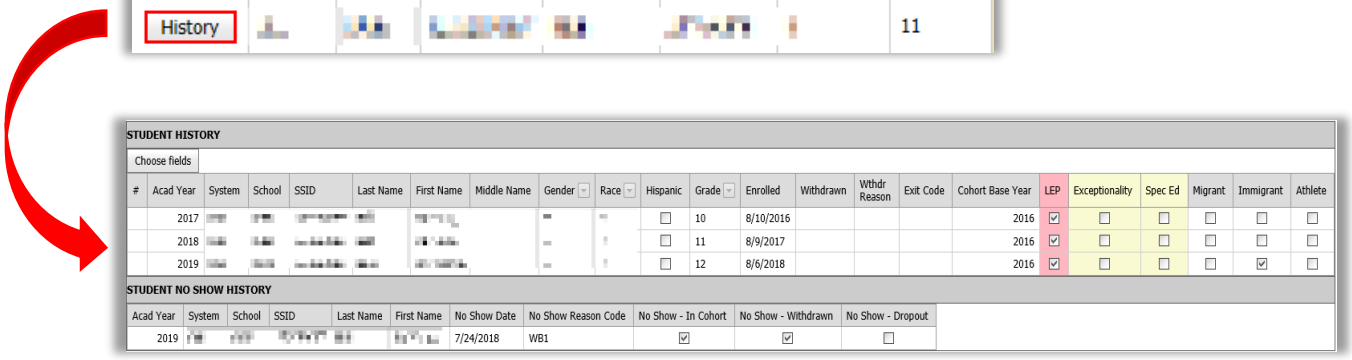
Clicking either of these buttons will produce an Excel workbook of the data presented on the screen. Upon clicking the button, you will see a popup prompt like the one below asking to you open or save the workbook.



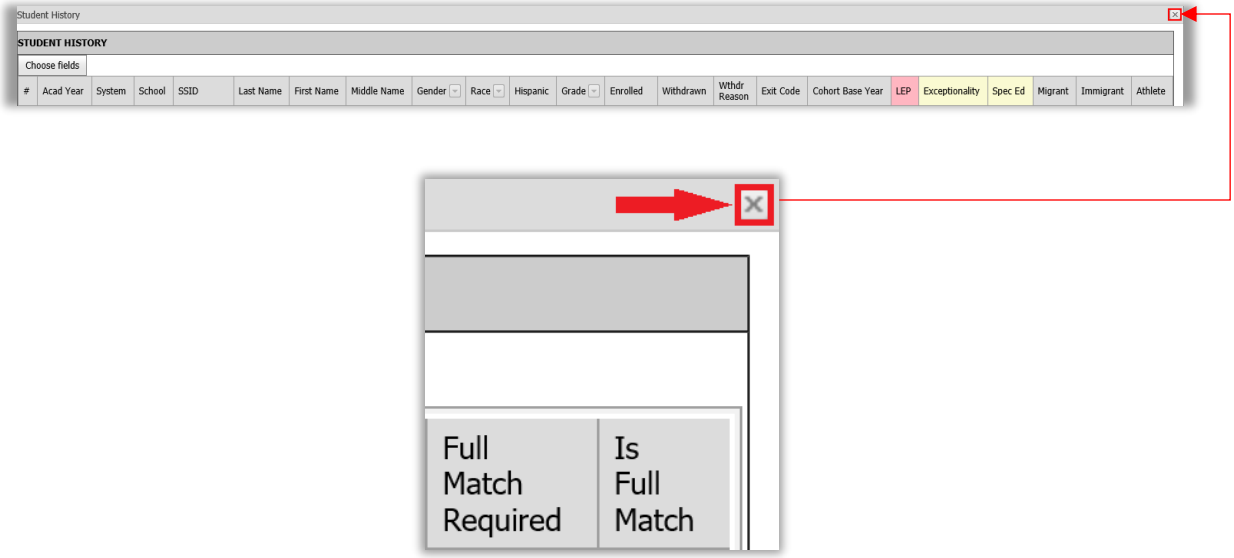
Note: The type and look of the popup will vary depending upon the web browser you are using.

Click the History button (“All Student Data” grid) to view a student’s enrollment records for each school year* the student was enrolled in the Alabama Public School System as well as information on the student’s DC Full Match history. (*Historical records begin with the 2012 school year).





To close the history screen, click the X in the top right corner of the popup or click in the shaded area behind the popup.

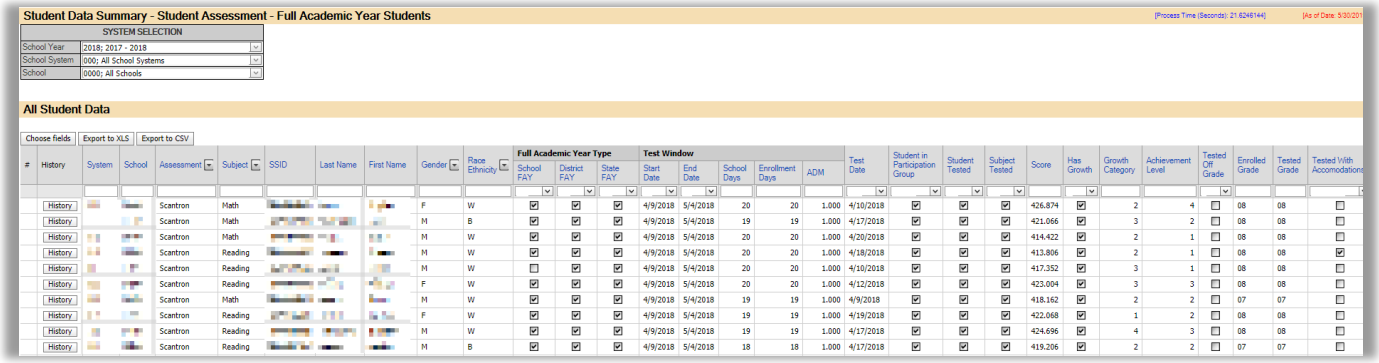


Note: All data present in the view comes from information provided by the testing companies.

d) Full Academic Year Students

Select the “Full Academic Year Students” view from the submenu. Once you have made your selections from the “System Selection” section, you will see the “All Students Data” grid at the bottom of the page.

Note: For LEA users, values in the school system and school dropdowns will be restricted to systems/schools to which the user is assigned in Ed Dir. State users will have access to all LEAs and schools.



The “All Students Data” grid presents a list of the full academic year students that were part of the assessment testing cycle. Along with student demographic information the grid also includes the name of the assessment taken, the full academic year type and the test window.